Student Affairs for Faculty

Rosie Phillips Bingham, Ph.D.
Vice President for Student Affairs
The odds of being engaged at work are:

<table>
<thead>
<tr>
<th>2.6x</th>
<th>Higher if ... [College] prepared me well for life outside of college.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.4x</td>
<td>Higher if ... [College] passionate about the long-term success of its students.</td>
</tr>
<tr>
<td>2.2x</td>
<td>Higher if ... I had a mentor who encouraged me to pursue my goals and dreams.</td>
</tr>
<tr>
<td>2.0x</td>
<td>Higher if ... I had at least one professor at [College] who made me excited about learning.</td>
</tr>
<tr>
<td>1.9x</td>
<td>Higher if ... My professors at [College] cared about me as a person.</td>
</tr>
<tr>
<td>2.3x</td>
<td>Higher if ... graduates experience all three</td>
</tr>
<tr>
<td>2.0x</td>
<td>Higher if ... I had an internship or job that allowed me to apply what I was learning in the classroom.</td>
</tr>
<tr>
<td>1.8x</td>
<td>Higher if ... I was extremely active in extracurricular activities and organizations while attending [College].</td>
</tr>
<tr>
<td>1.8x</td>
<td>Higher if ... I worked on a project that took a semester or more to complete.</td>
</tr>
<tr>
<td>2.4x</td>
<td>Higher if ... graduates experience all three</td>
</tr>
</tbody>
</table>

The importance of engagement

- Students who connect succeed
- Student Leadership & Involvement
  - Student Activities Board
  - Registered Student Organizations
  - Leadership Programs
  - Community Service
- Multicultural Affairs
- Adult & Commuter Student Services
- Campus Recreation & Intramural Services
  - Open to faculty and staff membership (no extra cost to students who pay the Student Activity Fee)
Tutoring @ ESP
Educational Support Program

MISSION STATEMENT
Tutoring@ESP enhances student learning through engagement and involvement outside the classroom, supplements classroom instruction, and promotes student academic achievement and success to increase retention and graduation.

SERVICES AND PROGRAMS
- 10 Learning Centers across campus
- Supplemental Instruction (SI) weekly study sessions for specific courses
- Online Tutoring: Submit questions online 24/7
- Class visits: ESP staff is available to meet your students

CONTACT: Dr. Barbara Bekis, bbekis@Memphis.edu, 678-2704; 217 Mitchell
Disability Resources for Students (DRS)

Jim Schlinsog, Ph.D.
Director

www.memphis.edu/drs (901)678-2880
Disability Resources for Students (DRS)

- University Responsibilities
- Otherwise Qualified
- Equal Access
- Reasonable Adjustments/Accommodations
Disability Resources for Students (DRS)

What Does ACCESS Look Like?

- More than just getting into the building/classroom space.
- Equal access to information and communication
- Equal opportunity to engage in research or other programs
- Equal challenge in the class or academic program
- Equal opportunity to demonstrate mastery of material
Disability Resources for Students (DRS)

Testing Accommodations

- Information is available DRS website.
- The student must deliver the Test Accommodation Form to DRS two business days prior to the test.
Disability Resources for Students (DRS)

Accessible Information, Materials and Technology (IMTs)

- Course Materials including Books, In-Class Resources, Exams, etc.
- Need to be as easily accessible for individuals with disabilities as for other students.
Disability Resources for Students (DRS)

Accessible Information, Materials and Technology (IMTs)

“Accessible” means

- able to independently acquire the same information
- engage in the same interactions
- enjoy the same services
- with equivalent ease of use.
Disability Resources for Students (DRS)

Accessible Information, Materials and Technology (IMTs)

Includes:

- digital and video content
- printed materials
- online programs and websites
- PowerPoint presentations
- handouts and exams
Disability Resources for Students (DRS)

Accessible Information, Materials and Technology (IMTs)

Tips

- Purchase and use software and hardware that is accessible for all
- Purchase and use videos and audio components that are captioned.
- Use products, materials and documents that are accessible with screen readers and screen enlargers
Disability Resources for Students (DRS)

Accessible Information, Materials and Technology (IMTs)

Questions?

contact: Center for Teaching and Learning:  itstrainers@memphis.edu
or 678-8888
Disability Resources for Students (DRS)

Confidentiality

- Keep disability-related information confidential.
- Do not reveal a student’s disability in front of other students.
- Some students may be ill at ease when discussing their accommodations or their disability.
Disability Resources for Students (DRS)

Helpful Information

- Students with disabilities (SWD) are not required to register with DRS.

- Generally, disability-related accommodations should be given only to students registered with DRS.

- Any student who shares information about a disability with a faculty member should be referred to DRS.
Disability Resources for Students (DRS)

Helpful Information

• SWD must abide by the same behavior guidelines as other students.

• DRS staff members consult and collaborate with faculty regularly.

• Do not hesitate to contact the DRS office!
Disability Resources for Students (DRS)
A “Syllabus Statement” is recommended.

