THOMAS W. BRIGGS FOUNDATION EXCELLENCE IN TEACHING AWARD
NOMINATION FORM
2016-2017

Nominations may be made by current University of Memphis students, faculty, staff or alumni.

NOMINATION DEADLINE: 4:30 P.M. - Friday, February 24, 2017

CRITERIA: Nominees must be **full-time** faculty members at the University of Memphis and currently must be teaching primarily **undergraduate** level courses. The nominee must have a demonstrated record of exceptional teaching skills at the undergraduate level, especially in the last three years. Tenure is not required.

NOMINEE INFORMATION: (Please print)

Name and Title: _____

Department: _____

YOUR INFORMATION: (Please print)

Name: _____

Daytime Phone Number: _____

E-Mail Address: _____

Nominator Category: (check one) ___ Student ___ Faculty ___ Staff ___ Alumni

Signature (Required): _____

Please send your completed nomination form and statement (see next page for guidelines) to Jan Brownlee as follows:

Mail
Attn: Jan Brownlee
Provost Office
University of Memphis
360 Administration Building
Memphis, TN 38152

Email
Must be in PDF format with "Briggs Award" in the subject line
jbrownle@memphis.edu

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NOMINATION STATEMENT GUIDELINES

The Briggs Award recognizes outstanding educators for their positive impact on undergraduate teaching. Past award winners have demonstrated a willingness to teach students at all levels, a personal concern for their students, enthusiasm for their disciplines, and a willingness to serve as leaders in innovation and teaching excellence in their departments.

In order for your nominee to be considered, you must return a completed nomination form AND nomination statement. Your nomination statement should be typed or printed on a separate sheet of paper. Statements should not exceed three pages.

Please discuss your reasons for nominating this faculty member and address the following areas in your nomination statement:

1. Overall teaching merits of the nominee in **undergraduate** courses (i.e. enthusiasm about teaching and subject matter, use of innovative teaching methods, organization and course preparation, extent to which students learn what is taught, etc.)
2. Level of interaction with undergraduate students (i.e. availability, advising, mentoring, etc.)
3. Overall impact on the University's mission of undergraduate education (i.e. University committees, number of students impacted by nominee's teaching and related activities, etc.)