FORM INSTRUCTIONS

- Fill out the attached Student Financial Aid Application form. Incomplete forms will not be processed.

- Attach one of the following acceptable proofs of income/financial need:
  - Proof from the school district that your child is eligible for free or reduced price meals
  - Proof that your family is receiving food stamps or federal aid
  - A copy of your last Federal Income Tax Return (form 1040) showing that you fall under the income eligibility guidelines listed on the application. If your parent (or someone else) can claim you as a dependent, you must submit a copy of their 1040, in addition to your own. Your household size must equal the number claimed on your income tax form.

- If you do not meet the income requirement guidelines but feel that you still need financial assistance in registering your child for a Community Music School program, you may submit a written request to CMS stating your special situation. A copy of your Federal Income Tax Return must accompany your request. If you have questions, please contact the CMS office at (901) 678-4244.

- Attach a letter of recommendation from a community leader (e.g. teacher, pastor, rabbi)

- Attach a fully completed CMS Registration Form for the semester and class for which you are enrolling. Please be sure that the registration form indicates the class or program for which you are requesting financial aid, including the class fee. If you are applying for more than one family member, please attach all completed registration forms.