Graduate Assistant
eContract Changes

Danny Linton

March 25, 2014
Beginning Fall 2014, Central Pool is no longer available for tuition

Your department will be responsible for any tuition waivers you offer
• Starting July 1, master’s vs. doctoral students will use separate position numbers

• Current GA position numbers will be the “new” position numbers for masters; new position numbers for doctoral GAs will be active April 1\textsuperscript{st}

• Any current assignments that go beyond June 30\textsuperscript{th} for doctoral students will need to be terminated and revised for July 1\textsuperscript{st} forward using the new doctoral position numbers
• Departments will no longer originate EPAFs

• Your eContract “EPAF Friendly” page is now moot

• All EPAFs will be originated by Shared Services

• EPAFs will still be approved by departments
• All eContracts (not just GAs) will soon be moving to an eContracts-Only site and out of the HR Program Guide

• All eContracts for GAs, Faculty Summer Compensation, upcoming Part-Time Faculty, and future eContracts will be housed in this same site
Demonstration of eContract Site

- What is Changing
• April 1\textsuperscript{st} – new eContract changes ‘Go Live’.

• April 1\textsuperscript{st} – eContracts are routed to Shared Services to process all EPAFs. Departments will receive notice when EPAF is ready to approve.

• April 1\textsuperscript{st} – Doctoral Positions become active and may be used for assignments past June 30\textsuperscript{th}. 
• July 1st – Budget is available for Doctoral Positions

• July 1st – Central Pool is no longer available for tuition charges

• TBD – New site to house all eContracts will be available
Upcoming classes for those who have not attended:

- April 14th
- May 21st

Register through Learning Curve
Thank You!

- Jan Brownlee
  Graduate School
  jbrownlee@memphis.edu

- Holly Rounds
  Ron Smyres
  sharedservices@memphis.edu