INSTRUCTIONS:
This office automatically assumes that you will be receiving other financial assistance for the specified award year, unless you notify us in writing that you will not be receiving one. This method of calculating financial aid eligibility prevents a possible over award.

By default, an estimated waiver is listed on your myMemphis account for Aid Year 2014-2015. This does NOT mean that you will actually receive other financial assistance. Examples of other financial assistance include, but are not limited to: Graduate Assistantship Fee Waiver, Staff Scholarship/PC 191, Outside Scholarship, State Employee Discount, Teacher Dependent Discount, Base TN, Vocational Rehabilitation, AmeriCorps, WIN, etc.

GRADUATE STUDENTS: If you are not going to be a Graduate Assistant and you need more than the $20,500 unsubsidized loan to meet your educational expenses, then you must apply for the Graduate PLUS loan on line at www.studentloans.gov.

Indicate below whether or not you plan to receive other financial assistance for this award year and return this letter to the Student Financial Aid Office as soon as possible. If this notice is not completed and returned to the Student Financial Aid Office, your other aid amounts may be affected.

A. STUDENT INFORMATION

Student Name: ___________________________ U ID Number: _________________________
E-mail address: __________________________ Phone: _______________________________

B. FINANCIAL ASSISTANCE

1. ___ Yes, I plan to receive other financial assistance for (circle the appropriate semester(s)):
   Fall 2014       Spring 2015

2. ___ No, I do not plan to receive other financial assistance for the 2014-2015 academic year. Please review my account for any appropriate aid adjustments.

   If you answered “No” above, please also check one of the following:

   ___ YES       I will accept a subsidized and/or unsubsidized loan, if necessary. Please process any remaining loan amounts available for Fall 2014 and/or Spring 2015. (To request a specific loan amount, please attach a Loan Request & Adjustment Form to this form.)

   ___ NO       I do not want any additional subsidized and/or unsubsidized loans.

If I receive other financial assistance during the 2014-2015 academic year, I understand that a recalculation of my aid eligibility will be done to prevent an over award.

Student Signature: ___________________________ Date: ____________________