Pre-Enrollment Deadlines for *Required Nursing Data*

Nursing students are required throughout the MSN program to meet core performance standards, be current in essential vaccinations, and maintain certifications and liability insurance to protect themselves, clients in their care, and meet clinical site requirements. These data are critically important to our accreditation.

Students must submit all *Required Nursing Data* by the published deadline to ensure enrollment in the MSN program; failure to submit documents by the published deadline will nullify acceptance to the program, requiring reapplication for the next admission cycle. *Required Nursing Data* are maintained in Medatrax, an electronic student documentation system. During the pre-enrollment period, students create a Medatrax account and upload their data by the published deadline.

I. The following *Required Nursing Data* are required to be uploaded into Medatrax by the published deadline:
   A. **Student Signature Form**
   B. **Release of Student Information and Acknowledgement Form**
   C. **Criminal Background Check Results**

   Deadlines for the above *Required Nursing Data*
   - **FALL Admission** June 1\(^{st}\)
   - **SPRING Admission** November 15\(^{th}\)
   - **SUMMER Admission** May 1\(^{st}\)

II. Students are required to upload the following *Required Nursing Data* in Medatrax by the published deadline; please note that course permits will be issued after submission of these documents:

   A. **Health Examination Form**
      1. Tetanus, diphtheria, pertussis: A current Tdap vaccination within past 8 years
      2. Polio-evidence of childhood immunization or a positive antibody test
      3. Measles, Mumps, Rubella (MMR): Evidence of 2 doses of MMR, 4 weeks apart or documentation of positive titers
      4. Hepatitis B (Heptavax): Three dose series (dose #1, dose #2 in 1 month, #3 in 5 months after dose #2) (any dosing outside of this schedule requires titer showing immunity) or signed waiver.
5. Varicella (chickenpox): Evidence of a positive varicella titer (date and result), documented history of disease, or verification of vaccine series (two). If titer is negative or equivalent, documentation of two varicella vaccines given no less than four to eight weeks apart is required.

6. PPD (TB skin test): An annual negative PPD test for tuberculosis or the statement from a health care provider attesting to a negative tuberculosis status.

7. Influenza vaccine: one dose of influenza vaccine documentation or physician documentation of allergy to chicken, eggs or feathers (required for spring admission).

8. Core Performance Standards:
   - Clinical thinking ability sufficient for clinical judgment
   - Interpersonal abilities sufficient to interaction with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds
   - Communication abilities sufficient for interaction with others in verbal and written form
   - Physical abilities sufficient to move from room to room and maneuver in small spaces (FNP) students
   - Gross and fine motor abilities sufficient to provide safe and effective nursing care (FNP) students
   - Auditory ability sufficient to monitor and assess health needs
   - Visual abilities sufficient for observation and assessment necessary in nursing care
   - Tactile ability sufficient to perform physical assessments


C. Professional Liability Insurance: current RN malpractice insurance with coverage of $1 million per individual claim and $6 million per aggregate claim. Students may purchase insurance through LSON. For details, please contact the Graduate Academic Services Coordinator at MSN@memphis.edu.

Deadlines for the above Required Nursing Data

- FALL Admission    July 1st
- SPRING Admission   December 15th
- SUMMER Admission   May 1st
III. Post-Master’s Certificate students who enroll in a clinical course during the 1st semester of the program are required to upload the following Required Nursing Data in Medatrax by the published deadline:

A. **Urine Drug Screen**: All students are required to complete a urine drug screen 30 days prior to clinical placement; **instructions and dates will be communicated via UM Webmail 2 weeks before the first available testing date.**

<table>
<thead>
<tr>
<th>Admission</th>
<th>Dates</th>
</tr>
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<tbody>
<tr>
<td>FALL</td>
<td>July 24 – August 10th</td>
</tr>
<tr>
<td>SPRING</td>
<td>December 20 – January 10th</td>
</tr>
<tr>
<td>SUMMER</td>
<td>May 1st – May 15th</td>
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