

DEPARTMENT OF COUNSELING EDUCATIONAL PSYCHOLOGY AND RESEARCH
THE UNIVERSITY OF MEMPHIS
APPLICATION INSTRUCTIONS FOR THE DOCTOR OF EDUCATION (Ed.D) PROGRAM

Persons who wish to apply to the Department of Counseling, Educational Psychology and Research for admittance to the Ed.D. Program in Counseling must submit the Standard Graduate Application Form, along with the supplemental information described below, according to specific Program deadlines. The department admits new candidates for the Ed.D. Program only for the Fall semester of each academic year. Those who wish to seek admittance to the Ed.D. Program must complete their application by March 1 of the year in which they wish to enroll. Send the Graduate School application, transcripts, and application fees to the Graduate School. Send the Department application and completed reference letters to the Coordinator of

Admissions at the address below:

Dr. Nancy Nishimura
Coordinator of Admissions
Ball Hall – Room 100
Memphis, TN 38152
(901) 678-2841 or 678-3347

In order to complete the application process, the following items must be included as part of your application. You may submit either the original of this form or a clean photocopy. However, you must be certain that the submitted form is filled out according to the written instructions.

Please send the following to the Counseling, Educational Psychology and Research

Department:

- * The Department Application Form
- * Reference forms: A minimum of four references are required by the program.
- * Official or unofficial university transcripts
- * Official or unofficial Graduate Record Examination (GRE) Scores

Please send the following to the Graduate School:

* Graduate Record Examination (GRE) Scores: Official GRE scores must be sent directly to the Graduate School Admissions Office.

* Application for Admission to the Graduate School.

* Transcripts: Official transcripts from each college and university previously attended, both undergraduate and graduate. Transcripts may be enclosed in envelopes from the issuing institution; high school transcripts are not required.

PROGRAM DESCRIPTION

The masters and doctoral programs in Counseling at The University of Memphis are CACREP accredited. The rehabilitation masters program is CORE accredited. The doctoral program offers a major in counseling. The doctoral degree is designed to prepare graduates for academic and student personnel services in colleges and universities and for employment in mental health agencies and institutions. The program is also intended to meet state licensure requirements for the practice of professional counseling. A sample of career paths undertaken by graduates include but are not limited to:

*University and college faculty

*Researchers

*Private Practitioners (Licensed Professional Counselors)

*Program directors of community mental health care systems

*Trainers and consultants to school districts

*University/College Counseling and Student Affairs Staff

*High school and elementary school counselors

The program builds on a CACREP accredited or equivalent masters degree in counseling and consists of a minimum of 60 post-masters semester hours. Students may enroll full-time or part-time as long as residency requirements are met.

PROGRAM FEATURES

Research and Mentoring

All doctoral students are expected to be active in collaborative research with members of the faculty. As part of the basic preparation prior to comprehensive exams students complete a research-based residency that culminates in a paper being submitted to a refereed journal or professional conference. The program also includes nine (9) hours of dissertation research.

Emphasis on Diversity and Urban Issues

As the only doctoral program in counseling in the Mid-South, the program can offer students a wide array of advanced practicum and internship settings in an urban setting. The department faculty have made a strong commitment to preparing counselors to work with diverse individuals. We infuse multicultural and gender issues in all courses, offer many electives for working with specific groups, and have several faculty with nationally recognized expertise in multicultural counseling. The University is an urban institution and has made urban issues one area of emphasis in all departments and colleges.

ASSISTANTSHIPS

A limited number of graduate assistantships are available from the department for full time students. Applications can be obtained from the department. In addition, the University offers fellowships and graduate assistantships to qualified minority students.

CORE FACULTY

Pamela Cogdal, Clinical Coordinator, Ph.D. (1989). Southern Illinois University-Carbondale.

Research Interests: Career and work life balance, practice outcomes, assessment, suicide prevention and couples/relationship issues.

Richard K. James , Professor, Ph.D. (1974). Indiana State University.

Research Interests: Crisis intervention, elementary school counseling, anger management.

Chloe Lancaster, Assistant Professor, Ph.D. (2009). Texas A & M University.

Research Interests: Issues related to school counseling and academic success.

Daniel Lustig, Professor, Ph.D. (1995). University of Wisconsin, Madison.

Research Interests: Family Adjustment, Adjustment to Disability.

Nancy J. Nishimura, Associate Professor, Ed.D. (1991). The University of Alabama.

Research Interests: Counseling biracial children, spirituality, basic counseling techniques.

Ronnie Priest, Associate Professor, Ph.D. (1990). The University of Alabama

Research Interests: Victims of child sexual abuse, diversity related issues, counseling returning military personnel after deployment.

Dewaine Rice, Associate Professor and Program Coordinator, Ed.D. (1980). Memphis State University.

Research Interests: Moral development of young adults, student affairs issues and clinical hypnosis.

Chrisann Schiro-Gist, Professor, Ph.D. (1974). Northwestern University.

Research Interests: Rehabilitation counseling and the development of international counseling programs.

Steven Zanskas, Assistant Professor, Ph.D. (2007). Michigan State University.

