

# Production Calendar

Date	Name	Term	Task	Parts of Term/Note
<b>March 2010</b>				
3/1/2010	Patricia/Kismet	200910	Run SYRU593 for communication 510 and 520 to get ids of students to receive T/A regarding MMR immunizations requirements for full time registration.	
3/1/2010	Patricia/Kismet		Run SYRU594 for communication 530 to get id's of students to receive T/A regarding TB immunizations requirements for registration.	
3/1/2010	Diana	2010	Submit Helpdesk to run MTSU scripts to ID unmarked repeats: HD20207_MTSU1.SQL, HD20207_MTSU2.SQL, HD20207_MTSU3.SQL.	
3/3/2010	Diana	201010	Stop name changes for students in parts of term listed.	1st half term
3/4/2010	Gerri		Grade Process 1. Run SHRROLL to roll "W" grades. Run in "A"udit; after review, run in Update.	1st half term
3/4/2010	Gerri		Grade Process 2. Run SFRSLST (grade rosters) to alphabetize roster; no grade report option.	1st half term
3/4/2010	Kismet		Roll the Athletes to upcoming term using SZPSROL.	Get with Zaciquita or Patricia
3/4/2010	Gerri		Run SYGU514. Audit Edit RPT. Run before grading opens to make sure audit courses have the "A" grade type and "AU" course status.	1st half term
3/4/2010	gerri		Set SOATERM flag to make grading available.	1st half term
3/5/2010	Gerri	2010	1st day of grading start running SYGU507 daily. (more often if necessary)	1st half term
3/8/2010	Gerri		Grade Process 5. Run SHRROLL to roll final grades. Run report in "A"udit ; after review, run in "U"pdate.	1st half term
3/8/2010	Gerri		Turn on final grading in SOATERM for web viewing of grades.	1st half term

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<b>March 2010</b>				
3/9/2010	Gerri		Post Grading: Run SYGU508 - Students with W grades after grading began.	1st half term
3/9/2010	Gerri		Post Grading: Run SYGU513 - WD Status without W grade in SFASTCA.	1st half term
3/9/2010	Diana	201010	Stop generation of transcripts and auditing of records after grades rolled for current students until EOT processing completed.	1st half term
3/10/2010	Diana	201010	Begin processing enrollment changes as retroactive. Hold transactions until grade rosters generated for MATRIX.	1st half term
3/10/2010	Diana	201010	Run End-of-Term for part of term after grades rolled.	1st half term
3/10/2010	Diana	201010	Run SYHX001 to restore credit on courses with "W" grades.	1st half term
3/10/2010	Diana	201010	Submit Helpdesk to run MTSU scripts to ID unmarked repeats: HD20207_MTSU1.SQL, HD20207_MTSU2.SQL, HD20207_MTSU3.SQL.	
3/11/2010	Diana	2010	Process transcripts being held for specified parts of term grades.	1st half term
3/11/2010	Diana	201010	Run SYHU501 to generate grade rosters for MATRIX.	1st half term
3/11/2010	Diana	201010	Run SYHU502 to generate Incomplete Grade Rosters.	1st half term
3/18/2010	Kismet		Run SYGX012 in Appworxs, to inactivate SGASTDN records. Make sure the appropriate people have been notified.	
3/23/2010	Diana	200980	Convert prior term Graduate incomplete grades to F.	

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<i>March 2010</i>				
3/23/2010	Diana	200980	Run SYHU502 to generate Incomplete Grade control cards after deadline.	
3/24/2010	Gerri		Run SYGU513. Deleted student class list. Send email to depts and post to eprint.	2nd half term
3/26/2010	Amy	201010	CHEF Step 1 - Run SFRNSLC with mode 1 for Clearinghouse enrollment test.	2nd submission file
3/26/2010	Amy	201010	CHEF Step 2 - Request SFRNSLC with mode 3 for Clearinghouse enrollment final.	
3/26/2010	Amy	201010	CHEF Step 3 - Send helpdesk to have enrollment extract file archived and sent to Clearinghouse.	
3/29/2010	Gerri		After receiving RODP.DAT. Send Helpdesk to Admin Services to load the engage flag in SFAALST.	2nd half term
3/29/2010	Kismet		Run SYGX011.sql in AppWorx. Delete instructors from zero enrollment classes.	2nd half term
3/29/2010	Gerri		Run SZRGRDE to post RODP non-engage file in audit; review output; then run in update to set non-engage flag.	ROD part of term