CONSTITUTION OF THE UNIVERSITY OF MEMPHIS INTERFRATERNITY COUNCIL

MISSION
We, the Interfraternity Council at the University of Memphis, set forth this Constitution and Bylaws in order to cause closer working relationships and coordination among its Member Fraternities and the University of Memphis, in accordance with the policies and standards established by the North-American Interfraternity Conference (NIC).

ARTICLE I - NAME
The name of this organization shall be the Interfraternity Council (IFC) of The University of Memphis.

ARTICLE II - PURPOSE
The purpose of The University of Memphis Interfraternity Council is

1. To act as functional liaison between fraternities and the University as well as all other groups;
2. To promote effective leadership within member chapters;
3. To maintain and continually evaluate the method by which members are inducted into the fraternity system;
4. To foster and preserve good scholarship;
5. To stimulate interest in University programs;
6. To enforce its own rules, actions and decisions in association with the Office of Fraternity/Sorority Affairs;
7. To be the governing body of all member social fraternities on The University of Memphis campus. Its decisions and actions shall be obligatory and compulsory on all member fraternities.

ARTICLE III - MEMBERSHIP

SECTION I – MEMBERSHIP ELIGIBILITY
Membership in the IFC is open to chapters and colonies of fraternities as the University of Memphis, as follows:

A. Any chapter or colony of a North-American Interfraternity Conference (NIC) member organization shall hold membership in IFC.
B. Any chapter or colony of an inter/national fraternity, which is not a member of the NIC, may hold membership in the IFC.

SECTION II – MEMBERSHIP CLASSIFICATION FOR MEMBER FRATERNITIES
The membership classification of Member Fraternities shall be as follows

A. Memphis Member: Any fraternity chapter which has obtained its charter from its inter/national organization for the University of Memphis, Memphis campus. Full membership grants the Member Fraternity all rights, privileges, and responsibilities under
the IFC Constitution and Bylaws. Memphis member fraternities will not have a vote in issues dealing with Lambuth campus recruitment.

B. Lambuth Member: Any fraternity chapter which has obtained its charter from its inter/national organization for the University of Memphis, Lambuth campus. Full membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and Bylaws. Lambuth Member fraternities will not have a vote in issues dealing with Memphis campus recruitment.

C. Associate Member: Any fraternity colony of an inter/national organization. Associate Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution and Bylaws, except that it does not have voting privileges, cannot hold IFC Executive Board positions, nor have an IFC Judicial Member.

For the purpose of this Constitution and the IFC Bylaws, Memphis Members, Lambuth Members, and Associate Members are referred to as Member Fraternities.

SECTION III – MEMBER FRATERNITY MINIMUM EXPECTATIONS
Each Member Fraternity shall adhere to and abide by the following minimum expectations:
A. Each Member Fraternity shall comply with all policies set forth by:
   1. The IFC Constitution, Bylaws, and other policies
   2. The rules and regulations of University of Memphis
   3. The general values-based conduct of fraternity men
B. Each Member Fraternity shall maintain a minimum annual cumulative GPA of 2.50.
C. Each Member Fraternity shall be current on all IFC dues owed.
D. Each Member Fraternity shall comply with the attendance policies for the IFC General Body, as outlined within this Constitution.

A Member Fraternity which has failed to meet any of the minimum expectations outlined in this Section shall be referred to the IFC Chief Justice for a potential judicial hearing.

SECTION IV – INDIVIDUAL MEMBER DEFINITIONS
For the purpose of this Constitution and the IFC Bylaws, and with an understanding that each Member Fraternity may have its own terminology for internal use, individuals will be defined as follows:

A. Active Memphis Member: Any man who has been initiated into any fraternity at the University of Memphis, Memphis campus.
B. Active Lambuth Member: Any man who has been initiated into any fraternity at the University of Memphis, Lambuth campus.
C. Memphis New Member: Any man who has accepted a bid to join a fraternity at the University of Memphis, Memphis campus, but has not been initiated into that fraternity.
D. Lambuth New Member: Any man who has accepted a bid to join a fraternity at the University of Memphis, Lambuth campus, but has not been initiated into that fraternity.
E. Memphis Potential New Member: Any man who has not accepted a bid from any fraternity, and is taking a majority of his semester credit hours at the University of Memphis, Memphis campus.
F. Lambuth Potential New Member: Any man who has not accepted a bid from any fraternity, and is taking a majority of his semester credit hours at the University of Memphis, Lambuth campus.

