

REBECCA A. VANDYCK-LAUMANN

rlaumann@memphis.edu

EDUCATION

University of Memphis – Juris Doctorate (Spring 2008)

Awarded Dean's Excellence Award for Best Appellate Brief in Legal Writing

Passed Tennessee bar exam and licensed to practice law in Tennessee (Inactive status)

University of Ghana – M. Phil (July 1997)

Awarded a Masters' degree in Political Science

University of California, Los Angeles (UCLA) - 1995-1996

Participated in Education Abroad Program between the University of Ghana and the University of California. Completed graduate courses in Political Science.

University of Ghana – B.A. (Hons.) (September 1992)

Awarded Honors in Political Science.

WORK EXPERIENCE

Executive Director, Center for International Education Services – January 2017 to Present

- Manage and direct the daily operations of the Center for International Education Services. Responsible for three units: Intensive English for Internationals, Study Abroad, and International Student Services
- Manage annual operating budget of \$3.5 million and review unit's expenditures
- Responsible for approximately 11 full-time staff; 6 ESL faculty; 5 Graduate Assistants; 5 Student Workers and associated budgets (including operating, foundation, and program specific budgets)
- Work closely with the Vice Provost & Dean of the Graduate School on strategic initiatives for internationalization.
- Develop policies and procedures for international students and programs
- Facilitate international engagement and partnerships. Manage and monitor partnership agreements
- Supervise compliance of records and filing of reports as required by Department of Homeland Security (DHS) and US Department of State; Serve as ARO and DSO
- Recruit, review, hire, supervise, and evaluate staff and student workers
- Develop and maintain relationships with external agencies in international student exchange (e.g., Fulbright, NAFSA, IIE, EducationUSA)
- Manage Education Abroad scholarship fund of about \$600,000 annually
- Supervise orientation programs for international students
- Supervise development and implementation of intercultural programming, including International Education Week and International Night

Program Director, Governor School for International Studies (GSIS), The University of Memphis – 2020 – Present

- Process GSIS job postings, contract preparation, hiring materials, and serve as liaison to Human Resources
- Oversee Administrative Associate in processing accounting paperwork and vendor contracts
- Supervise GSIS Graduate Assistant/Student Worker
- Serve on GSIS selection and planning committee
- Manage student application process (automation of application, processing applications, processing University admissions/registration of students)
- Manage communication with GSIS applicants, counselors, and parents
- Direct program logistics (scheduling events, booking rooms, IT, fieldtrips, transportation, supplies)

Study Abroad Director, The University of Memphis – September 2000 to December 2016

- Work closely with the Vice-Provost for Academic Support and Innovative Services to identify and conceptualize priority initiatives of the unit
- Manage and direct the daily operations of the Education Abroad office
- Work with International Program Committees to develop policies and procedures for education abroad office
- Oversee program development and evaluations as well as outreach and marketing
- Prepare program budgets and administer campus education abroad scholarship
- Serve as Alternative Responsible Officer for University's SEVIS implementation
- Responsible for the administration of the university's bilateral exchanges
- Advise students and faculty on education abroad opportunities (including study, internship placement, and research)
- Represent the University of Memphis to education abroad organizations
- Maintain the study abroad website and listserv
- Serve as Campus Fulbright Coordinator and administer international scholarships such as NSEP, DAAD, Rotary Club, Freeman Asia and Gilman

Program Coordinator, International Studies and Overseas Programs, James S. Coleman African Studies Center, University of California Los Angeles – June 1998 to August 2000

- Responsible for the administration (e.g., budgeting, publicity, designing, orientation programs, and coordinating arrangements) of the east African Uongozi (leadership) Institute and managing the Center's visiting scholars/ student exchange programs
- Deliver presentations to faculty and students on education abroad opportunities
- Represent the Center to education abroad organizations
- Maintain Center's web site and list serve
- Collaborate in the preparation, editing, and research of program reports, grants and proposals
- Supervise student staff at the Center

