

INTER-OFFICE COMMUNICATION

APPLICATION FOR: \_\_\_\_\_ Tenure and Promotion  
\_\_\_\_\_ Tenure \_\_\_\_\_ Promotion

**EFFECTIVE DATE: FALL 2012**

APPLICANT'S NAME: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

Record all recommendations from each level of review on this form.

**DEPARTMENT COMMITTEE**

RECOMMENDATION

TENURE PROMOTION  
\_\_\_\_ POSITIVE \_\_\_\_ POSITIVE  
\_\_\_\_ NEGATIVE \_\_\_\_ NEGATIVE

VOTE BREAKDOWN

TENURE PROMOTION  
POSITIVE \_\_\_\_\_ POSITIVE \_\_\_\_\_  
NEGATIVE \_\_\_\_\_ NEGATIVE \_\_\_\_\_  
ABSTAIN \_\_\_\_\_ ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_ ABSENT \_\_\_\_\_

CHAIR OF THE DEPARTMENT TENURE AND PROMOTION COMMITTEE, PLEASE PRINT AND SIGN NAME BELOW.

PRINT NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

**DEPARTMENT CHAIR'S RECOMMENDATION**

TENURE: \_\_\_\_ POSITIVE \_\_\_\_ NEGATIVE \_\_\_\_ PROMOTION: \_\_\_\_ POSITIVE \_\_\_\_ NEGATIVE

PRINT NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

**COLLEGE COMMITTEE**

RECOMMENDATION

TENURE PROMOTION  
\_\_\_\_ POSITIVE \_\_\_\_ POSITIVE  
\_\_\_\_ NEGATIVE \_\_\_\_ NEGATIVE

VOTE BREAKDOWN

TENURE PROMOTION  
POSITIVE \_\_\_\_\_ POSITIVE \_\_\_\_\_  
NEGATIVE \_\_\_\_\_ NEGATIVE \_\_\_\_\_  
ABSTAIN \_\_\_\_\_ ABSTAIN \_\_\_\_\_  
ABSENT \_\_\_\_\_ ABSENT \_\_\_\_\_

CHAIR OF THE DEPARTMENT TENURE AND PROMOTION COMMITTEE, PLEASE PRINT AND SIGN NAME BELOW.

PRINT NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

**COLLEGE DEAN'S RECOMMENDATION**

TENURE: \_\_\_\_ POSITIVE \_\_\_\_ NEGATIVE \_\_\_\_ PROMOTION: \_\_\_\_ POSITIVE \_\_\_\_ NEGATIVE

PRINT NAME \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

PLEASE ATTACH WRITTEN COMMENTS TO THIS FORM AT EACH LEVEL OF RECOMMENDATION.