Pre-Hearing Syllabus

Mission Statement

The Office of Student Conduct at the University of Memphis investigates allegations of individual student and organizational misconduct in a manner consistent with the University's core values of fairness, honesty and integrity. In that endeavor, the Office of Student Conduct recognizes the importance of balancing the interests of the individual student/organization with those of the academic community while also preserving the integrity of the University and its principles.

Rights and Responsibilities

In any student conduct proceeding, the student or registered student organization has the right to the following:

1. Notification of the alleged misconduct
2. Know the source(s) of the allegations
3. Know the specific alleged violation(s)
4. Present their case to the appropriate disciplinary authority
5. Be accompanied by an advisor
6. Identify relevant witnesses and evidence
7. Address any information being used by the University to resolve the alleged violation(s)
8. Be advised in writing of all sanctions imposed

Expectations of Students

As a member of the University of Memphis community of learners, you are expected to:

- Read and understand the University of Memphis Code of Student Rights and Responsibilities;
- Attend scheduled conduct meetings (proceedings will continue if you fail to attend your scheduled meeting);
- Be respectful to all members of the University of Memphis community;
- Be honest with conduct officers;
- Understand how your actions may affect the University of Memphis community;
- If found responsible, complete all assigned sanctions;
- Be open to further developing as a productive member of the University of Memphis community.
Expectations of University Conduct Officers:

You can expect your conduct officer to:

- Foster student learning and promote student success;
- Follow due process procedures as outlined by the *Code of Student Rights and Responsibilities*;
- Maintain confidentiality and follow guidelines set by the Family Educational Rights and Privacy Act (FERPA);
- Be objective and free of bias;
- Provide a safe environment in which you can share your thoughts, concerns, educational goals, and interests;
- Refer you to on and off-campus resources that may assist you in your transition and development;
- Thoroughly explain your right to appeal.

Office of Student Conduct Guiding Principles

- Maintain an environment which is conducive to academic success;
- Promote a safe and secure campus by protecting the rights of all members of the University of Memphis community;
- Encourage students to assume self and social responsibility;
- Provide opportunities for individual growth and development;
- Enhance student decision making and conflict resolution skills;
- Advance the development of student ethical values