**ARTICLE IV – GENERAL BODY**

**SECTION I – IFC GENERAL BODY**
The powers of the IFC shall be vested in the IFC General Body. The IFC General Body shall be the governing legislative body responsible for the general policies of the IFC, for electing its Executive Board, and for instructing its Executive Board as to the activities and operations of the IFC.

**SECTION II – IFC GENERAL BODY COMPOSITION**
The IFC General Body shall be composed of two delegates from each of the member fraternities of the Council. Of these two delegates, one must be an Executive Board member of the fraternity. The other delegate must be elected by the individual fraternity.

**SECTION III – IFC GENERAL BODY MEETING POLICIES**
The IFC General Body shall conduct its meetings according to the following requirements:

A. A majority of the member fraternities present shall constitute a quorum in order to conduct IFC General Body business.

B. The IFC General Body shall conduct regularly scheduled business meetings during the academic year.

C. Special meetings may be called by the IFC President at any time or at the request of two member fraternities, with notice of time, location, and purpose of the special meeting provided to all member fraternities at least 72 hours in advance. Special meeting attendance is mandatory for IFC chapter presidents.

D. Each member fraternity’s IFC delegates are required to attend all meetings of the IFC. Officers and delegates are allowed one absence per semester. Any second absence without a written, valid excuse submitted to the IFC Secretary twenty-four hours prior to the meeting, shall receive a twenty-five dollar fine. An additional twenty-five dollar fine will be assessed for every subsequent absence.

E. Officers and delegates must arrive on time for meetings and stay for the duration of the meeting. Officers and delegates are allowed one tardy or early departure each semester. Any second tardy or early departure will count as an absence, which could lead to a twenty-five dollar fine.

**SECTION IV – IFC GENERAL BODY VOTING POLICIES**
The IFC General Body shall operate utilizing the following voting policies:

A. Each member fraternity, in good standing, shall have one vote.

B. Individuals holding IFC Executive Board positions are not entitled to vote.

C. In the event of a tie, the IFC President casts the deciding vote.

D. With the exception of the election of IFC Executive Board positions, there shall be no secret ballots.
ARTICLE V – IFC EXECUTIVE BOARD

SECTION I – IFC EXECUTIVE BOARD
The IFC Executive Board shall be responsible for carrying out the purpose and policies of the IFC and for its day-to-day operations and activities, as directed by the IFC General Body.

SECTION II – IFC EXECUTIVE BOARD COMPOSITION
The elected officers of this council shall be President, Executive Vice President, Vice President of Recruitment, Vice President of Finances, Vice President of Public Relations, Vice President of Philanthropy, Vice President of Scholarship, Executive Secretary, and Chief Justice. These officers shall compose the Executive Board of the Council.

SECTION III – IFC EXECUTIVE BOARD ELIGIBILITY
During their term of office, all officers of the Interfraternity Council shall be full-time, undergraduate, active members of their respective fraternities. Any nominated, appointed, or elected IFC officer must have a 2.5 cumulative average prior to election and must maintain a cumulative average of above 2.5 during his term of office.

SECTION IV – IFC EXECUTIVE BOARD ELECTION POLICIES
The following policies and procedures shall be utilized for the election and removal of IFC Executive Board officers:

A. The nomination of the IFC Officers shall occur during the fall. Nominations shall be made at the meeting and reopened on the day of the election. The election of Interfraternity Council Officers shall take place at the next scheduled meeting. Candidates must be present in order to run for office.

B. These officers shall be elected by a majority of the Council. Providing no candidate receives simple majority (50% + 1) of the votes, a run-off election shall be held immediately after each respective general election. A candidate must secure a simple majority of the votes in the runoff election to be declared the winner.

C. These officers duly elected shall be installed and assume all responsibilities as officers at or by the final IFC meeting of the semester and shall serve until their successors have been elected and take office. The oath of office described in the National Interfraternity Conference Model Officer Installation Ceremony shall be administered to newly elected officers of the Interfraternity Council.

D. Associate member fraternities are not allowed to hold an IFC Executive office.

E. In the event that an executive officer fails to sufficiently carry out the duties and responsibilities of his post, his officer status is subject to review, and if necessary, recall by the Interfraternity Council. Any chapter president, delegate, or Executive Board member may file a complaint to the IFC President and IFC Advisor to begin the review process for an Executive Board officer.

F. Any vacancies will be declared by the President. Nominations for the empty officer position shall occur at the first regular IFC meeting thereafter. Nominations will be reopened on the day of election, which shall occur at the next meeting.

