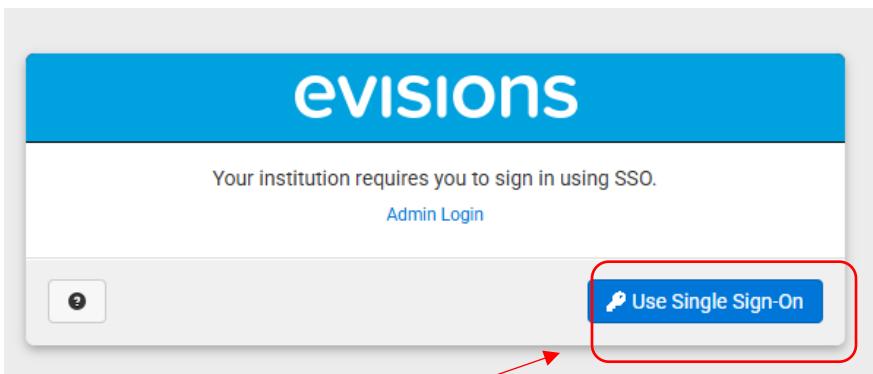


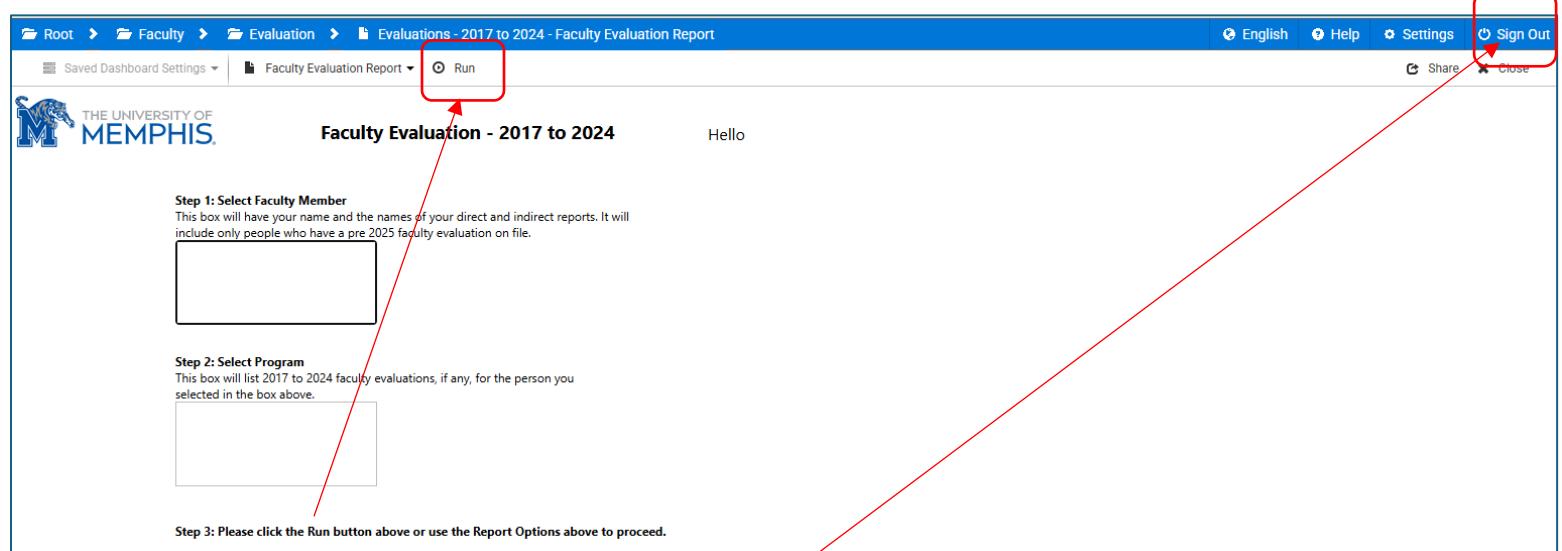
ACCESSING FACULTY EVALUATIONS 2017-2024

NOTE: If you are accessing this link off campus, you must be connected to the university's Virtual Private Network (VPN).

1. Click on the [Faculty Evaluations 2017-2024](#) link. This screen will appear.



2. Select **Use Single Sign On** to login.
3. Once you login with SSO, this screen will appear. Follow the three (3) steps on the page.



The image shows a web browser window for 'Faculty Evaluation - 2017 to 2024 - Faculty Evaluation Report'. The top navigation bar includes 'Root', 'Faculty', 'Evaluation', 'Evaluations - 2017 to 2024 - Faculty Evaluation Report', 'English', 'Help', 'Settings', 'Sign Out', 'Share', and 'Close'. The main content area has three steps: 'Step 1: Select Faculty Member' (a large empty box), 'Step 2: Select Program' (a smaller empty box), and 'Step 3: Please click the Run button above or use the Report Options above to proceed.' A red arrow points from the text 'When you are finished, select Sign Out in the upper right top of the screen.' to the 'Sign Out' link in the top right corner.

4. When you are finished, select **Sign Out** in the upper right top of the screen.