Finish in Four Checklist:

Pre-College

- Attend NSO - [http://www.memphis.edu/nso](http://www.memphis.edu/nso)
- Attend Frosh Camp - [http://www.memphis.edu/froshcamp](http://www.memphis.edu/froshcamp)
- Familiarize yourself with the UM - [http://www.memphis.edu/cas](http://www.memphis.edu/cas)
- Discover a Learning Community: [http://www.memphis.edu/freshconnections](http://www.memphis.edu/freshconnections)

Year 1

- Attend Convocation on the first day of classes.
- Make a habit of going to class – and being prepared.
- Take ACAD ([http://www.memphis.edu/acad1100](http://www.memphis.edu/acad1100)) and learn the academic strategies you need to be a successful college student
- Explore what the university has to offer on your own through Student Leadership and Involvement ([http://www.memphis.edu/student_leadership](http://www.memphis.edu/student_leadership)).
- Utilize the Educational Support Program for tutoring and workshops- [http://www.memphis.edu/esp](http://www.memphis.edu/esp)
- Explore the Undergraduate Catalog for information about majors. Read through the Course Descriptions of those programs that seem of most interest to you: [http://www.memphis.edu/ugcatalog](http://www.memphis.edu/ugcatalog)
- Use Focus 2 and Career Services to help you consider your major and career: [http://www.memphis.edu/careerservices/students-alumni/explore-majors.php](http://www.memphis.edu/careerservices/students-alumni/explore-majors.php)
- Or online: [https://umdrive.memphis.edu/pakrech/www/self.html](https://umdrive.memphis.edu/pakrech/www/self.html)
- See your advisor in October to prepare to register for the Spring, and in February/March to register for the Summer/Fall.
- Register for Spring as soon as your classification allows, and do the same for next Fall. The Registrar’s website helps with details about registration: [http://www.memphis.edu/registrar](http://www.memphis.edu/registrar)
- Keep your grades up! This will enable you to have more opportunities as you go through college and beyond.
- Pre-professional students (pre-med, pre-law, allied health careers, etc.) should attend an orientation session led by the Pre-Professional Advisor, Jessica Kelso. Pre-Health website: [http://www.memphis.edu/cas/pre_health/index.php](http://www.memphis.edu/cas/pre_health/index.php)
Pre-Law website: [http://www.memphis.edu/cas/pre_law/index.php](http://www.memphis.edu/cas/pre_law/index.php)
The Pre-Health and Pre-Law sites have excellent information to enhance your knowledge.
- Know the requirements for your scholarship or financial aid.
Year 2

- Use UMdegree and Courses to Consider, found on the My Degree tab in myMemphis, to assist you with course selection.
- Be advised and register early.
- Go to class!
- Talk to your advisor about possible internships and possible careers in your major.
- Check into study abroad: [http://www.memphis.edu/abroad](http://www.memphis.edu/abroad)
- Check the Scholarship opportunities in your major and in the College of Arts and Sciences: [http://www.memphis.edu/cas/scholarships/index.php](http://www.memphis.edu/cas/scholarships/index.php)
- Make connections with faculty members in your major. You will need them for recommendations for jobs, graduate or professional school.
- Consider adding a minor. Having this second discipline on your transcript shows employers and graduate schools that you have diverse knowledge. Often your elective hours can be directed toward a minor.
- If you have a second major or a minor, meet with the advisor for that area to be sure you know the courses to take.
- Become more involved in campus organizations – but not too involved to be a successful student- [http://www.memphis.edu/student_leadership/](http://www.memphis.edu/student_leadership/)

Year 3

- Be advised and register early!
- Find an internship because most majors would be enhanced by this opportunity. [http://www.memphis.edu/internships/](http://www.memphis.edu/internships/)
- Go over your degree sheet with your advisor to be sure you are on track for graduation.
- Apply to graduate online at the beginning of the semester a full calendar year before you plan to graduate: Go to myMemphis, the My Degree tab, the Commencement and Graduation channel.
- Check out what you need to do to apply to graduate school, if you plan to go, or to professional school. Don’t miss deadlines.

Year 4

- Complete the courses listed on your Summary of Coursework Remaining..
- Follow the guidelines on your College’s Checklist for Graduation: [http://www.memphis.edu/cas/pdfs/grad_checklist.pdf](http://www.memphis.edu/cas/pdfs/grad_checklist.pdf)
- Read the Commencement website and fill out your diploma mailing card: [http://www.memphis.edu/commencement](http://www.memphis.edu/commencement)
- Watch for an e-mail about your graduation ceremony from the College of Arts and Sciences.
- Invite family and friends to your Commencement ceremony!
- Celebrate your accomplishments!