G. In the event that an officer resigns during the spring semester and there is no time to hold a regular election prior to final exams and the end of classes before the summer,
an individual may be chosen and must be approved by all remaining officers of the IFC Executive Board and the designee of the Office of Fraternity/Sorority Affairs. The duties of the resigning officer must be of such a nature that the remaining officers of the IFC Executive Board unanimously decide that the position cannot wait until the beginning of the next semester to hold an election.

**ARTICLE VI - CONSTITUTIONAL AMENDMENTS**

**SECTION I – AMENDMENTS**

Any motion to amend, revise, alter, or revoke an article of the Constitution shall be tabled after an initial reading of said motion in front of the Interfraternity Council officers and delegates at any regular meeting. The said motion shall be voted upon at the next Interfraternity Council meeting, providing that a quorum is present, and require a three-fourths (3/4) affirmative vote to be enacted. The proposed amendment must be presented in writing at least one regular meeting prior to said vote, provided that such an amendment meet with the approval of the IFC. After an amendment is passed by the Interfraternity Council, it must be approved by the Office of Fraternity/Sorority Affairs before becoming a part of this constitution.
BYLAWS OF THE UNIVERSITY OF MEMPHIS INTERFRATERNITY COUNCIL

ARTICLE I – ROLE OF THE IFC DELEGATES

SECTION I – IFC DELEGATE
The duties and responsibilities of all IFC delegates are as follows:
A. Offer consistent representation for their chapters.
B. Make decisions on behalf of their chapter.
C. Provide insight into internal support needs.
D. Provide perspectives on recruitment, new member management, and advisor relationships.
E. Be knowledgeable of recent history and activities of the fraternity community.

ARTICLE II – ROLE OF THE IFC EXECUTIVE BOARD OFFICERS

SECTION I – IFC PRESIDENT
The President of the Interfraternity Council shall:
A. Shall have served as an IFC officer prior to the time of his election.
B. Preside over all regular meetings and special meetings. The President shall not participate in the discussion, except when presenting an official report.
C. Call special meetings when necessary.
D. Serve as an ex-officio member of all committees.
E. Assist the Executive Secretary in the preparation of the agenda for each meeting in collaboration with all other executive officers.
F. Serve as the official representative of the Interfraternity Council on such committees of the University as may be designated by the University and to other special agencies and meetings of which the Interfraternity Council is a part.
G. Serve as the general supervisory officer to see that all projects and activities of this organization are efficiently carried out.
H. Declare vacancies in IFC offices as they occur.
I. Communicate with member chapters regularly to determine what chapter needs are not being met as well as which IFC efforts are particularly strong.
J. Build rapport and establish positive working relationships between the IFC and chapter leaders.
K. Serve as an official spokesperson for the fraternity system.
L. The President shall not have the privilege to vote, except to break a tie.

SECTION II – IFC EXECUTIVE VICE PRESIDENT
The Executive Vice President of the Interfraternity Council shall:
A. In the absence of the President, he shall preside at all meetings of the IFC and IFC Executive Board.
B. Serve as the Associate Chief Justice of the Judicial Board and preside over any judicial procedure in the absence of the Chief Justice.
C. Assist the President in administrative capacities for IFC, including room reservations, running meetings, etc.
D. Oversee the IFC Housing Inspection process
E. Organize programming events and educational workshops for and on behalf of the IFC pertaining to the following:
   1. IFC and chapter officer training
   2. Leadership development
   3. New member education / hazing
   4. other special events as assigned by the President, the Executive Board, or the IFC

F. Organize the Junior IFC consisting of representatives from each member chapters’ pledges/ associates/ new members each semester.

G. The Executive Vice President shall not have the privilege to vote.

SECTION III – IFC VICE PRESIDENT OF RECRUITMENT
The Vice President of Recruitment of the Interfraternity Council shall:
A. Formulate a recruitment program for the fraternity system and coordinate all recruitment activities.
B. Provide information on the recruitment process and the fraternity community to prospective new members.
C. Promote interfraternalism and fraternal membership by supporting Fraternity/Sorority Affairs’ recruitment efforts.
D. Organize and serve as chairman of an IFC Recruitment committee, he will be responsible for ensuring that its duties are efficiently carried out. This body shall have jurisdiction over all matters involving rush. Its specific duties shall be as follows:
   1. To recommend all dates, times, and locations as to when and where all recruitment functions will be held.
   2. To decide what materials, pamphlets, publications, etc. are to be used in carrying out an effective Rush program.
   3. To develop an effective year-round recruitment plan.
   4. To make any necessary recommendations in dealing with rush.
   5. To meet at least once each regular semester with the Rush Committee.
E. Undertake or assist in special projects or assignments delegated by the President.
F. The Vice President of Recruitment shall not have the privilege to vote.

