



University of Memphis
Department of Social Work

Social Work Success Seminar



WELCOME
FROM THE DEPARTMENT
CHAIR

Dr. Steve Soifer





Social Work Success Seminar Purpose and Objectives

Dr. Susan Elswick
BA Program Coordinator





Purpose of the Seminar

- Review of Social Work programming
 - Overview of the curriculum and field practice
- Review Social Work Campus Supportive Services
- Discuss the profession of Social Work
- Answer questions about our programming and the field of Social Work
- Separate Break out sessions



Department of Social Work Faculty Introductions



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Communication



Kim Brown
and
Kenya Anderson



Communication

- Website
- Departmental Facebook Page
- Volunteer and Job Postings
- Handbook
- Checking Campus Email
 - Rollover to personal account***

Departmental Communication Tools

Social Work

- Departmental Website:
<http://www.memphis.edu/socialwork/>
- Facebook Page: “Like It”
- Social Work Handbook overview of undergrad SWRK program.

Trivia???

- In what year was the baccalaureate social work program organized?
- In what year was the baccalaureate social work program accredited?

Social Work Student Handbook

- Preface:
- Provides overview of the undergraduate social work program.
- Helps you determine if social work – as a major and career option – is for you and your long term goals.
- Guide as you progress through the social work major
- We welcome you to the Department of Social Work and wish you a meaningful experience in the program and profession.



Advising and Registration

Prof. Brandon Ousley

Advising and Registration

- UM Degree
 - Academic Advising
 - Planning for Graduation
- Unofficial Transcript
- Intent to Graduate
- Appointment Plus
 - Advisor Preference



Curriculum and Sequencing of Courses

Dr. Lamont Simmons



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Curriculum

- Information form for the major
- Minors
- DCS Stipend Program
- Non-profit Leadership Certification
- Honors Programming



Student Success Services

Dr. Robin Lennon-Dearing



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Student Success Services

- Writing Center
- ESP
- Library
- Counseling Center
- eCourseware
- APA
- Plagiarism



Student Organizations

Dr. Lamont Simmons



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Student Organizations

- **SSWO-**
- **Phi Alpha-**



Field Placement Procedures

Prof. Kenya Anderson



Field Placement Procedures

- Field Manual
- NASW Liability Insurance/ Membership

Field Placement Procedures

- Field manual
- Bachelor of Social Work handbook for Field Practicum
- <http://www.memphis.edu/socialwork/undergraduate/index.php>
- Field Forms
- Purpose of Field Placement
- Opportunity to test, through practical experience, the knowledge and skills acquired in academic courses.

Field Placement Procedures

- After completing all 2000 & 3000 level required SWRK courses:
- Mandatory: Attend Field Forum during semester prior to start of field. * Receive Field packet.
- September 28th & October 1st.
- Schedule an appointment via Appointment Plus to meet with Prof. Anderson regarding potential field placement assignment
- Upon receiving potential assignment, contact agency *within 2 business days* to schedule an interview
- Following your interview, complete and return the “Student Response to the Interview” form; the agency will complete and return the “Agency Response to the Interview” form
- Purchase your NASW student membership and liability insurance – provide a copy of your liability insurance to Prof. Anderson (*you cannot begin your internship until Prof. Anderson has received a copy of your liability insurance*)
- Attend Field Orientation

NASW & Liability Insurance

NASW

www.socialworkers.org

Ph: 800-742-4089 or 202-408-8600

Student membership costs \$48

Liability Insurance Coverage

In order to begin field placement, the student must purchase liability insurance coverage. The minimum coverage to be purchased is the 1,000,000/5,000,000 option. The student must provide a copy of his/her certificate of coverage to the Director of Field Placement, verifying that the insurance is in place before the student can engage in any field activities.

Since the student is also required to join NASW, the professional organization for social workers, it is likely most cost effective for the student to purchase the liability insurance through the company contracted with NASW to provide such coverage. That company is:

The NASW has now formed their own malpractice insurance group called the NASW Risk Retention Group or RRG. To obtain liability insurance, please follow the following steps:

1. Purchase a student membership from NASW - www.socialworkers.org
2. Go to www.naswasi.cphins.com
3. Select apply online and follow the directions
4. Please call 1-855-385-2160 if you have questions or encounter difficulty with the online process

The NASW offers only one option for students, the 1,000,000/5,000,000 option and it costs \$15 for a one-year membership. This is much cheaper than the previous rate.

