Reporting Requirements After Graduation

During your OPT period you continue to hold F-1 status sponsored by the University of Memphis. As such, you must follow certain regulations set forth by the United States Department of Homeland Security and your F-1 record remains in the government database, SEVIS. Any changes listed below must be reported to CIPS, so that your SEVIS record is updated. Student must report any change of:

- Legal name
- Residential or mailing address
- Employer name and address
- Change of job or loss of employment
- Change of status (to H1B, F-2, Permanent Residence, etc)
- Departure from the U.S. for five months or longer
- Returning to school, either to the U of M or to another U.S. college or university
- ALL F-1 visa holders with OPT must report employment, volunteer activity, job, or other position within the first 90 days of their OPT period. (Your OPT period is listed on your OPT card; it is not always the date of graduation)
- Please consider providing the Center for International Programs and Services with an e-mail address that will remain current even after graduation.

Update your SEVIS-required information now!

Other important information for F-1 visa holders using OPT

- Do not discard any I-20. When applying for H1B, Permanent Residence, or OPT extension, copies of your old I-20’s will be required.

- Be sure to get a new I-20 with your current employer’s company name and address listed on page 3. You can do this by contacting the Center for International Programs and Services and letting Clar or Brenda update your SEVIS record and create the new I-20. If you are no longer in Memphis, we can mail it to you.

- When traveling outside of the U.S., please be sure to have the following items for your re-entry:
  1. Recently signed I-20 showing the name and address of your employer on page 3
  2. OPT card
  3. Valid F-1 visa. If you are traveling outside of the U.S. and your F-1 has expired, please plan to apply at a U.S. Consulate or Embassy for a new one.
  4. Interview letter or employment letter indicating that you are expected to return to the U.S. NOTE: Pay stubs only prove your work history, they do not indicate your future activities with the company. Bring a letter indicating the company plans to either interview you or employ you upon your return to the U.S.

Questions? Contact us: csnunis@memphis.edu