Any student who anticipates physical or academic barriers based on the impact of a disability is encouraged to speak with me privately. Students with disabilities should also contact Disability Resources for Students (DRS) at 110 Wilder Tower, (901)678-2880. DRS coordinates access and accommodations for students with disabilities.
Career Services

Career Services seeks to complement the academic mission of the University by educating and empowering students to take ownership of their professional development as lifelong learners and to function successfully in a global society. Furthermore, Career Services provides programs and services that create opportunities for employers, students, faculty, and staff to engage in mutually beneficial partnerships that meet the needs of an evolving workforce. Additionally, we want all of our students to graduate with the six basic career competencies listed below:

- Interpersonal Skills
- Communication Skills
- Critical Thinking Skills
- Leadership Skills
- Self Management Skills
- Technical Skills
Career Services

- Individual Career Advising (choosing a major, changing a major, career planning, career transition, etc.)
- Resume Development & Critique
- Mock Interviews
- Job Search Strategies
- Graduate School Planning
- Online Resources including FOCUS 2 and TigerLink
- Career Fairs
- Workshops and Programs
- Tiger Success Institute for First Gen Students
Student Health & Counseling

- Blue Folders
- Student Health does not provide notes for absences
- Student Health is available to faculty for a $30 fee (no additional cost to students who pay a health fee each semester)
Office of Student Conduct

Ryan Van Dusen, Ph.D., Associate Dean of Students
rlvndsen@memphis.edu
(901) 678-2298
http://www.memphis.edu/studentconduct/
Mission

The **Office of Student Conduct** at the University of Memphis advocates for student rights and promotes academic and personal success.

**Philosophy**

- Maintain an environment which is conducive to academic success
- Promote a safe and secure campus by protecting the rights of all members of the University of Memphis community
- Encourage students to assume self and social responsibility
- Provide opportunities for individual growth and development
- Enhance student decision making and conflict resolution skills
- Advance the development of student ethical values
Academic Integrity Process

Faculty/Student Meeting → Academic Integrity Committee → University Committee on Student Conduct

No Violation of Academic Integrity Policy → Appeal → Summary Decision → Department Chair → Academic Integrity Committee
Disciplinary Process
(non-Suspension Level)

- Hearing Officer Meeting
- Decision Letter
- University Committee on Student Conduct

Appeal
Disciplinary Process
(Suspension Level)

TUAPA*

Hearing Officer Meeting

Decision Letter

University Committee on Student Conduct

Appeal
Classroom Disruption

- It’s Your Classroom
- Set the standards of acceptable behavior
- Removal from Class:
  - One time: Instructor has the authority
  - Permanent: Student Conduct
- Appeal
A University employee who has the authority to redress sexual misconduct, who has the duty to report incidents of sexual misconduct, or whom a student could reasonably believe has this authority or duty. For purposes of this policy, the employees in the following list are specifically designated as Mandatory Reporters:

(1) President, Senior Vice President, Provost, Vice Presidents, Associate Vice Presidents, Assistant Vice Presidents; (2) Deans, Associate Deans, Assistant Deans, Directors, Associate Directors, Assistant Directors, Department Chairs/Heads; (3) Faculty and graduate teaching assistants; (4) Academic advisors; (5) Advisors for student organizations including volunteers; (6) Residence Hall/Housing staff including resident assistants; (7) Athletic coaches and trainers; (8) Employees who occupy a supervisory or management position, i.e. an employee who has the authority to hire, transfer, suspend, discharge or discipline employees or will have their recommendations given significant import; (9) Title IX Coordinator, Title IX Deputy Coordinators, and designees; (10) University Police; and, (11) Campus Security Authorities.
Reporting

- **Title IX Coordinator**
  Office of Institutional Equity
  156 Administration Building
  (901) 678-2713

- **University of Memphis Police Services**
  109 Zach Curlin St.
  (901) 678-4357
  police@memphis.edu

- **Office of Student Conduct**
  359 University Center
  (901) 678-2298
  studentconduct@memphis.edu
Behavioral Intervention Team

- The purpose of the Behavioral Intervention Team (BIT) is to address student behavioral concerns that are inconsistent with the University’s mission.

- The success of this process hinges on the University’s commitment to reporting concerns.

- See something, say something
BIT Members

- Associate VP for Student Affairs/Dean of Students (Chair)
- Counseling Center
- University Police Services
- Residence Life
- Office of Student Conduct
- University Legal Counsel
- Other stakeholders depending on the specific case
  - Prevent students from falling through the cracks
  - Improve coordination and communication across campus units
BEHAVIORS OF CONCERN

Ongoing disruptive behavior in the classroom
  • asking inappropriate or irrelevant questions
  • failure to comply with directives from faculty
  • inappropriate interaction with other students
  • direct insubordination/aggressive behavior towards others
  • extremely erratic behavior
  • written or artistic expression of extreme violence, morbidity, despair, self-harm

Physical Indicators
  • deterioration of physical appearance or personal hygiene
  • noticeable signs of physical abuse (cuts, bruises, burns, etc…)
  • disoriented or confused behavior
  • evidence of drug/alcohol abuse

Behavioral Indicators
  • direct statement(s) describing violence toward self or others
  • unexplained hostility toward others
  • expressions of self-loathing, hopelessness, social isolation
  • excessively demanding behavior
BIT Process

- Gather Information about Students of Concern
- Assess Information Related to These Students
- Determine a Plan/Response
  - Focus on the safety of the individual student and the campus community
- Implement the Plan/Response
  - De-escalate crisis/concern, remove threat, attend needs of student
- Monitor Outcomes/Progress
Questions

rlvndsen@memphis.edu
(901) 678-2298
http://www.memphis.edu/studentconduct
Student Affairs for Faculty Video Series: www.Memphis.edu/studentaffairs/faculty-staff

Student Affairs for Faculty Video Series

Below are a series of videos that provide faculty with valuable information about services and processes in Student Affairs. Please let us know if you'd like to see any other topics covered.

Engaging students for life-long success

Academic Integrity

Career Services Office