Field Practicum

- Attend Field Forum (application)
- Schedule an Advising Appointment with Prof. Anderson (receive agency assignment)
- Advising begins after Fall Break and Spring Courses loaded.
- Review the Field Interview Packet
- Complete Interview.
- Await Response regarding outcome.
- Attend all mandatory meetings and submit all required documents.



Students Helping Students

Dr. Susan Elswick, Dr. Susan Neely-Barnes, Dr.
Greg Washington, and Dr. Robin Lennon-Dearing

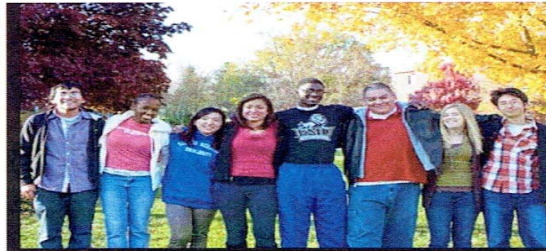
Students Helping Students Program

This research is conducted under the direction of Dr. Gregory Washington of the University of Memphis' Department of Social Work.

Would you like to improve your academic or social emotional skills? All undergraduate students in any major are invited to be screened for a new program, *Students Helping Students*. Students interested in this research study are to call or email the Student Helping Students Program and set up an appointment for screening.

An initial screening will take approximately one hour of your time. You will be assessed on your reading fluency, writing skills, study skills, stress level, and coping skills. Participants will be offered a \$15 incentive payment.

Undergraduate Students Wanted for a Research Study



Learn & Improve

Coping Skills

Relaxation Skills

Study Skills

Writing Skills

Test Taking Secrets

Improvements in your academic performance may result in higher grades which may give you stronger confidence and motivation to complete your undergraduate degree and apply to graduate school.

Email studentshelpingstudents@memphis.edu for a screening appointment

Office Hours: FALL 2015

Monday: 9:00AM-1:00PM

Tuesday: 9:00AM-12:30PM/ 4:30PM-7:00pm

Wednesday: 9:00AM-2:00PM/ 4:30PM-7:00PM

Thursday: 1:00PM-4:00PM/ 4:30PM-7:00PM

Friday: Email to schedule appointment if needed

Students Helping Students

- Website:
- <http://www.memphis.edu/socialwork/institute/index.php>
- Flyer:
- <http://www.memphis.edu/socialwork/pdfs/shsflyer.pdf>



MSW Program

Dr. Susan Neely-Barnes
MSW Program Coordinator



Why continue on to the MSW program?

- Advanced Standing: Just 3 semesters to obtain an MSW
- Or Part-Time Advanced Standing: 2 years Part-Time School
- Regular Full-Time, Part-Time, and Distance Education Options
- Advanced study in working with Children, Youth & Families or Adults and Families

Advanced Standing Eligibility

- Overall GPA of 3.0
- GPA of 3.3 in Social Work courses
- Graduate from CSWE accredited bachelor program in the last 5 years.

How to Apply

- <http://www.memphis.edu/socialwork/graduate/deadlines.php>
- Apply to Graduate School (\$35)
- Take the GRE
- Submit your transcripts (automatically done for you, if your transcript is from UofM, free)
- Apply to MSW Program

MSW program application

- Current Resume. Include all paid and non-paid social work experience.
- Three Letters of Recommendation. You may submit a social work recommendation form in lieu of the letter.
- Professional Goal Statement. Answer the following questions (maximum 2 pages for each question):
 - Choose and describe a current social problem. How can social workers address this problem? What are the ethical considerations that must be kept in mind in addressing this issue?
 - What significant life experiences or circumstances have influenced the development of your interest in social work? What are your social work related career goals? If you have trained or worked in another field, why are you considering changing your career?

Cost of Graduate School

- Full-Time Advanced Standing:
 - 7 credits in summer: \$4,147.50
 - 15 credits in fall: \$6,064.50
 - 15 credits in spring: \$6,064.50
 - Total: \$16,276.50

Funding

Name of Award	Number of Awards	Amount	Application Deadline
Social Work Graduate Assistantships	6-7	\$3,000 + Partial Tuition Waiver	March 1st
Part-Time Master's Fellowships	Maximum of 2	\$1,500	March 1st
MSW-PDI	15 awarded July-Dec. 2015	\$10,000	Round 1: March 1st
	15 awarded Nov 15-April 16		Round 2: April 15th
HCD Fellowships	1-3	\$6,000 + Tuition Waiver	TBA