OTHER EXPERIENCES

- Foreign National Hire Process Improvement Committee, July 2023 – to present
- International Student Health Insurance Implementation Committee, January 2023 – to present
- Participant, Know Before You Ask, The Assisi Foundation of Memphis, August – October 2023
- Slate Communication Committee, February 2023 - Present
- Member, Transfer Credit Policy Working Group, University of Memphis, August 2022 – Present
- Member, CRM Implementation Committee, August 2021 – January 2023
- Principal Investigator, Increase and Diversify Education Abroad for U.S. Students (IDEAS) Grant, September 2022 – August 2024
- Spartan Scholar Coordinator, White Station High School Booster Club, September 2022 - Present
- Member, Search Committee for Graduate School Dean and Vice Provost, University of Memphis, July – August 2022
- Member, Strategic Enrollment Management Operations Council, University of Memphis, November 2020 – December 2022
- Akan Language Instructor, Tennessee Governor's School for International Studies, Summer 2016 – 2023
- Member, Search Committee for Campus School Principal, April 2019
- Chapter Officer, Honor Society of Phi Kappa Phi, 2019 - Present
- Conference Co-Chair, 2018 NAFSA Region VII Conference, Peabody Hotel, Memphis, TN
- Treasurer, College Consortium for International Studies Board of Directors, 2018 -2020
- On Site Program Reviewer, College Consortium for International Studies program to Costa Rica, Fall 2016
- NAFSA Trainer Corps Member, May 2016 to 2020
- Mandela Washington Fellows Reading Committee, November 2015
- Tunisia UGRAD Reading Committee, January 2015
- Program Reviewer, College Consortium for International Studies Mexico program, Spring 2015
- Critical Language Scholarship (CLS) Program Reader, December 2013 & December 2014
- Benjamin A. Gilman International Scholarship Selection Panelist, Houston, TX – May 2013, May 2014 & March 2015

- Member, International Studies Program Advisory Board, Memphis, TN, - Fall 2015 – Spring 2017
- Member, Tennessee Board of Regents Chancellor’s Taskforce on Tennessee Consortium for International Studies, Nashville, TN – March 2013 – August 2017
- Proposal Reviewer, 2013 NAFSA Annual Conference, St. Louis, MO – August 2012
- Advisory Board member, Office of Academic Internships, University of Memphis, Fall 2012
- Tennessee Board of Regents International Education Committee Member – Fall 2007 - 2017
- Governing Committee Member, Tennessee Consortium for International Studies (TNCIS), Knoxville, TN – January 2008 – January 2017
- Board Member – College Consortium for International Studies – September 2006 - May 2008; May 2011 – August 2020
- Treasurer, Tennessee Conference on International Leadership – 2002-2003
- Editorial Board, *Ufahamu: Journal of African Activist Association* – 1998 to August 2000
- Translator, UCLA Fowler Museum of Cultural History - Summer 1998

PRESENTATIONS

Presenter, “Journeys that Shape Us,” University of Memphis Great Conversations Series, September 2023

Presenter, “How to Navigate the US Education System and Finding the Right Fit,” Education USA and Study Tennessee Virtual Recruitment, November 2021

Panelist, “Education Abroad News & Updates,” Tennessee Association of International Educators Virtual Conference, March 2021

Keynote Speaker on “*Bringing International Culture to Every Classroom*,” Memphis in May International Teachers Conference, Memphis, TN, January 2020

Panelist, “Immigrant Journeys: America’s Story,” Women’s History Month, Memphis, TN, March 2018

Paper presentation on “*Short-Term Education Abroad Programs: Meeting Campus Needs*.” At the NAFSA Annual Conference, St. Louis, MO – May 2013

Convener, NAFSA Panel on “*Fostering Collaboration Between Indian and U.S. Higher Education Institutions*,” NAFSA Annual Conference, Houston, TX – May 2012

Poster presentation on “*Strategic Internationalization Through Fulbright IEA Seminars*,” at the NAFSA Annual Conference, Houston, TX – May 2012

Paper presentation on *“Strategies for Finding and Promoting Study Abroad Programs,”* at the Tennessee Consortium for International Studies Conference, Memphis, TN – February 2008

Chaired panel on *“Who Can Help Us Internationalize: Support Organizations and What They Do,”* at the Tennessee Consortium for International Studies Conference, Memphis, TN – February 2008

Paper presentation on *“Organizing Study Abroad Opportunities: Internships and Volunteer Programs,”* at the Tennessee Consortium for International Studies Conference, Knoxville, TN – February 2007

