

THE UNIVERSITY OF MEMPHIS
APPLICATION FOR EXCEPTION TO BRING FOOD ON CAMPUS
(Please Print)

1. Organization/Group Name _____
(Check one) Student Organization
 University Department
 Individual or Non-University Organization

2. Purpose of Activity _____

3. Date of the Activity _____ Time _____ Number of Participants _____

4. Location: Building _____ Room _____

5. Has space use been secured? Yes _____ No _____
Facility must initial

6. Is the food to be sold? Yes _____ No _____

NOTE: Student organizations must complete a "Solicitation for Funds" form.
(FORM IS AVAILABLE AT UC INFORMATION DESK OR FROM STUDENT ACTIVITIES COUNCIL)

7. Is the activity open to the general public? Yes _____ No _____

8. Specify the exact types of food and/or soft drink desired to bring on campus

9. Why do you not want to use University Dining Services? (Note: Cost does not justify an exception)
[If food is being donated, give name & phone number of vendor donating food]

INFORMATION BELOW MUST BE PRINTED

1. Applicant (Responsible Person: _____

Local/Office Address _____

Work Phone _____ Fax # _____ Home/Dorm Phone _____

Applicant's Signature _____ Date _____

2. Faculty/Staff Advisor/Sponsor Signature _____ Date _____

3. _____ Date _____
Student Organizations Office or Department/Activity Head or Public Service

APPROVED: Yes _____ 4. _____ Date _____
No _____ Student Affairs & Enrollment Services (Admin. 235)
(x2114, Fax x5206)

COMMENTS: _____

Original copy only of this form must be routed and approved in sufficient time to allow final approval five working days prior to the event.

C: Facility _____ Dining Services _____ Other _____
Applicant _____ Public Service _____ Student Org. _____