<http://www.memphis.edu/socialwork/graduate/funding.php>

GRE details: how to register

- The University of Memphis
Prometric Center
111C Brister Hall
Phone: 901-678-1457
- Or Online
at <http://www.ets.org/gre/>
- Have your GRE scores sent to
Graduate Admissions
The University of Memphis
101 Wilder Tower
Memphis, TN 38152-3520
- Take the exam by December
of the academic year you
plan to graduate

GRE details: Costs

- Use FREE test prep materials:
 - [Learning Express Library at McWherter Library:](http://libguides.memphis.edu/testprep)
<http://libguides.memphis.edu/testprep>
 - [Free test prep materials from ETS:](http://www.ets.org/gre/revised_general/about/fees/)
http://www.ets.org/gre/revised_general/about/fees/
- \$195 fee

GRE Fee Reduction Certificate

- 50% of fee waived (\$97.50)
- Financial Aid Office, 103 Wilder Tower
- Must have completed FAFSA
- http://www.ets.org/gre/revise_d_general/about/fees/reductions
- http://www.memphis.edu/financialaid/pdfs/gre_fee_reduction_request.pdf

Questions?

Fawn Pettet, LMSW

MSW Admissions Coordinator

114 Browning

901.678.3156

flpettet@Memphis.edu

<http://www.memphis.edu/socialwork/graduate>



Break (10 minutes)

10:55-11:05

** Students who **HAVE NOT** attended Success Seminar previously report to breakout room :**Memphis Room**

Students who **HAVE attended Success Seminar previously report to breakout room: **River Room**



Session 1: Professional Behavior

Dr. Robin Lennon-Dearing



Professional Behavior

- Standards of the profession
- Code of Ethics
- Departmental Expectations



Professional Communication



Dr. Robin Lennon-Dearing

Professional Communication

- Communicating with:
 - Professors
 - Peers
 - Class
 - Written communication

 - What to do when there is miscommunication...



Time Management

Prof. Veronica Morrow



Managing Your Time



Prof. Veronica Morrow LCSW
University of Memphis
Department of Social Work

Why Is Managing Your Time Important?

- It is a tool you need to succeed in school and beyond (time management helps you to achieve more so that you can get the most out of your academic career).
- It allows you to have more free time so you can participate in activities important to you.
- It helps you to lead a balanced life so that you can enjoy work and play.
- It assists you in meeting deadlines so that you can be in control of your work.

What Is Time Management?

- Knowing how to use your time effectively.
- Avoiding procrastination.
- Being organized.
- Knowing yourself, your habits, your goals, and what times in the day you are most productive.



How We Waste Time

- Living moment to moment, crises to crises, drama to drama.
- Answering none-emergency calls when you are trying to study.
- Inadequate planning – no thought poor plans and a reliance on wishful thinking.
- Taking on too many projects and responsibilities that leave you overwhelmed and frustrated.
- Allowing yourself to be interrupted or distracted by friends and others.

How We Waste Time (cont.)

- Inability to say no when it is appropriate to do so.
- Unwilling or unable to finish tasks you begin (usually for psychological reasons).
- Socializing at the expense of more important tasks you have to complete.
- Poor communication.



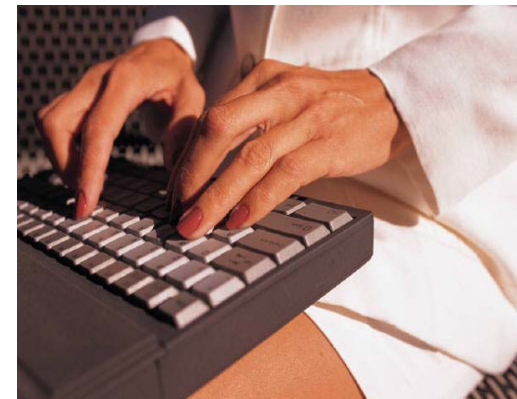
So.....

How can we use our time more wisely?



Suggestions

- Record assignments – at the end of the first week of the semester, review your syllabus and write down all assignments in one place.
- Study in one hour blocks.
- Select an organized and quiet place to study and complete assignments.
- Keep track of all commitments.
- Create “To Do” lists.



Self Analysis

- What are your goals for school and your career?
 - Are your goals achievable?
 - Do you genuinely want to achieve these goals?
 - Anticipate difficulties you may encounter.
 - Devise a strategy for overcoming difficulties and reaching your goals.

If You Are In Need Of Additional Support

Lambuth Campus:

Counselor available twice a month on Tuesdays
from 9 a.m.-4 p.m. in Varnell-Jones Hall – Rm
126 C

Wellness, Health and Fitness Building
(previously Athletics Building) opening soon

If You Are In Need Of Additional Support (cont.)