Chaired panel on *“In Their own Words: Our Students Share the Value of Study Abroad,”* at the Tennessee Consortium for International Studies Conference, Memphis, TN – February 2007

Panelist, *“Working Together in Study Abroad: Sharing Resources across Tennessee,”* at the Tennessee Association of International Educators State Meeting, Memphis, TN, - 2003

Paper presentation on *“Beyond the Obvious: Promoting Non-Traditional Sites for Study Abroad,”* at the NAFSA Region VII Conference, Laying Down the Tracks for Global Harmony, Nashville, TN, - November 2002

Panelist, roundtable discussion on *“Developing a Student-Based International Leadership Conference,”* at the NAFSA Region VII Conference, Laying Down the Tracks for Global Harmony, Nashville, TN, - November 2002

Paper presentation on *“Funding for US Students at Non-Traditional Sites,”* at the ISEP 22nd Anniversary Conference, Washington, DC – November 2001

Co-chaired panel on *“The State of Education in Ghana and its Implications for Development”* at the 43rd annual African Studies Association Conference, Nashville, TN – November 2000

WORKSHOPS AND CONFERENCES

University of Memphis Academic Advisors and Faculty Study Abroad Workshop – San Jose, Costa Rica – May 2023

Spain Workshop for U.S. Higher Education Institutions – April 2015

College Consortium for International Studies Conference – Thessaloniki, Greece – April 2013

University of Memphis Faculty Seminar on Contemporary Cuba – Havana, Cuba – May 2012

Introduction to Child Dependency Law - Tennessee Court Improvement Program, Administrative Office of the Courts – Memphis, Tennessee – April 2012

Preparing U.S.-Based Faculty to Direct Programs for U.S. Students Abroad – NAFSA Annual Conference Workshop – Vancouver, Canada – May 2011

Ethics and Juvenile Justice in Juvenile Court - Memphis and Shelby County Juvenile Court Continuing Legal Education Workshop – Memphis, Tennessee – October 2010

Basic Special Education and Section 504 Training – TN Alliance for Legal Services – Memphis, Tennessee – August 2010

Professional Practice Workshop: Filing H-1B Petitions – NAFSA Region VII Conference Workshop Tampa, Florida - November 2003

College Consortium for International Studies Conference – Dublin – April 2003

(CAFSS) Professional Practice Workshop: J Regulations for Beginners – NAFSA Region VII Conference Workshop – November 2001

ISEP – France Study Tour – Visited ISEP Member schools in France – June 2001

ISEP – Asia Workshop/ Study Tour – Visited ISEP sites in Thailand, Japan and Korea – April 2001

(SECUSSA) Foundations of International Education: Education Abroad Advising - NAFSA Region VII Conference, Savannah, Georgia - November 2000

GRANTS, AWARDS & HONORS

Fall 2024	Community Partner Sapphire Award, TRIO Programs, University of Memphis
Fall 2022	Increase and Diversify Education Abroad for U.S. Students (IDEAS) Grant to develop workshops for University of Memphis Academic Advisors on how to promote study abroad to diverse students (\$34,999)
Fall 2022	Nominee, Presidential Award, University of Memphis 5 th Annual Excellence Award
Spring 2022	The 100,000 Strong in the Americas Innovation Fund Grant for the ITESO-Memphis Engineering Exchange (\$24,998)
Fall 2021	Japan Outreach Initiative Grant for the University of Memphis to serve as a host site for a volunteer coordinator for two years (\$46,500)
Spring 2019	Nominee, Presidential Award, University of Memphis 3 rd Annual Excellence Award
Spring 2015	Spain Workshop Travel Grant sponsored by Eduespaña and the Embassy of Spain in United States
Spring 2011	Fulbright Nehru International Education Administrators Grant to participate in

two week seminar in India

- Spring 2005 Deans Award for Academic Excellence in Legal Methods Best Appellate Brief, Cecil C. Humphreys School of Law, University of Memphis
- Fall 2000 Spencer Foundation Grant for Panel on *"The State of Education In Ghana and Its Implications for Development"* (\$20,000)
- Fall 2000 NAFSA Region VII Travel Grant to attend Conference in Savannah, Georgia
- Fall 2002 NAFSA COOP Grant awarded for Tennessee Conference for International Leadership (\$5,000)