

Writing Intensive, and Integration requirements of the General Education Program.

a. CLEP and DANTES Standardized Examinations

The University of Memphis awards credit for standardized examinations of the College-Level Examination Program (CLEP) of the College Board and for standardized examinations of the Defense Activity for Non-Traditional Education Support (DANTES). Credit awarded is based upon credit recommendations and minimum scores recommended by the American Council on Education. CLEP and DANTES credit may also apply to certain University requirements and to major requirements. For information on credit awarded, test dates, and fees, contact the Testing Center.

b. Departmental Examinations

Almost all courses in the undergraduate curriculum, except for those with laboratory, research, or performance requirements, are available for credit by examination. Students who believe that they have already mastered the material of a particular course offered at the University of Memphis may take a departmentally administered examination for credit in that course.

To apply for credit by examination, a student must be enrolled at the University of Memphis and have a GPA of 2.00 or above. An eligibility form may be obtained in the Office of the Registrar - Corrections/Analysis. Permission to take a credit examination must then be obtained from the chair of the department in which credit is sought and from the dean of the college in which the student is seeking a degree. Students pay \$60 per course, plus \$15 per credit hour in excess of three (3) credit hours per course (see Fees and Charges) prior to taking the exam. To receive credit, the student's examination grade should be the equivalent of a "C" or above. Credit is indicated on the student's record as CR.

5. Upper Division Credit by Validation Examination

Credit for courses at the freshman or sophomore level is transferred as lower division credit even though the content may be equated to University of Memphis upper division (junior/senior) level courses in some cases. In order to receive upper division credit for a lower division course that has an upper division equivalent, the credit must be validated through appropriate departmental examinations, portfolios, or other documentation. Contact the department to see if this option is available, to make application and to obtain information. There is no fee for validation examinations.

6. Credit for Course Placement and Completion

Some departments offer the opportunity to receive credit by course placement and completion for selected courses. Students who receive prior approval from the department chair may enroll in a University of Memphis course at the level for which they feel previous instruction or experience qualifies them. Upon completion of the course, they receive credit for certain sequential courses numbered lower than the one in which they enrolled. Recording of credit for the lower numbered course (s) is contingent upon completion of the higher level course with a minimum grade of "C". Upon completion of the course, approval of the chair of the department and payment of fees are required for credits to be recorded. (See Fees and Charges)

In the Department of Foreign Languages and Literature, students whose first college-level course in a language is 2010 may apply for credit for 1020 in that language. Students whose first college-level course is 2020 may apply for credit for 1020 and 2010 in that language, and those whose first college-level course in a language is a 3xxx course in composition and/or conversation may apply for credit for 1020, 2010, and 2020 in that language.

Credit for Experiential Learning by Assessment

Students seeking degrees in the College of Communication and Fine Arts, the College of Education, and

University College may be granted credit for college level knowledge and understanding related to the student's major area of study and gained from work experience, life experience, or non-college instruction. The student who wants an assessment of such learning prepares a portfolio that describes and documents the learning. Portfolios are assessed by faculty who teach in that area.

Assessment by portfolio is reserved for knowledge and competencies which do not readily fit into the credit by examination procedures described above. More detailed information about procedures may be obtained from the individual colleges. For fee information, see Fees and Charges.