



The University of Memphis

Department of Residence Life
and Dining Services

HOUSING HOTLINE

Spring 2011

CLOSING FOR SPRING BREAK

The University of Memphis residence halls, with the exception of Living Learning Complex and Carpenter Complex, will close at 12 Noon on Saturday, March 5, 2011, and will reopen on Sunday, March 13, 2011. NO ONE WILL BE ALLOWED TO REMAIN, OR BE READMITTED TO THE RESIDENCE HALLS DURING THIS TIME PERIOD.

Residents are not required to surrender their room keys before they leave for Spring Break. LOCK YOUR DOOR WHEN YOU LEAVE. Residents are not required to move their possessions out of the halls; however, residents should take all valuables and possessions needed during Spring Break with them when they leave. The University assumes no responsibility for the loss, damage, or theft in any room. No storage space will be provided during Spring Break.

- **Residents should close all windows**
- **Open all blinds**
- **Unplug all electrical appliances except refrigerators**
- **Remove all perishable goods**
- **All trash cans should be emptied in the appropriate waste areas.**

RESIDENCE HALL COUNCIL

The Residence Hall Council is the on-campus student governing body designed to provide various activities and address issues for on-campus residents. RHC hopes to enhance college life to make it more rewarding and enjoyable. The students involved in RHC have many exciting ideas for this year. We invite you to become involved by attending council meetings which will be advertised by flyers in the residence halls.

MAINTENANCE

Any repairs that need to be made to your room should be submitted to the desk area in your building or online at www.memphis.edu/reslife under the Current Residents tab.

FALL 2011/SPRING 2012 ROOM REQUEST

Room Request for current residents should be done through www.memphis.edu and then logging into myMemphis with your user name and password. Go to the Student Tab and on the right of that page you will see Residence Life and Dining Services- Apply for Housing. For assignment priority, you will need to submit your application for Fall 2011/Spring 2012 housing no later than Friday, February 25, 2011. You may submit an application after February 25; however, assignments will be made based on availability and date of application.

If there is a financial or judicial hold on your account, you will not be able to request a room until these holds are cleared.

Requesting a room is a binding agreement. You will be responsible for any and all deadlines and rental prepayments associate with your room request. A rental prepayment of \$200 will be required to maintain your fall room assignment. You will be receiving information via e-mail and at your permanent address, with specific room assignment information and your prepayment deadline. **If you plan to cancel your Fall 2011/Spring 2012 Semester housing reservation, you must cancel by July 1, 2011, in order to not be responsible for your \$200 rental prepayment. Students canceling after July 1 will still be responsible for the \$200 rental prepayment. By neglecting to make the \$200 rental prepayment by the designated deadline, your room may be administratively canceled and you will still be responsible for the \$200 rental prepayment.**

CABLE TELEVISION

Basic cable-type television is connected to each resident's room at no additional charge from Telecommunications. The University of Memphis information channels are included in the basic cable package, along with a Residence Life Channel, which will keep you up to date with the latest activities. Tune into Channel 64 for your favorite movies and information regarding upcoming events. Equipment that will work on the U of M system must be advertised as "cable ready- 150 channels or above.

RESNET

The residence halls are wired for internet access with Hardwired or Wireless Networking, depending on where you are assigned, and is available to students free of charge. You will need a computer that meets minimum system requirements, your University User ID and Password, Ethernet card and cable for Hardwired access in Richardson Towers and South Hall, or a compatible wireless adaptor for wireless access in Rawls, Smith, Mynders, and Carpenter Complex. Check the ResNet homepage at <http://www.memphis.edu/resnet> for links to Hardware Requirements, TCP/IP setup, Outside Vendor Contact list, FAQ and Troubleshooting.

SUMMER ROOM REQUEST

Summer housing will be available in Carpenter Complex. You may request Summer Housing beginning March 15, 2011. For assignment priority, you will need to submit your application by April 1, 2011. If you need housing for both the first and second summer sessions, you will need to submit an application for both first and second summer. **Room Request for current residents should be done through www.memphis.edu and logging into myMemphis with your user name and password. Go to the Student Tab and on the right of that page you will see Residence Life and Dining Services- Apply for Housing. The deadline to cancel your summer housing and not be responsible for a \$200 rental prepayment is May 15, 2011.**

If there is a financial or judicial hold on your account, you will not be able to request a room until these holds are cleared.

If you require housing between the Spring 2011 Semester and the First Summer Session, you may complete a form in the Residence Life and Dining Services Office, 011 Richardson Towers after April 1, 2011. Accommodations will be made for you to relocate to Richardson Towers until First Summer check in on June 3, 2011, for an additional cost. Current residents of Carpenter Complex who request a room for First Summer 2011 do not need to complete a request for temporary housing. You will remain in your current room until First Summer 2011 check in.

The University of Memphis is one of 46 institutions in the Tennessee Board of Regents system, the seventh largest system of higher education in the nation. It is an Equal Opportunity/Affirmative Action university committed to education of a non-rationally identifiable student body.

**Fall 2011/Spring 2012 Room Request
(See section on Fall 2011/Spring 2012
Room Request for specific information)**

**Residence Halls Close for Spring Break
March 5 – March 13**

**Cancellation Deadline for Summer
May 1**

**Residence Halls Close for Spring
May 6**

**Carpenter Complex Closes for Spring
May 20**

**First Summer Check-In
June 3**

**First Day of Classes for First Summer
June 6**

**First Summer Room Change
June 7**

**Cancellation Deadline for Fall
July 1**

**Independence Day Holiday
University Closed
July 4**

**Check-Out for First Summer
July 9**

**Second Summer Check-In
July 9**

**First Day of Classes for Second Summer
July 11**

**Second Summer Room Change
July 12**

DINING SERVICES

Cafeterias are located in Jones Hall, The University Center, and Richardson Towers. Meal plans may be purchased by contacting the Residence Life and Dining Services Office.

DATES AND DEADLINES