

Supporting Documentation for SACS Core Requirement 11 (38) Inventory of Academic Records

NAME OF RECORD	SPECIFIC INFORMATION IN RECORD Academic Record SACS 11(38) (A) Education Record FERPA (F)	Applicable (A)/(F) – Definitions	POSITION OF CUSTODIAN	LOCATION OF RECORD
Academic Record – UG, GR, and LAW Electronic and hard copy	Documents/electronic images that reflect the unabridged academic history of the student at the institution. It contains a chronological listing of the student's total quantitative and qualitative learning experiences and may include any information pertinent to the evaluation.	A/F	Registrar	WT 003
Confidential File (Established upon first matriculation)	Application for admission, high school transcript, other college transcripts, test scores, miscellaneous correspondence, evaluation of transfer credit from other colleges, etc.	A/F	Registrar	WT 003