

STUDENT JOB POSTING

Semester(s) Needed: Spring 2016

Date Needed: Jan. 19, 2016

Department: University Libraries – Health Sciences Library

Location: Park Avenue Campus, Community Health Bldg, room 2002

Job Description: answer phone; shelve books and periodicals; assist patrons with office equipment; assist patrons in locating library materials and using online catalog; assist staff with various ongoing duties and projects.

Duties: Typing, computer knowledge, filing, copying, running errands, answering phones

Number of Federal Work Study Students needed: Three

Hours: 12.0 per week

Pay Rate: \$7.25 per hour

Contact Person: John Swearengen

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