Request for Evaluation of Doctoral Student’s Written Comprehensive Examination

TO:  
FROM: (Committee Chair)  
DATE:  
RE: Evaluating Written Comprehensive Examination

Please find attached the following two documents:

1. Written answer to the question you provided for the comprehensive examination.
2. Evaluation Form for Comprehensive Examination.

Would you please evaluate the written answer to your comprehensive examination question by the named student below?

Student Name:

Due Date for Evaluation:

If it’s inconvenient for you to complete the evaluation by the above date, please offer a different date so I can estimate my report schedule.

Thank you.