



The University of Memphis  
Department of Residence Life  
and Dining Services

Spring 2009

## HOUSING HOTLINE

### CLOSING FOR SPRING BREAK

The University of Memphis residence halls, with the exception of Richardson Towers and Carpenter Complex, will close at 12 Noon on Saturday, March 7, 2009, and will reopen on Sunday, March 15, 2009. **NO ONE WILL BE ALLOWED TO REMAIN, OR BE READMITTED TO THE RESIDENCE HALLS DURING THIS TIME PERIOD.**

Residents are not required to surrender their room keys before they leave for Spring Break. **LOCK YOUR DOOR WHEN YOU LEAVE.** Residents are not required to move their possessions out of the halls; however, residents should take all valuables and possessions needed during Spring Break with them when they leave. The University assumes no responsibility for the loss, damage, or theft in any room. No storage space will be provided during Spring Break.

- **Residents should close all windows**
- **Open all blinds**
- **Unplug all electrical appliances except refrigerators**
- **Remove all perishable goods**
- **All trash cans should be emptied in the appropriate waste areas.**

### SUMMER ROOM REQUEST

Summer housing will be available in Carpenter Complex. **First Summer Room Request will be held Monday, March 16 through Tuesday, March 17 for current residents.** You will be receiving specific information regarding 2009 First Summer Room Request in a few weeks. **Second Summer Room Request will be held June 15 through June 16.** If you require housing between Spring closing and the First Summer Session, you may complete a request in the Residence Life and Dining Services Office after June 16. Accommodations will be made for you to relocate to Richardson Towers until First Summer check-in on June 5, 2009, for an additional cost. Current residents of Carpenter Complex who request a room for First Summer do not need to complete a request for temporary housing. You will remain in your current room until First Summer 2009 Check-in.

### FALL 2009/SPRING 2010 ROOM REQUEST

**Monday, February 16 through Wednesday, February 25 are designated for Fall 2009/Spring 2010 Room Request for current residents. This will be done through [www.memphis.edu/reslife](http://www.memphis.edu/reslife).** You should have received an information sheet with details regarding Fall Room Request. Please make sure you request your room during the specific time that is appropriate.

**February 16 – 17 Same Room Only-** Any resident who plans to request his/her same room (with the exception of Richardson Towers floors 7, 8, 9, 10.)

**February 19 – 20 Residents of Richardson Towers Floors 7, 8, 9, 10**

**February 24 – 25 Different Room**

If there is a financial or judicial hold on your account, you will not be able to request a room until these holds are cleared.

Requesting a room is a binding agreement. You will be responsible for any and all deadlines and rental prepayments associate with your room request. A rental prepayment of \$200 will be required to maintain your fall room assignment. You will be receiving information via e-mail with specific room assignment information and your prepayment deadline. **If you plan to cancel your Fall 2009/Spring 2010 Semester housing reservation, you must cancel by July 1, 2009, in order to receive a refund of your \$200 rental prepayment. Students canceling after July 1 will still be responsible for the \$200 rental prepayment. By neglecting to make the \$200 rental prepayment by the designated deadline, your room will be administratively canceled and you will still be responsible for the \$200 rental prepayment.**

The Residence Hall Association is the on-campus programming board designed to provide various activities for on-campus students. RHA hopes to make your experience more rewarding and enjoyable. The students involved in RHA have many exciting ideas for this semester. We invite you to become involved through your Hall Council. The leadership for the 2009 Spring Semester are: KeeShanda Eddings- President, Andrea Hinton- Vice President, Halima Alhassan- Secretary, Jennyffer Smith- Treasurer, and DeAndre McBee, National Communications Coordinator.

## **CABLE TELEVISION**

Basic cable-type television is connected to each resident's room at no additional charge from Telecommunications. The University of Memphis information channels are included in the basic cable package, along with a Residence Life Channel, which will keep you up to date with the latest activities. Tune into Channel 64 for your favorite movies and information regarding upcoming events. Equipment that will work on the U of M system must be advertised as "cable ready- 150 channels or above. Contact the Telecommunications Office at 678-2999 for questions regarding your Cable service.

## **MAINTENANCE**

Any repairs that need to be made to your room should be submitted to the desk area in your building by filing out a Maintenance log.

## **RESNET**

The residence halls are wired for internet access with Hardwired or Wireless Networking, depending on where you are assigned, and is available to students free of charge. You will need a computer that meets minimum system requirements, your University User ID and Password, Ethernet card and cable for Hardwired access in Richardson Towers and South Hall, or a compatible wireless adaptor for wireless access in Rawls, Smith, Mynders, and Carpenter Complex. Check the ResNet homepage at <http://www.memphis.edu/resnet> for links to Hardware Requirements, TCP/IP setup, Outside Vendor Contact list, FAQ and Troubleshooting.

*The University of Memphis is one of 46 institutions in the Tennessee Board of Regents system, the seventh largest system of higher education in the nation. It is an Equal Opportunity/Affirmative Action university committed to education of a non-racially identifiable student body.*

## **DATES AND DEADLINES**

**Fall 2009/Spring 2010 Room Request  
February 16 – February 25**

**(See section on Fall 2009/Spring 2010 Room Request for specific information)**

**Residence Halls Close for Spring Break  
March 7 – March 15**

**First Summer Room Request  
March 16 - 17**

**Cancellation Deadline for Summer  
May 1**

**Residence Halls Close for Spring  
May 8**

**Carpenter Complex Closes for Spring  
May 22**

**First Summer Check-In  
June 5**

**First Day of Classes for First Summer  
June 8**

**First Summer Room Change  
June 9**

**Second Summer Room Request  
June 15 - 16**

**Cancellation Deadline for Fall  
July 1**

**Independence Day Holiday  
University Closed  
July 3**

**Check-Out for First Summer  
July 11**

**Second Summer Check-In  
July 13**

**First Day of Classes for Second Summer  
July 14**

**Second Summer Room Change  
July 15**

## **DINING SERVICES**

Cafeterias are located in Jones Hall and Richardson Towers. Along with traditional cafeteria style dining, there are many options, such as Chik-Fil-A, Subway, Grillworks, Quiznos, and more. Meal plans may be purchased by contacting the Residence Life and Dining Services Office, 011 Richardson Towers.