SECTION IV – IFC VICE PRESIDENT OF FINANCE
The Vice President of Finance of the Interfraternity Conference shall:
A. Develop and maintain an IFC budget that will be presented to the entire council for approval by the second meeting of each calendar year.
B. Collect all dues and other assessments as needed.
C. Pay annual dues to maintain membership in SEIFC and NIC Campus Interchange programs.
D. Undertake or assist in special projects or assignments delegated by the President.
E. Organize and implement philanthropic and community service projects for the IFC community.
F. The Vice President of Finance shall not have the privilege to vote.
SECTION V – IFC VICE PRESIDENT OF PUBLIC RELATIONS

The Vice President of Public Relations shall:

A. Act as liaison on behalf of IFC to all campus constituencies.
B. Serve as the IFC liaison to the All-Unity Board.
C. Publish a semesterly newsletter to be distributed to member chapters, campus organizations, University of Memphis faculty and administrators, and the community at large.
D. Publicize the positive aspects of fraternity life at the University of Memphis.
E. Assist the Vice President of Recruitment with marketing for recruitment efforts.
F. Undertake or assist in special projects or assignments delegated by the President.
G. The Vice President of Public Relations shall not have the privilege to vote.

SECTION VI – IFC VICE PRESIDENT OF SCHOLARSHIP

The Vice President of Scholarship shall:

A. Promote a healthy attitude regarding scholarship among the chapters.
B. Educate the chapters regarding academic standards and ensure that all academic standards are constantly enforced.
C. Establish regular meetings between chapter scholarship chairs throughout the semester.
D. Create programs and incentives that reward chapters and members for academic success.
E. Prepare and distribute an annual report with recommendations for improving the scholarship program.
F. The V.P. of Scholarship shall not have the privilege to vote.

SECTION VII – IFC EXECUTIVE SECRETARY

The Executive Secretary shall:

A. Assist the Executive Board Officers in preparing the agenda for each regular and special meeting.
B. Maintain complete and accurate minutes of all Interfraternity Council meetings.
C. Distribute the minutes of the each meeting prior to the next scheduled meeting.
D. Maintain an accurate and complete roll of all member fraternities and their authorized representatives; maintain the attendance records of each IFC meeting.
E. Be responsible for all general files for the Council and handle all archives and records of the organization.
F. Undertake or assist in special projects or assignments delegated by the President.
G. The Executive Secretary shall not have the privilege to vote.

SECTION VIII – IFC CHIEF JUSTICE

The Chief Justice shall:

A. Have gained junior standing with The University of Memphis by the time of election.
B. Oversee the Judicial Board, made up of each fraternity's delegate.
C. Provide chapter Presidents with written judicial procedures.
D. Call witnesses and adjudicate cases involving actions of fraternity chapters and/or their members.
E. Guarantee full due process for all parties during the hearing procedure, ensure the confidentiality of the proceedings.
F. Levy consistent and educational sanctions that will both deter and redirect further violations.
G. Undertake or assist in special projects or assignments delegated by the President.
H. The Chief Justice shall not have the privilege to vote in IFC meetings, but may vote in a Judicial Board Proceeding in the case of a tie.
I. Additional duties, guidelines, policies, and processes of the Chief Justice shall be contained in the IFC Judicial Board Manual. This manual shall be used and interpreted as an Article of the IFC constitution.

 ARTICLE III – FINANCIAL MANAGEMENT

SECTION I – MEMBER FRATERNITY FINANCIAL OBLIGATIONS
A. Each member fraternity represented on the Interfraternity Council must pay dues in the amount of $8 per initiated and pledge/associate member according to the records in the Office of Fraternity/Sorority Affairs each semester. In addition, a $75 fee per semester will be charged to each chapter.
B. Billing day will be the second IFC meeting after the first day of classes of each semester and due by the date on the invoice.
C. When necessary, payment plans may be made to the member fraternities to cover expenses, provided assessments are approved by a two-thirds (2/3) vote of the Executive Board.

SECTION II – DELINQUENT PAYMENTS
A. Any fraternity delinquent in its bills will forfeit all privileges as set forth by Fraternity/Sorority Affairs and I.F.C., i.e. intramurals, social.
B. Any fraternity who, without previous permission of the Executive Board, allows its account to become delinquent shall automatically lose its privilege to vote in the Council until such time as the account is paid in full.