Main Campus:

Counseling Center

214 Wilder Tower

Fall/Spring: Monday-Thursday 8:00 a.m. – 7:00
p.m.

Friday 8:00 a.m. – 4:30 p.m.

Summer: Monday – Friday 8:00 a.m. – 4:30 p.m.

Telephone: 901.678.2068



Accreditation and Licensure

Prof. Kenya Anderson
Board of Social Workers, West TN
Licensed Master Social Worker
Representative



Accreditation/ Licensure

- Competency Evaluations
- Pathways to Licensure

My Board of Social Work History

- Appointed by Gov. Bill Haslam: 2013
- Volunteer (5-years)
- 4 Quarterly Meetings in Nashville, TN
- Members from West, Middle & East TN
- All levels of licensure represented (11 members)
- NASW, CSWE, ASWB & NABSW

Objective:

- Provide brief history, composition and functions of TN Board of Social Work



TN Department of Health

- <http://health.state.tn.us/providers.htm>
- For Health Care Providers
- For Individuals
- For Health Care Professionals
- For Parents
- More About the Dept. of Health

TN Board of Social Work

- What is it?
 - A licensure board created by the State legislature in 1984 with the authorization to issue licenses to qualified applicants with the appropriate education and required examinations.
- Other Board responsibilities:
 - Investigation of alleged violations of the Practice Act: Office of Investigations
 - Investigations of alleged violations of the rules
 - Discipline of licensees found guilty of such a violation

Functions of the TN Board of Social Work

- The Social Work Board:
 - Governs the practice of Social Work in TN
 - Safeguards the health, safety and welfare of Tennesseans
 - Interpretation of the laws, rules and regulations to determine the appropriate standards of practice
 - Serve as **regulators**, requiring all practitioners of social work be qualified having graduated from approved schools and completed appropriate post graduate work.

ASWB

- State of TN Board of Social Work is a member of the Association of Social Work Boards
- An information forum, develops and maintains the licensing examinations.
 - ASWB is composed of social work regulatory bodies in 61 jurisdictions (49 states, 10 Canadian provinces and Virgin Islands) Guam newest member. CA rejoining.
 - Membership consists of state boards and provincial colleges that regulate social work practice.
 - Member boards govern the association through the ASWB Delegate Assembly.

ASWB: Connecting You to the Board

- Pathway to Licensure
- Social Work Registry
- Approved Continuing Education (ACE)
- Education Meetings
- Practice Test
- Study Guides
- Online Practice Exams
- Public Protection Database

Licensed Baccalaureate Social Worker, LBSW

- **Education:** Baccalaureate Degree (CSWE Accredited Social Work Program)
- **Practice:** Generalist
- **ASWB Exam:** Bachelor's Licensing Exam
- **Examples:** Geriatric, Case Management, Senior Services

Licensee Responsibilities....

- Renewal of license
- Providing new information to Board
- Meet the CE requirements
 - Failure to comply may result in disciplinary action against the licensee
 - <http://health.state.tn.us/boards/SW/complaints.htm>

Continued Responsibilities

- Violations...
 - <http://health.state.tn.us/boards/SW/legislative.htm>

Board Administrative Staff

- Supports the Board
- Issues licenses to qualified candidates
- For questions or to contact this Board:
- **Call (615) 741-5735 local or 1-800-778-4123 nationwide**
- **Or Write:**
- **ATTN Alice “Christi” Stacey, Board Administrator**
Tennessee Department of Health
Health Related Boards, Department
665 Mainstream Drive, 2nd Floor
Nashville, TN 37243

Thank You.....

- For your time and attention...
- Kenya Anderson,
LMSW
- 117 McCord Hall
- Memphis, TN 38152
- 901-678-3400





Questions?





Final Evaluation

Awarding of Certificates



Session 2:
Professional Behavior and
Dress
Career Services

Clay Woemmel



BA Level Social Work Panel

Crystal DeBerry- Indomitable Wives of
Incarcerated Husbands

Cheryl Ferguson LMSW

Cherry Malone - Crime Victims Center

Wendy Holdsworth LCSW- Private Practice

Teesha Clark-Dismukes- Crossroads

Panel Questions

- What is the purpose (mission/ vision) of your practice/ program in which you are employed?
- What population do you/ your agency serve?
- What type of service do you/ your agency provide the community? What level of degree is required for your type of social work practice?
- What would you tell these young social workers in training about the field of social work?



Questions?





Final Evaluation

Awarding of Certificates