HEALTHY MEMPHIS INITIATIVE
CHURCH HEALTH CENTER/UNIVERSITY OF MEMPHIS PARTNERSHIP

MEETING MINUTES
2 October 2015
University Center, Room 363

1. Welcome and Opening Remarks – Marian Levy and Alan Swistak
2. Today’s Agenda
   a. MOU Signing
   b. Main goals of entire group per MOU (PowerPoint)
      i. Collaborative Research
      ii. Collaborative Programming
      iii. Educational Opportunities
      iv. Graduate Assistant Health Coverage (Memphis Plan)
      v. TIGER Life
   c. Introductions
   d. Format of meetings: current status of projects; group planning; report on next steps
   e. Explanation of projects
      i. Poverty Simulation—(Marion Donohoe) Offered 8 times to a wide range of agencies; assembling quantitative and qualitative data collected from the simulation; many emerging social justice issues; transportation is a huge issue for those living in poverty
      ii. Learning Community at Crosstown—(KWW and Ann Langston) On-going project in the planning phases
      iii. Ephriam Project (ANGELS Training)—(Horatio Caine and Sterling McNeal) train representatives in congregations to be confidential resource for the congregants who are living with or have questions about HIV/AIDS; helping avoid stigma attached to HIV/AIDS
         Latrice Pichon UM Public Health faculty conducts community based HIV/AIDS research with pastors and community-wide needs assessment. KB Turner, faculty in Criminal Justice conducts HIV/AIDS research with specific populations, including prisoners
         Plans to work with juvenile detention center? Not just yet, because they’re young, they require a lot of special permissions
      iv. TigerLIFE—(Lisa Carson and Maurice Williams) Still in the planning stages
      v. Educational Opportunities—(Marian Levy) Graduate certificates (38) will be listed on the HMI website; tell UM what areas you would like training in; UM has many programs available; Alan Swistak will spearhead a survey among CHC staff
      vi. CHC HR/Practicum students—(Lois McFarland (CHC) and James Kierulff (UM)) Still crafting the graduate student practicum program; the focus has been around the practice-oriented programs, but would love to expand that
         What are the details of a practica? What graduate students are looking for practica? Full calendar year, two year contract, 20 hours/week, paid positions (but at what rate?)
→ Need to work out some of the practical details—CHC would like to tailor these positions to the UM graduate student populations
→ CHC could send a list in May of possible positions and UM could send those to the appropriate graduate departments, so that advanced graduate students could apply for these positions (as opposed to first-semester/first-year graduate students)
→ Custom contracts could be created as well for specific interests and life situations of the graduate students

vii. Fellowship program—(Lois McFarland and James Kierulff) Academic credit and work experience for UM graduate students at CHC

viii. Outcomes and Metrics—(Janessa and Marian Levy) We have areas of collaboration, but we need to track and evaluate outcomes; want to see the specific results of our work together; small group meeting today to discuss this

ix. FIT and City of Memphis has a Smart Cities Program agreement—(Jasbir Dhaliwal) data that this partnership generates could be used by the Smart Cities project to share that and we can get additional funding for projects

x. UM Design Collaborative—(Andy Kitsinger) Architecture and City and Regional Planning; expanding collaboration with School of Public Health to join a research consortium; focusing on underserved neighborhoods, community and university environments, to create a walking community; includes public transportation, but also to make the environment more walkable; this will include crime and safety issues, since that is a main concern of people who walk often; include community workers as well, since home visits, etc. often provide much more information than just asking the people affected;

xi. K-12 and Family Educational programming—(Beverly Cross and Janessa) Need to create programs for the existing populations at CHC (preschool, etc.); CHC would like to include UM in these initiatives;

f. Explanation of meeting structure moving forward

3. Committee Work
   a. Introduction of Metrics Sub-committee
   b. Website at www.memphis.edu/hmi—will contain a list of collaborations and points of contact
   c. Break into small groups based on project
      i. Metrics and Evaluation
         1. Identifies their co-chairs (one from CHC, one from UM): Janessa and Marian Levy
         2. Action plans
            a. Collaborative Research Tracking--UM: IRB applications; CHC: Database through Dashboard
            b. Collaborative Programming Tracking: CHC Dashboard
            c. Educational opportunities: CHC will devise a survey of needs; (create funding for staff educational opportunities)
            d. Memphis Plan—track the number of students using this service
            UM: Graduate School; CHC reporting
      3. Assign duties: CHC HR will determine logistical details
      4. Develop timeline
ii. HIV/AIDS
   1. Co-chairs: Horatio Caine; Sterling McNeal; Latrice Pichon
   2. Action plan:
      a. Articulate opportunities to students
      b. Dispel the myths surrounding CHC/ what it is/what it does;
      c. Add resources for pastors, esp. referral network once parishioners are beyond the needs of faith
      d. Add resources for LGBT awareness within the faith community; importance of terminology and education about sexuality because it is very connected to HIV/AIDS education; need to enact changes based on the results from a patient survey taken over the summer; sensitivity training!; training doctors, nurses, and other health care professionals as well
   3. Assign duties
   4. Develop timeline

iii. Educational Programming
   1. Co-chairs: Lois McFarland; Jane Clement; Butch Odom
   2. Action plan: Post-doc psych student in supervisory capacity to supervise graduate students; paid position
   3. Assign duties
   4. Develop timeline

iv. Poverty Simulation
   1. Co-chairs: Marion Donohoe; Elena Delavega, Alan Swistak
   2. Action plan:
      a. Beverly Cross will bring all of her directors to a simulation
      b. Focus on a specific school area or schools in a zip code to train the teachers who do not live in the area where they teach
      c. Need to create sustainability plan, esp. regarding budget
      d. Pre- and post-surveys that can be conducted on the phone regarding one’s perceptions of poverty; behavior outcomes over the long-term; want to take this to other events as well and assemble all of the data and will work to do the secondary analysis
   3. Assign duties
   4. Develop timeline

v. Library Resources
   1. Co-chairs: Sylverna Ford and Alan Swistak
   2. Action plan: Want to explore expanding library resources for CHC staff
   3. Assign duties
   4. Develop timeline

vi. Transportation
   1. Co-chairs: Marion Donohoe and Andy Kitsinger
   2. Action Plan: Use Poverty simulation results to create walking community

4. Future Large Group Meetings (all in UC 363)
   a. November 13, 2015, 10am-12noon
   b. February 5, 2016, 10am-12noon
   c. March 18, 2016, 10am-12noon