SECTION III – IFC PAYMENTS
All checks written for expenditures of IFC shall require two signatures from the following: the President, the Vice-President of Finance, and the Executive Vice President.

 ARTICLE IV – BYLAWS SUBSECTIONS

SECTION I - IFC RECRUITMENT RULES
A. A unified program for recruitment of new members is approved each semester. The IFC recruitment program can define conditions but not deny the rights of individual chapters to affiliate new members outside of the IFC recruitment period.
B. The guidelines, policies, and processes of the IFC recruitment process shall be contained in the Interfraternity Council Recruitment Rules. These rules shall be used and interpreted as a subsection of the Bylaws of the IFC Constitution.
SECTION II – EXPANSION POLICY
A. In the event that IFC at The University of Memphis may deem it beneficial, the IFC Expansion Policy outlines the process for expanding the number of fraternities.
B. The guidelines, policies, and processes of the IFC expansion process shall be contained in the Interfraternity Council Expansion Policy. These rules shall be used and interpreted as a subsection of the Bylaws of the IFC Constitution.

SECTION III - IFC JUDICIAL MANUAL
A. By these Bylaws, the Interfraternity Council establishes a student Judicial Board for the purpose of adjudicating alleged violations of the IFC and/or University regulations. The judicial body shall be known as the Interfraternity Council Judicial Board.
B. The duties, guidelines, policies, and processes of the Judicial Board shall be contained in the IFC Judicial Board Manual. This Manual shall be used and interpreted as a subsection of the Bylaws of the IFC Constitution.

SECTION IV - SCHOLARSHIP
A. Fraternities will only receive grades of students with signed grade release cards on file in the Office of Fraternity/Sorority Affairs.
B. In order for a first semester freshman to join a chapter the man must have earned a cumulative high school grade point average of 2.25 or higher. A man is allowed to join after he has completed six semester hours at a college or university with a cumulative grade point average of 2.0 or higher.
C. In order to be initiated, a man must meet the scholarship requirements of the Inter/national Fraternity as long as it meets or exceeds the University requirements.

ARTICLE V – RISK MANAGEMENT

SECTION I - RISK MANAGEMENT POLICY
A. Alcohol & Drugs
   a. The Executive Board and/or the Interfraternity Council shall not use their funds to purchase any alcoholic beverages.
   b. The possession, sale, or use of any illegal drugs or controlled substances while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity is strictly prohibited.
   c. At off-campus University sponsored (funded) events; students are prohibited from unlawfully possessing, using, selling, manufacturing, or distributing, illicit drugs. Alcohol shall not be abused by those of legal drinking age, nor used, possessed or distributed by those who have not attained drinking age. Additionally, students are prohibited from being under the influence of illegal drugs or alcohol while on University owned or controlled property or while attending any University sponsored (funded) activity.
B. Hazing
   a. No chapter, colony, student or alumnus shall conduct nor condone hazing activities. Hazing activities are defined as: "Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include
but are not limited to the following: use of alcohol; paddling in any form; creation of excessive fatigue; physical and psychological shocks; quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of The University of Memphis or applicable Tennessee state law."

C. Sexual Abuse and Harassment
   a. The fraternity will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions, which are demeaning to women or men including, but not limited to date rape, gang rape, or verbal harassment.

D. Fire, Health, and Safety
   a. All chapter houses should meet all local fire and health codes and standards.
   b. All chapters should comply with engineering recommendations as reported by the insurance company.
   c. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house are expressly forbidden.

E. Education
   a. Each fraternity shall instruct its new members, active members, and alumni in all Risk Management Policies listed by the U of M IFC Bylaws, FIPG Risk Management Policy, as well as those of the Inter/national organization.

SECTION II. THE USE OF ANIMALS AT FRATERNITY EVENTS

No live animal shall be used at any fraternity function, social or otherwise without direct consent of the Executive Board and the Office of Fraternity/Sorority Affairs. Such a request must be made prior to the event. Participation in an official University of Memphis sponsored event by a fraternity shall not be subject to this Bylaw.

ARTICLE VI - AMENDMENTS

SECTION I – BYLAW AMENDMENTS

The governing statutes shall be dictated and specified by the Bylaws of the Interfraternity Council of the U of M. Any motion to suspend, alter, amend, or revoke the Bylaws of the Interfraternity Council of the U of M shall be tabled after an initial reading of said motion in front of the Council officers and delegates at any regular meeting. The said motions shall be voted upon at the next Interfraternity Council meeting, provided that a quorum is present, and require a three-fourths (3/4) affirmative vote to be enacted.