Student Financial Appeals - 2nd Appeal to AVP Level “TO BE”

1. Contact Bursar Office
2. Update Status AVP Review w/Comments
3. Auto Notification (AVP)
4. Update Status w/Comments
5. Auto Notification Bursar Mgr.
6. Approved?
   - YES: Auto Notification Student & Close
   - NO: Go To P1 H
7. Auto Reminders
   - Sent weekly to AVP & Bursar Director until completed at this level
Note: On revisions some departments do not send form back to faculty for signature

Penultimate Semester: Contact faculty advisor for names of honors students

Rejected contracts may go to either rep for re-processing

Consider for Phase 2 implementation
- Put on hold if waiting on Confirmation of final semester enrollment

Legend:
- Start
- End
- E-mail
- Appeals Online Form
- Banner Student
- Manual Process
- Connectors:
  - From Pg1
  - Go To Pg1

Flowchart:
1. Start
2. E-mail
3. Appeals Online Form
4. Banner Student
5. Manual Process
6. Decision: Yes or No
   - Yes: Next step
   - No: Rejected contracts may go to either rep for re-processing

Text Boxes:
- Text Box: Consider for Phase 2 implementation - Put on hold if waiting on Confirmation of final semester enrollment
- Text Box: Notes
- Text Box: Notes