

Tiger Talent Ready Professional Development Series-Level 1

Success is Where Preparation and Opportunity Meet!

Spring 1 Workshop Series Tuesdays 9:00 a.m. - 10:30 a.m.

- January 30
- February 13
- February 27
- March 13

Spring 2 Workshop Series Tuesdays 12:30 p.m. - 2:00 p.m.

- March 13
- March 27
- April 10
- April 27

Get Your Tiger Talent Ready, Level 1 Certification!

- ✓ Attend ALL four workshops in the series
- ✓ Upload an approved resume and headshot to TigerLink
- ✓ Send a professional thank-you note

Why Get Tiger Talent Ready?

Employers value the Tiger Talent Ready designation because they know participants have invested in the skills that contribute to their success, ultimately setting them apart in today's competitive job market.

Register Today!

https://memphis-csm.symplicity.com/surveys/pds

Career Services: Where Tiger Talent Thrives 400 Wilder Tower memphis.edu/careerservices

Tiger Talent Ready Professional Development Series - Level 1

Workshop Descriptions, Requirements, and Competencies

Tiger Resumes on Point

<u>We Do:</u> Tiger Resumes on Point (Workshop): Whether you are starting from scratch or

updating an existing document, this hands-on workshop will allow you to write

and edit in real time.

You Do: Tiger Talent Task (On Your Own)--To complete the certification credit for resume

writing, submit your finished resume for review via TigerLink. Make all changes suggested by the reviewer. Once your resume is approved, it will be made

available to employers through resume books associated with our Tiger Talent

Communities.

Leadership and Professional Competencies: Learning and Reasoning, Professionalism and Career Management, Communication and Digital Technology, and Self-Awareness and Personal Behavior.

Tigers Keep it Classy in the Workplace

<u>We Do:</u> Tigers Keep it Classy in the Workplace (Workshop): Students will get a

comprehensive introduction with how to navigate the professional work environment including: communication etiquette, professional behavior, professional dress, and what to write/not write in an email, text or social media

post.

<u>You Do:</u> Tiger Talent Task (Own Your Own): To complete the certification credit, upload a

headshot of you in your business professional attire to your TigerLink profile.

Leadership and Professional Competencies: Teamwork and Collaboration, Learning and Reasoning, Professionalism and Career Management, Communication and Digital Technology, and Self-Awareness and Professional Behavior.

Tiger Tank: Pitch Your Brand

We Do: The Tiger Tank: Pitch Your Brand (Workshop): Students will learn how to craft an

elevator pitch to speak professionally with employers and contacts. You will

learn strategies for connecting in person, including how to conduct

informational interviews, and via LinkedIn.

You Do: Tiger Talent Task (On Your Own): Plan ahead for the next workshop by pulling

together your best interview outfit.

Leadership and Professional Competencies: Teamwork and Collaboration, Learning and Reasoning, Professionalism and Career Management, Communication and Digital Technology, and Self-Awareness and Personal Behavior.

Interview Like a Tiger

Business professional dress is required for admission to this workshop.

We Do: Interview Like a Tiger (Workshop): Students will learn strategies to prepare for an

interview, how to ace interview questions, and how to follow up appropriately afterwards. This workshop will also provide you an opportunity to practice your

interviewing skills.

You Do: Tiger Talent Task (On Your Own): To complete the certification credit, send your

thank you note to your career specialist/workshop provider. Make any

corrections requested by the reviewer. Once your thank you letter is approved, send it to the person who conducted your interview practice using the contact

information provided by the workshop facilitator.

Leadership and Professional Competencies: Teamwork and Collaboration, Learning and Reasoning, Professionalism and Career Management, Communication and Digital Technology, Self-Awareness and Personal Behavior.