



University College

BACCALAUREATE CONTRACT

Student's Name _____ / _____
Type or Print *Signature*

Student ID No. _____ Phone Number _____

Current Mailing Address _____

E-Mail Address _____

Coordinated Study Title _____

Catalog Year _____ Bachelor of Professional Studies _____ Bachelor of Liberal Studies _____
(BPS) (BLS)

Expected Date of Graduation _____

APPROVALS

Faculty Chair _____
Type or Print Name *Dept.* *Signature* *Date*

Faculty Member _____
Type or Print Name *Dept.* *Signature* *Date*

Faculty Member _____
(optional) *Type or Print Name* *Dept.* *Signature* *Date*

Faculty Council
Review Committee _____
Type or Print Name *Signature* *Date*

_____ *Type or Print Name* *Signature* *Date*

Assistant Dean _____
University College *Type or Print Name* *Signature* *Date*

The Student Does Not Have An Official Degree Plan Until ALL Signatures Of Approval Are Obtained.

ACADEMIC GOAL STATEMENT

Write a clear and concise statement (no more than 350 words) describing how your interdisciplinary degree program will provide a transition between your current academic/career situation and the future that you seek for yourself. *State your personal and/or professional goals as they relate to your academic studies. How do you anticipate that your studies will support your personal/professional development after graduation?*

GENERAL EDUCATION REQUIREMENTS

COURSE CATEGORY	COURSE*	SEMESTER	GRADE	HOURS
English Composition (6 hrs): ENGL 1010 (minimum grade of "C") (3)				
ENGL 1020 (minimum grade of "C") (3)				
Oral Communication and Rhetoric (3 hrs): COMM 2381 Oral Communication				
Mathematics (3 hrs): (pick any one of the following): MATH 1410, 1420, 1830, 1910, or 2000				
Humanities (9 hrs): 1. Literature Course – ENGL 2201 or ENGL 2202				
	2.			
	3.			
Social Science (6 hrs): 1.				
	2.			
Natural Science (8 hrs): 1.				
	2.			
Total General Education Hours Required	35-41**			

* Consult the University College advisors at (901) 678-2716 if you have questions about transfer credit equivalencies.

** University College students are *exempt* from the American Heritage requirement ONLY if they have completed one year of American History in high school.

COORDINATED STUDY JUSTIFICATION STATEMENT

Explain how the academic courses and credits earned in your Coordinated Study (major) will help you acquire the knowledge and competencies that you desire. This section may be developed course-by-course, or you may group the proposed courses in some way. Be specific about knowledge and competencies you have gained or expect to gain through your coordinated study courses.

THEMATIC STUDIES

[A minimum of six credit-hours of Thematic Studies coursework is required].

COURSE NUMBER	COURSE TITLE	SEMESTER	GRADE	HOURS
UNIV _____				
UNIV _____				

SENIOR PROJECT

COURSE NUMBER	COURSE TITLE	SEMESTER	GRADE	HOURS
UNIV 4990	Project Planning Seminar			1
UNIV 4995	Senior Project			3

GENERAL ELECTIVE COURSES

COURSE NUMBER	COURSE TITLE	SEMESTER	GRADE	HOURS*

* Place an asterisk next to transfer credit-hours.

THE UNIVERSITY OF MEMPHIS
UNIVERSITY COLLEGE
GENERAL REQUIREMENTS FOR GRADUATION

- _____ Earn a minimum of 120 semester-hours. All students who are following the 2002-2004 catalogs must have a minimum of 124 semester-hours.
- _____ Complete all required course work in General Education, Major Concentration, College Requirements and Electives with the minimum required grade. Students must successfully complete courses listed in the coordinated study or interdisciplinary studies major with a C- or better.
- _____ Students must have an overall cumulative GPA of at least 2.0 including academic work at other colleges, a minimum University of Memphis GPA of 2.0, and a GPA of at least 2.25 in the major concentration.
- _____ At least 30 of the last 60 semester-hours of your degree program must be earned from The University of Memphis.
- _____ At least 60 semester-hours of your degree program must be taken at a four-year institution.
- _____ At least 42 (45 hours for RODP students) semester-hours of upper-division course work are required.
- _____ Apply to graduate one semester before you plan to graduate. See the University College homepage for deadlines and filing instructions. It is the student's responsibility to know and meet all deadlines. <http://uc.memphis.edu/graduation-information.php>
- _____ Students may be randomly selected to take the Senior Test. If you are required to take this exam, you will be contacted. **Note:** RODP students are exempt from this test. Contact your University College advisor or graduation analyst about other possible exemptions.
- _____ Complete all other requirements specified in your concentration such as, but not limited to, the posting of experiential learning and transfer credit, completion of internship hours which includes signed evaluation forms and log of hours, and oral presentation of performance-based senior projects.
- _____ Students who are hoping to earn credit from an experiential learning portfolio must submit the portfolio as soon as possible after being accepted into University College. The portfolio review process can take up to 6 months. Portfolios must be submitted before a student can receive a permit for UNIV 4990, Project Planning Seminar. Portfolios must be evaluated before a student can receive a permit for UNIV 4995, Senior Project, and before a student can file the intent to graduate. Any required credit must be posted to your University of Memphis transcript before the graduation certification deadline.
- _____ All course substitutions must have prior approval from your academic college advisor. http://www.uc.memphis.edu/pdf/course_substitution_request_form.doc
- _____ An incomplete grade "I" must be changed to a final grade by the graduation certification deadline. If this change does not occur, you will be required to re-file your intent to graduate for the next semester.
- _____ Students must visit The University of Memphis commencement website at <http://saweb.memphis.edu/commencement/> and complete the required forms for graduation.

Participating in any commencement ceremony does not equal graduation from The University of Memphis.

Degrees are only awarded once all graduation requirements are fulfilled.

I understand that it is my (the student's) responsibility to know and meet all graduation requirements and deadlines. Failure to meet any requirement will result in my being disqualified from graduation, and I must re-file my intent to graduate for the next semester. Also, if I decide to postpone my graduation, I must re-file my intent to graduate for the intended semester.

Student's Signature: _____ **Date:** _____

You may deliver or mail your completed Baccalaureate Contract to:

The University of Memphis
University College
218 Brister Hall
Memphis, Tennessee 38152