

2006-2007
ARTICULATION & TRANSFER AGREEMENT
Between
The University of Memphis
And
Southwest Tennessee Community College

Southwest Tennessee Community College students who complete the Associate of Applied Science degree in Paralegal Studies will be accepted as transfer students at The University of Memphis after meeting all admission requirements. They will also need to be admitted to the University College in order to pursue the Bachelor of Professional Studies degree with a concentration in Paralegal Services.

Upon successful completion of the following requirements, the Bachelor of Professional Studies degree with a concentration in Paralegal Services will be awarded by The University of Memphis to holders of the Associate of Applied Science degree in Paralegal Studies from Southwest Tennessee Community College:

- 42 upper-division credit-hours successfully completed at The University of Memphis;
- a minimum of sixty (60) credit-hours taken at a regionally-accredited, four-year institution;
- a minimum of thirty (30) of the final sixty (60) credit-hours required for the degree taken at The University of Memphis;
- a final, cumulative grade point average of at least 2.00 with a 2.25 grade point average within the coordinated study (major); and,
- all other University of Memphis degree requirements in accordance with the attached articulation description.

This agreement takes effect upon approval by representatives from Southwest Tennessee Community College and The University of Memphis and will be reviewed annually by representatives from both institutions.



Dr. Dan L. Lattimore, Dean
 University College
 The University of Memphis



Mr. Theodore J. Along, Dean
 Business, Career Studies & Technologies
 Southwest Tennessee Community College

Date: 8-23-06

Date: 20 Sept 06

Southwest Tennessee Community College¹
AAS - Paralegal Studies Degree Plan
Freshman and Sophomore Years

I. General Education Requirements (18 hrs)²

ENGL 1010	English Composition I
ENGL 1020	English Composition II
MATH 1630	Finite Mathematics
SPCH 2010	Oral Communication
**** ****	<u>Humanities and/or Fine Arts</u>
**** ****	<u>Social and Behavioral Sciences</u>

II. Required Paralegal Core Courses (30 hrs)

LEGL 1040	Introduction to Law
LEGL 1045	Legal Research
LEGL 1050	Family Law
LEGL 1055	Legal Ethics and Professionalism
LEGL 1080	Law Office Management
LEGL 2030	Courts and Procedures I
LEGL 2035	Courts and Procedures II
LEGL 2040	Legal Writing
LEGL 2045	Legal Internship ³
LEGL 2100	Computer Research and Legal Software

III. Other Required Course (3 hrs)

OFAD 1510	Microcomputer Office Applications
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IV. Concentration Courses and LEGL Elective (9 hrs)⁴

¹ Transfer hours without University of Memphis equivalents will be used as electives toward the Bachelor of Professional Studies degree.

² Additional general education courses will be required upon transfer to The University of Memphis.

³ Southwest Tennessee Community College requires the successful completion of a 60 clock-hour internship. The University of Memphis requires the successful completion of a 150 clock-hour internship. Students transferring to The University of Memphis pursuant to this agreement should complete a 150 clock-hour internship while attending Southwest Tennessee Community College; otherwise, an additional upper-division LEGL course must be taken upon transfer to The University of Memphis.

⁴ *LEGL 1070 - Torts* is recommended as an LEGL elective.

The University of Memphis
BPS - Paralegal Services Degree Plan
Junior and Senior Years

I. PROGRAM SUMMARY

I.	<u>General Education</u>	Any Necessary Remaining Credit-Hours
	Coordinated Study:	
	Paralegal Core/Law-Related Electives Courses	15
	Communications Requirements	6
	Interdisciplinary Requirements	18
	Thematic Studies	6
	Senior Project	3
	General Electives*	0-13
	Total Credit-Hours Required for BPS Degree:	120

II. PROGRAM IN DETAIL

In addition to completing The University of Memphis' undergraduate general education requirements, students pursuing the BPS in Paralegal Services degree must complete all University College degree/graduation requirements and take courses for the "Coordinated Study" degree component according to the following guidelines:

A. Paralegal Requirements (15 hrs)

*(Select five courses from the following group which were **not** taken at Southwest Tennessee Community College; a minimum grade of "C-" is required in each course)*

<u>Course No.</u>	<u>Course Name</u>	<u>Hours</u>	<u>Semester(s) Offered *</u>
CJUS 3510	Law and Society	3	
CJUS 3521	Constitutional Criminal Procedure	3	
CJUS 4530	Principles of Evidence and Proof	3	
FIR 3310	Real Estate Principles	3	
FIR 4011	Estate Planning and Law of Taxation	3	
JOUR 4700	Mass Communications Law	3	
LEGL 3481	Family Law	3	Fall
LEGL 3482	Labor Law	3	Spring
LEGL 3483	Computers in the Law	3	Spring
LEGL 3484	Bankruptcy Practices	3	Fall
LEGL 3485	Real Estate Practices	3	Spring
LEGL 3486	Criminal Law and Procedure	3	Spring
LEGL 3487	Administrative Law and Procedure	3	Fall
LEGL 3450	Legal Research and Writing III	3	Fall (Odd Years)
POLS 3211	State and Local Governments	3	
POLS 4217	The Legislative Process	3	

* LEGL courses will be selected and offered during the summer semester based upon student demand.

