

# **The University of Memphis**

Center for International Programs and Services

## **STUDY ABROAD SCHOLARSHIP APPLICATION AND GUIDELINES FOR GRADUATE STUDENTS**

The University of Memphis is committed to providing students with an education that will ensure global awareness and multicultural appreciation. In order to encourage students to study abroad, the University awards scholarships to academically talented students who plan to conduct research in a foreign country, enroll in an exchange or other approved program, study under an internationally recognized scholar/mentor, or acquire language competency directly related to their program of studies. Graduate students whose thesis or dissertation will be enhanced by international research will be given priority. The amount awarded will depend on the length and duration of a program.

### **Funding Source**

The International Education Scholarship program is funded by the International Education Fee. The \$10 per student per semester fee is charged to all students, which makes the resulting scholarships available to both undergraduate and graduate students, full or part time. The fees are placed in a central fund to support student scholarships and costs for student study abroad. At least 90% of the funds are dedicated to student awards to participate in study abroad experiences; at most, 10% of the funds are made available for the cost of supporting the programs. The amount is distributed between undergraduate scholarships and graduate fellowships based on headcount enrollments. Award amounts may vary depending on the pool of applicants and the funding available.

### **Graduate Student Guidelines and Application**

Graduate students pursuing a graduate certificate, masters or doctoral degree are eligible to apply for study abroad scholarships. In order to maximize the funds to support graduate students studying abroad, priority will be granted to those students who are applying for scholarships for the first time. Students who have been funded for a study abroad experience the previous year may reapply for additional funds and the selection committee will consider the justification for the request in their decision-making process.

Types of study abroad experiences that will be supported include:

- Conducting research directly related to the student's program of studies. Graduate students whose thesis or dissertation will be enhanced by international research will be given priority.
- Language acquisition that contributes to the student's knowledge base and success in his/her discipline
- Opportunities to study under a recognized master/mentor in the student's discipline
- Opportunities to participate in a formal graduate student exchange program
- Opportunities to participate in University of Memphis study abroad courses

**Eligibility:**

- a) Must be enrolled in good academic standing
- b) Must have completed 6 hours as a student at The University of Memphis

**Application Requirements**

- a) Provide 1 copy of a completed and signed Study Abroad Scholarship Application Form endorsed by the student’s academic advisor and a Statement of Intent and Purpose
- b) Submit a copy of an unofficial transcript if participating in a UM faculty led program or individual research program. (You may request for an official transcript from the University of Memphis Transcript Office, Room 003 Wilder Tower. Please allow five (5) days for your transcript to be prepared.)
- c) Submit one academic reference
- d) Undertake an approved individual project under the direction of the graduate student’s major professor ; or enroll in a program of study offered by The University of Memphis or one in which The U of M has a contractual agreement with a second university or is a member of a consortium.
- e) Submit a Goal Statement describing the purpose of the study abroad experience. It is the responsibility of the applicant to explain specifically how the study abroad experience contributes to competence in the major.

*Completed Study Abroad Scholarship applications should be submitted to the Center for International Programs and Services, Room 102 Brister Hall.*

**Recipients of a Study Abroad Scholarship for summer or short-term programs must agree to provide 10 hours of service to the Center for International Programs and Services upon return from the study abroad experience. Recipients of a Study Abroad Scholarship for academic year or semester programs must agree to provide 20 hours of service to the Center for International Programs and Services upon return from the study abroad experience.**

**Application deadlines:**

Fall Break and Winter Break Programs:	September 1
Spring Semester Programs:	October 1
Spring Break Program:	December 1
Fall Semester Programs:	March 1
Summer Programs:	March 1

**Study Abroad Scholarship Application**

**Please type or print clearly.**

**Part I: Information**

Name: \_\_\_\_\_  
Last First Middle or Maiden

Current Address:

\_\_\_\_\_  
Street, Apartment, P. O. Box City State Zip

Permanent Address:

\_\_\_\_\_  
Street, Apartment, P. O. Box City State Zip

U of M ID. No. \_\_\_\_\_ E-mail: \_\_\_\_\_ @memphis.edu

Telephone: \_\_\_\_\_ Anticipated graduation date: \_\_\_\_\_  
(Month and Year)

Classification: \_\_ 1st year \_\_ 2nd year \_\_ 3rd year \_\_ 4-6th year Cumulative G.P.A.: \_\_\_\_\_

\_\_ Ph.D \_\_ Masters Major: \_\_\_\_\_

Study Abroad Program Name: \_\_\_\_\_ Country: \_\_\_\_\_

Principal field(s) of study during exchange: \_\_\_\_\_

Duration of Program (check one): \_\_ Semester \_\_ Academic Year \_\_ Short Term

Program Begins: \_\_\_\_\_ Program Ends: \_\_\_\_\_

List previous international travel (if applicable) and indicate the location, length of time abroad and reason (eg. Vancouver, Canada, 1 week, family vacation). Use additional sheets if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Part II: Statement of Intent and Purpose**

Please attach a statement, on no more than two double-spaced typed pages, about the program for which you seek scholarship support. Discuss why you are applying for a study abroad scholarship and why you have selected the location and program; clearly explain the relationship of the study abroad experience to your total program of study or thesis/dissertation research. It is the responsibility of the applicant to explain specifically how the study abroad experience contributes to competence in the major.

**Part III:**

Please attach a detailed listing of specific financial needs. Include costs of travel, lodging, food, etc., and research support such as copying or microfilming.

**Part IV:**

Please list all scholarships, grants, loans, and other financial aid that can be used towards your study abroad program. Use additional sheets if necessary.

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**Part V:**

**I acknowledge that all statements on this Study Abroad Scholarship Form are complete and accurate to the best of my knowledge. I also agree to provide the Center for International Programs and Services with ten (10) hours of service for a summer or short-term program or twenty (20) hours of service for an academic year or semester program within one semester upon my return from the study abroad experience. I also understand that if I am awarded a scholarship and then do not attend my intended program of study abroad that the scholarship funds will be retracted from my student account.**

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Applicant's Signature

Date

**Academic Advisor Approval**

**I support this student as a Study Abroad participant and approve the proposed program of study.**

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Academic Advisor's signature Date

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Name (please type or print clearly)

Position or title and department