Graduate Student Association  
Meeting Minutes  
February 19, 2016

I. Welcome (Kelli O’Brien, Parliamentarian, 1:30pm)
II. Role Call
III. Committee Updates
   a. Graduate Travel Finance Committee—Kait Duckett—we are low on funding for the rest of the fiscal year, so future apps will get lower percentages as we try to spread it out as much as possible
   b. Professional Development Seminar Committee—Victoria Maher—Kait Duckett speaking—next event is next Thursday night from 4-6, one of our most popular programs with an excellent speaker; attendance is already waitlisted; committee members, please assist as possible
   c. Graduate Education Week Planning Committee—Kelli O’Brien—see details in Announcements below and from other committee chairs
   d. Student Research Forum Committee—Mahbubul Hasan—great setting to present research and get feedback without expenses of travel or having to miss classes; due date for abstracts is March 7; contacting the Graduate Coordinators from each department to try to increase student knowledge of event and get more entries; committee will meet immediately following this meeting
   e. GTA Seminar Committee—Ananya Dutta—seminar is next Friday, 2 speakers, 1 from College of Ed and one from Fogelman, speaking on ways GTAs can make their instruction more effective

IV. SGA Update—David Taylor—the parking bill we discussed last month passed; SGA had a Town Hall meeting last night, most of the issues raised related to parking; SGA is having a canned food drive next Tuesday in the UC

V. Announcements
   a. Graduate Education Week—next week
      i. Graduate Recruitment Fair, Thursday, Feb 25—from 2-7 in the UC Ballroom
      ii. Professional Development Seminar, Thursday, Feb 25—from 4-6
      iii. Teaching Effectiveness Seminar, Friday, Feb 26—2:30-4:30, UC River Room
   b. Club Z—needs tutors in all subjects/grade levels, including test prep
      i. www.clubz.com/cordova
      ii. Resumes/CVs can be emailed to pmcilwain@clubztutoring.com
   c. Other Announcements
      i. Questions about travel funding, Kait Duckett—we recently funded an extraordinarily large number of applications, and we are only allotted a certain amount of money for the fiscal year, so that’s how we’re running low; funding is available to any student, undergrad or grad—grad and law are handled through GSA; reminder that new fiscal year begins on July 1

VI. End Meeting—Kelli O’Brien, 1:44pm

VII. Next meeting—March 18, 2016
   a. www.memphis.edu/gsa