Research Interests: Development of consultation skills in graduate rehabilitation counseling education programs, the psychosocial aspects of disability, professional issues and ethics.

MORE INFORMATION

Visit our Worldwide Web at http://www.people.memphis.edu/~coe_cepr

For admission questions, please direct your questions to Dr. Nishimura. For specific program information you may contact Dr. Rice or Dr. James as follows:

Dr. Dewaine Rice
Counseling Program Coordinator
Ball Hall, Room 100
The University of Memphis
Memphis, TN 38152
Telephone: (901) 678-4472
e-mail: ndrice@memphis.edu

Dr. Richard James
Coordinator of Doctoral Counseling Program
Ball Hall, Room 100
The University of Memphis
Memphis, TN 38152
Telephone: (901) 678-4495
e-mail: rjames@memphis.edu

SPECIFIC INSTRUCTIONS FOR ITEMS ON THE APPLICATION FORM

Relevant Courses Taken: List all relevant courses (psychology, counseling, research, behavioral sciences, educational psychology, etc.). Be sure to indicate exact title, credit hours, grade for each course, and whether it was graduate (G) or undergraduate (UG).

Undergraduate Grade Point Average: Compute your cumulative undergraduate grade point average (GPA) as follows: First, convert letter grades from all institutions using the scale of A=4, B=3, C=2, D=1, and F=0.

Then multiply each number grade by the number of credits assigned to that course. Add the products and divide by the total number of credits taken.

Cumulative Graduate GPA: Include and compute the mean GPA of all Graduate courses from all institutions where courses were taken.

Test scores: The Graduate Record Examination (GRE) (Verbal and Quantitative) is required for admission to the Ed.D. in Counseling Program.

References: CHECK WITH YOUR REFERENCES BEFORE YOU COMPLETE THIS ITEM.

Complete the upper portion of the attached form. Copy as many forms as needed and supply your references with a stamped addressed envelope.

REMEMBER: All application materials for the Ed.D. in Counseling Program must be received by March 1 for Fall semester admission. Applicants to the Counseling Program are admitted by the University based on selection and recommendation by the counseling program core faculty.

Last Name	First	Middle	(Optional) Race/Ethnic Group		Date of Application
Street address			E-mail address		U Number
City	State	ZIP code	Citizenship (Country) US_____		Telephone no.
			Resident alien_____		Home:
			Other (specify)_____		Work:
					Cell:
How did you find out about the Program? (Circle only one)	A Via your college	B Program Brochure	C Career Counselor	D Military Service	E Current Graduate Student
F Internet	G Personal Letter	H Professor	I Recruiter	J Grad Bulletin	K Other

Application for Admission

Counseling, Education Psychology & Research

Ed.D. Program

The University of Memphis

Deadline: March 1st

Memphis, TN 38152

Please read carefully and complete by printing in ink or typing.

Provide all information requested.

An Equal Opportunity/Affirmative Action University

We are an equal opportunity institution, and we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran or Vietnam-era veteran. Information provided on this application will not be used for any discriminatory purpose.

In addition to the application, please provide the following:

Statement of Intent

This statement should be a concise essay (500 words or less) that reflects your educational and career goals. Explain the nature of your specific interests, why you are suited for a counseling career, and your reasons for seeking admission to this particular program at The University of Memphis. (Use additional sheets as necessary.)

Counseling Experience

Please describe your counseling experience to date. Include client population with which you worked, supervisor's names, number of clients, and specific types of counseling experience (group, individual, geriatric, family, etc.)

Research Experience

Please describe any research with which you have been involved. Describe your specific role in the research and whether or not the research was presented or published.

Educational History (List in order of attendance, all colleges and universities you have attended. Send official transcripts to the Graduate School.)

Name of Institution (Do not use initials)	Location (city, state)	Degree & Major	Dates attended From/To	Date Degree Rec'd/Exp.

Professional Affiliations/Honors/Accomplishments

(Feel free to exclude those indicating race, color, religion, gender, sexual orientation, national origin, age, handicap, or Vietnam-era status)

Academic honors, prizes, fellowships, scholarships, election to honorary societies, professional society memberships, or publications.

GPA and Test Scores

Cumulative Undergraduate Grade Point Average (GPA)

Cumulative Graduate GPA

Undergraduate major GPA	Test Scores: 1. GRE Verbal 2. GRE Quantitative 3. GRE Analytic
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Are you planning on attending part-time or full-time? Part-time _____ Full-time _____

Professional/Work References

List FOUR persons, past supervisors, and/or professors who are not related to you who have knowledge of your qualifications for the program for which you are applying. Please have each of these persons write a detailed letter regarding your qualifications.

You are responsible for making sure your references have sent the reference letter directly to the Coordinator of Admissions.

Name	Title/Relationship	Address (street, city, state, zip code)	Phone no. (include area code)	Occupation

I hereby certify that none of the information on this application is false or has been withheld. I further certify that I understand that giving false information or withholding information may make me ineligible for admission or to continue my enrollment at The University of Memphis.

U.S. Military Record

Branch of service

From

To

Present military affiliation: None _____ Reserve (active) _____ Reserve (inactive) _____

Kinds of training and duty while in service:
