

Tenure and Promotion Calendar 2021-2022

March 30, 2021	Deadline for candidates to declare intent to file for tenure and/or promotion to department/college
April 30, 2021	List of external reviewers due to department/college
No later than Friday, August 27, 2021	Deans submit a list of all faculty applying for tenure and/or promotion to the Provost's Office. Email list to provost@memphis.edu .
Internal deadline set by each College or School	Department Heads and Committees submit recommendations to College Committee
Internal deadline set by each College or School	College/School Committees submit recommendations to the Dean
No later than Friday, November 19, 2021	Required documents from the candidates' dossiers and recommendations of Department Chairs, Department Committees, College Committees, and Deans submitted to the Provost via OneDrive
No later than Friday, January 21, 2022	Candidates notified of the Provost's recommendation Provost recommendations forwarded to the President for review
No later than Friday, February 25, 2022	Candidates receiving a negative recommendation from the Provost must contact the Chair of the Appeals Committee if they intend to appeal the recommendation
No later than Friday, March 25, 2022	Recommendations by the Appeals Committee are forwarded to the President for review. <ul style="list-style-type: none"> • The Board of Trustees will be notified of the President's recommendations of the candidates for tenure and/or promotion prior to the June board meeting. • The Board of Trustees will review and vote on the recommendations at its June meeting. • Upon notification of the Board's approval, the President will notify the candidates of the decision.
September 1, 2022	Effective date of tenure and/or promotion of approved candidates