

# Form OD (Online Delivery)

## ONLINE PROGRAM, COURSE, and DELIVERY FORM

- Required for programs that will be developed, converted, and/or delivered 100% online,
- Required for courses that will be developed or converted online over the maximum limit of \$9,500.
- Required for justifying state funding for developing or converting duplicative online programs and courses that have been developed by other TBR or UT schools.

**Institution Granting Degree or Offering Program or Course:**

**Program/Course Title:**

**Degree/Certificate:**

**CIP Classification:** (Please provide proposed CIP code, if applicable)

**Proposed Implementation Date:** (Semester and Year)

**Target Population:** (check all that apply)

- Traditional
- Non-traditional (over 25)
- Military
- Dual Enrollment (High School)
- Workforce
- other:

<b>Projected Head Count:</b>	Year One:	Year Two:	Year Three:
<b>Projected Enrollment:</b>	Year One:	Year Two:	Year Three:
<b>Projected FTE:</b>	Year One:	Year Two:	Year Three:

**Statement of Need:**

- Campus Specific
- Regional
- State Wide
- National
- International

Attach additional data to support the “NEED” statement provided on the Summary (SUM) Form, if appropriate.

**Check all that apply:**

- New Program
- Converting an Existing On-ground Program to 100% Online Delivery
- New Online Course Development over \$9,500
- Justification for a Duplicative Online Program
- Justification for a Duplicate Online Course
  
- Campus eLearning specific
  - Name of Department, School, or Unit:
  - Synchronous (instructor and students simultaneously online)
  - Asynchronous (any time / any where)
  - Blended /web enhanced (part online and on-ground)

- Campus Collaborative
  - RODP (Regents Online Degree Programs) \*credit
  - ROCE (Regents Online Continuing Education and Workforce Development) \*non-credit
  - Other Collaborative or Partnerships

Check all the schools that will participate in the collaborative:

*Universities:*

- APSU     ETSU     MTSU     TSU     TTU     UOM

*Community Colleges:*

- CLSCC     COSCC     CSTCC     DSCC     JSCC     MSCC
- NSCC     NSTCC     PSTCC     RSCC     STCC     VSCC
- WSCC

*Other Agencies:*

*Specify any plans for articulation:*

**Proposed Financial Estimates (attach as an appendix)**

*Include estimated cost of external training and/or out-of-state consultants not available through the TBR schools/centers.*

- \* For course development that will exceed \$9,500, please provide projected costs by line item and the source(s) of revenue to support these costs.
- \* For converting to online delivery, please provide projected costs by line item and the source(s) of revenue to support these costs.

*NOTE: You may choose to use the FP (Financial Projection) Form for convenience.*

**Justification for Duplicative Program and/or Course:**

**Sharing and Maximizing Resources among Schools/Centers**

Please list the resources that you would like to request from the system or the campus collaborative to support you in the development and implementation of your program/course:

- |  |  |
|--|--|
| <input type="checkbox"/> Instructional Design                      | <input type="checkbox"/> Marketing of Program        |
| <input type="checkbox"/> Learning Objects                          | <input type="checkbox"/> ADA                         |
| <input type="checkbox"/> Multimedia (streaming video, audio, etc.) | <input type="checkbox"/> Student Services            |
| <input type="checkbox"/> Library Resources, databases, etc.        | <input type="checkbox"/> Training                    |
| <input type="checkbox"/> Content Development                       | <input type="checkbox"/> Consultant Services         |
| <input type="checkbox"/> Pedagogy of Course Design                 | <input type="checkbox"/> Pedagogy of Teaching Online |
| <input type="checkbox"/> Course Management Training                |  |
| <input type="checkbox"/> Other:                                    |  |