

**Student Aid Office**  
**103 John Wilder Tower**

**Voice: (901)-678-4825**  
**FAX: (901) 678-3590**

### 2009-2010 GRE Fee Reduction Certificate Request

To be eligible for a GRE Fee Reduction Certificate, an applicant must have on file the 2009-2010 Free Application for Federal Student Aid (FAFSA) and must be:

1. a U.S. citizen or resident alien; **and**
2. a college senior receiving financial aid through an undergraduate college in the U.S., a U.S. Territory, or Puerto Rico, or a returning unenrolled college graduate who has applied for financial aid; **and either**
3. • a dependent college senior whose Institutional Student Information Report (ISIR) shows a parental contribution of not more than \$1,400 for the senior year, or
  - a self-supporting college senior whose ISIR shows a contribution of not more than \$1,800 for the senior year, or
  - an unenrolled college graduate whose ISIR or Student Aid Report (SAR) indicates self-supporting status and a contribution of not more than \$1,800.

The coordinator must complete and sign the certificate and note in your file that a Fee Reduction Certificate has been issued. By the coordinator signing the certificate, as well as the Registrar's Office affixing the seal or school stamp on it, it attests to your eligibility in accordance with the GRE Board requirements indicated above

You must mail in the original Fee Reduction Certificate, payment equivalent to 50 percent of the full test fee (\$75 for the General Test, \$65 for a Subject Test), and page one of the ISIR or SAR showing your estimated family contribution with the appropriate registration materials. Anyone who is planning to register for a General Test and a Subject Test should mail all registration materials together in one envelope.

Under no circumstances can you be issued multiple Fee Reduction Certificates. If you register but fail to appear on the test date, have lost or misplaced the certificate, or wish to repeat a test, You can not be issued another Fee Reduction Certificate.

The GRE Fee Reduction Program is funded by income from GRE test fees. The GRE Program incurs a cost on every test appointment scheduled or test registration received. Do not schedule a test appointment or register for a test unless you are certain you will be able to attend the test session. The long-range viability of the Fee Reduction Program depends upon effective stewardship of this program.

**If you meet these requirements and want to request a GRE Fee Reduction Certificate, please provide the information below:**

---

**Please print clearly and use black or blue ink.**

Student Name: \_\_\_\_\_  
Last First M. I.

U ID #: \_\_\_\_\_ Phone #: \_\_\_\_\_

---

**This certificate will be used for the following test(s), please check one:**

\_\_\_\_\_ Computer-based General Test      \_\_\_\_\_ Paper-based General Test      \_\_\_\_\_ Subject Test

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**You may pick up the completed GRE Fee Reduction Certificate after 24 hours and take it to the Registrar's Office, 003 Wilder Tower, to get the stamp or school seal stamped on it.**

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Reason Denied \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date