B. Communications Requirements (6 hrs) (Select one course from each group listed below)

Group 1: Written Communications

ENGL 3601	Technical and Professional Writing
ENGL 3604	Persuasive Writing
ENGL 4602	Advanced Composition
MGMT 3510	Business Communications

Group 2: Interpersonal Communications

COMM 3341	Discussion
COMM 4341	Interpersonal Communication
COUN 4621	Human Interactions
COUN 4781	Strategies for Crisis Intervention

C. Interdisciplinary Requirements (18 hrs)
(Select one course from each of the groups listed below)

Group 1: Business and Administrative Applications

CJUS 4180	Corporate and White Collar Crime
ECON 4040	Economic Analysis of Law
ECON 4130	Government Regulation of Business
FIR 3011	Business Law
FIR 3130	Legal, Social & Political Environment of Business
FIR 4011	Estate Planning and Law of Taxation
FIR 4310	Real Estate Law
MGMT 3215	Management of Human Resources
MGMT 4230	Employee-Management Law and Legislation
PADM 3601	Public Administration
POLS 4221	Urban Administration

Group 2: Philosophical and Constitutional Perspectives

CJUS 4531	Issues in Constitutional Rights
HIST 3275	History of the Jewish People
HIST 3840	United States Constitutional History
HIST 4851	History of Women in America
HIST 4881	Black American History
HIST 4941	History of the American Indian
PHIL 3741	African-American Philosophy
PHIL 4551	Social and Political Philosophy
POLS 4211	Constitutional Law: National Powers
POLS 4212	Constitutional Law: The Origins and Evolution of Civil Liberties in the United States
POLS 4405	Origin and Development of American Political Thought

Group 3: Law in Society

CJUS 3426	Corrections in America
CJUS 3510	Law and Society
CJUS 3521	Constitutional Criminal Procedure
CJUS 4170	Prevention and Deterrence to Crime
CJUS 4520	Substantive Criminal Law
POLS 4208	Mental Health Policy and Law
POLS 4209	Aging Policy and Law
POLS 4224	Urban Problems
POLS 4416	African American Political Thought
POLS 4504	International Law
SOCI 3420	Sociology of the South

Group 4: Ethical/Moral/Social Issues

ANTH 3025	Indians of the Mid-South
ANTH 3242	Peoples of Africa
CJUS 3152	Drug Addiction and Alcoholism
CJUS 4130	Ethical Dilemmas in Criminal Justice
PHIL 3411	Contemporary Moral Problems
PHIL 3511	Ethics
PHIL 3514	Biomedical Ethics
POLS 3402	Legal/Political Thought: Modern
SOCI 4420	Racial Inequality
SOCI 4442	Sociology of Poverty
SOCI 4460	Black and White Women in the South
SOCI 4631	Cities in Change

Group 5: Research and Statistical Applications

CJUS 3129	Statistical Methods in Criminal Justice
EDPR 4541	Fundamentals of Applied Statistical Methods
POLS 4101	Political Statistics
SOCI 3311	Social Statistics

Group 6: Take any course from any of the above groups, not already taken to meet another requirement.

D. Thematic Studies (6 hrs)

Students complete a total of six credit-hours in a University College thematic studies course(s) of their choosing. These courses are designed to broaden a student's knowledge of significant themes in social, political, and religious history. Any six credit-hours of UNIV 3500-3599 or UNIV 4500-4599 will meet this requirement.

E. The Senior Project (3 hrs)

The senior project is completed during the student's last undergraduate semester at The University of Memphis. The senior project is a small (12-student) online course offered via WebCT. [For more details about WebCT, students should log onto the Advanced Learning Center's web site at: <http://alc.memphis.edu>].

The student's senior project should illustrate the extent to which the student can manage a significant independent study project in a thoughtful and professional manner. It is the culmination of the student's academic program. Whatever form the senior project takes, it should grow out of the student's interest in the paralegal field. The project may be the writing of an interdisciplinary thesis, the creation of curriculum materials, the development of a specialized counseling model, an investigation of an area of paralegal studies, or any endeavor that would be of interest and use to future paralegals.

F. Elective Hours (0-13 hrs)

Electives are taken as needed to reach a minimum total of 120 credit-hours. Electives may be taken from any academic course offerings. University College recommends that students use elective hours to earn a minor. Minors in Legal Thought, Criminal Justice, Political Science, Management, or Sociology can usually be earned with a minimum number of additional classes if students carefully select courses used to fulfill General Education and Concentration requirements. See your advisor and the *Undergraduate Bulletin* for information about specific course requirements for minors.