





**EDUCATION** LIST IN ORDER REGARDLESS OF WHETHER A DEGREE WAS EARNED. (ATTACH EXTRA PAGE IF NEEDED)

FULL NAME OF INSTITUTION	DATES OF ATTENDANCE (MONTH/YEAR) – (MONTH/YEAR)	MAJOR	HOURS	DEGREE EARNED AND DATE AWARDED
a.				
b.				
c.				

**FINANCIAL SUPPORT**

What percentage of financial support do you anticipate receiving from your company if admitted into the EMBA Program? \_\_\_\_\_

Would you like to receive information about financial aid?  Yes  No

**TRANSCRIPTS**

Please request that an official transcript from each college you have attended be sent to the Manager of the Executive MBA Program at the address shown at the end of this application.

Date Transcript(s) Requested: \_\_\_\_\_

**GRADUATE MANAGEMENT ADMISSION TEST**

**You are required to submit official GMAT scores** to the Graduate School at the University of Memphis before your application can be considered.

The University of Memphis Institution Code for the GMAT is R 1459.

Date GMAT was taken or will be taken: \_\_\_\_\_

If taken, what were your test scores? Quantitative \_\_\_\_\_ Verbal \_\_\_\_\_ Overall \_\_\_\_\_

**RESUME**

A current resume must accompany this application. Please be sure to include any special achievements (business and personal) such as honors, awards, publications, certifications, or licenses you hold.

**LETTERS OF RECOMMENDATION**

Please ask two people to complete and submit recommendation forms (included in your packet) to the EMBA Program Manager. The forms should be from individuals who know you well, are acquainted with your work, and know your career objectives.

a.	NAME	TITLE	TIME KNOWN
	ADDRESS	NATURE OF ASSOCIATION	
b.	NAME	TITLE	TIME KNOWN
	ADDRESS	NATURE OF ASSOCIATION	

**ESSAY QUESTIONS**

Answer the following questions in essay form on a separate sheet of paper.

- What are your principal reasons for seeking an EMBA degree? What do you expect to accomplish through participation in the EMBA Program? What educational experiences do you expect? Include any comments that you feel will provide additional support for your application.
- Describe your greatest management challenge and how you met this challenge. Describe contributions that you are making in your organization that you consider to be valuable and/or unique.
- Please give a candid evaluation of yourself. What are your strengths and weaknesses? What attributes would you like to develop more fully? How do you think others perceive you? What do you consider most unique or distinctive about yourself?

**ORGANIZATION SPONSORSHIP**

Please have an authorized official from your organization submit a sponsorship letter to the Executive MBA Manager at the address shown at the end of this application. The letter should state that your sponsoring organization understands the time commitment required. It should also include whether or not your organization is providing financial support for you. A sample letter is enclosed in our brochure packet and is also available online.

Please indicate below the person submitting your sponsorship letter.

NAME	TITLE/POSITION HELD
COMPANY	PHONE NUMBER

**CERTIFICATION**

I certify that the information provided in this application is my own work and is complete and accurate to the best of my knowledge.

SIGNATURE	DATE
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**Please address all correspondence to: Manager, Executive MBA Program, University of Memphis, 432 Fogelman College Administration Bldg., Memphis, TN 38152-3120.**

*The University of Memphis is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, first professional, master's, educational specialist's and doctor's degrees.*

*The University of Memphis is one of 46 institutions in the Tennessee Board of Regents system, the seventh largest system of higher education in the nation. The Tennessee Board of Regents is the governing board for this system which is comprised of six universities, 14 two-year colleges and 26 Tennessee Technology centers. The TBR system enrolls more than 80 percent of all Tennessee students attending public institutions of higher education.*

*The University of Memphis offers equal educational opportunity to all persons without regard to age, race, religion, sex, creed, color, national origin or disability. The University does not discriminate on these bases in recruitment and admission of students or in the operation of any of its programs and activities, as specified by federal laws and regulations. The designated coordinators for University compliance with section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 are the Vice President for Student Affairs and the Equal Employment Compliance Officer. Information in this document will be provided in alternate format upon request. The University of Memphis is an Equal Opportunity/Affirmative Action University. It is committed to education of a non-racially identifiable student body.*

NEED PRINTER CODE