



# University Libraries

## New Faculty Orientation



# *Ned McWherter Library*



Located on  
main campus



[View hours updates](#)





**DID YOU KNOW?!**

**Your faculty ID is  
your library card.**



# *Resource Delivery & ILL*



McWherter Library,  
2nd Floor, Room 212

**What is ILL?** Interlibrary Loan is a free service (we absorb the cost) that allows you to borrow research materials like articles, scores, books, dissertation, and media not owned by the Libraries.

## **What is Resource/Document Delivery?**

- A delivery of any electronic documents from another library's collection to your email.
- A delivery of a scanned print material from our collection to your ILLiad account for download.
- A delivery of physical items borrowed from another library to be picked up at McWherter Library's Check Out Desk or any of our branches.
- A delivery of physical items borrowed via ILL to your campus office.
- A mailed delivery of borrowed items to your home address (if located 30 miles from campus).

Return shipping is the user's responsibility. The service is offered to e-faculty, distance learners, and approved mail-to-home-address users.

# *Resource Delivery & ILL*



McWhorter Library,  
2nd Floor, Room 212

**When do I use ILL?** After searching our collections first.

**How do I make an ILL request?** Use your ILLiad account at [itlibloan.memphis.edu](http://itlibloan.memphis.edu)

**How long does it take?** Depending on availability, the average turnaround is 1-4 business days for articles and 9-12 business days for physical items.

**How long can I keep ILL materials?** It depends on the lending library and whether the borrowed item is recalled.

**Questions?** Visit [memphis.edu/libraries/ill](http://memphis.edu/libraries/ill) or [libguides.memphis.edu/interlibraryloan](http://libguides.memphis.edu/interlibraryloan)

**Contact us!** Call 901.678.2262 or visit [memphis.edu/libraries/ill/about.php](http://memphis.edu/libraries/ill/about.php)



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# DID YOU KNOW?!

**Need a physical item?**  
**Fill out an Item Pickup  
Request Form to pick  
up an item from a  
checkout desk.**

**[Find links to forms for each library](#)**

# *Library Liaisons*

**Your department has a faculty library liaison**

- **Work with your liaison to request materials for classes or your research**
- **Collaborate on workshops & instruction sessions**
- **Receive assistance with your research**

**[Learn more](#)**





# DID YOU KNOW?!

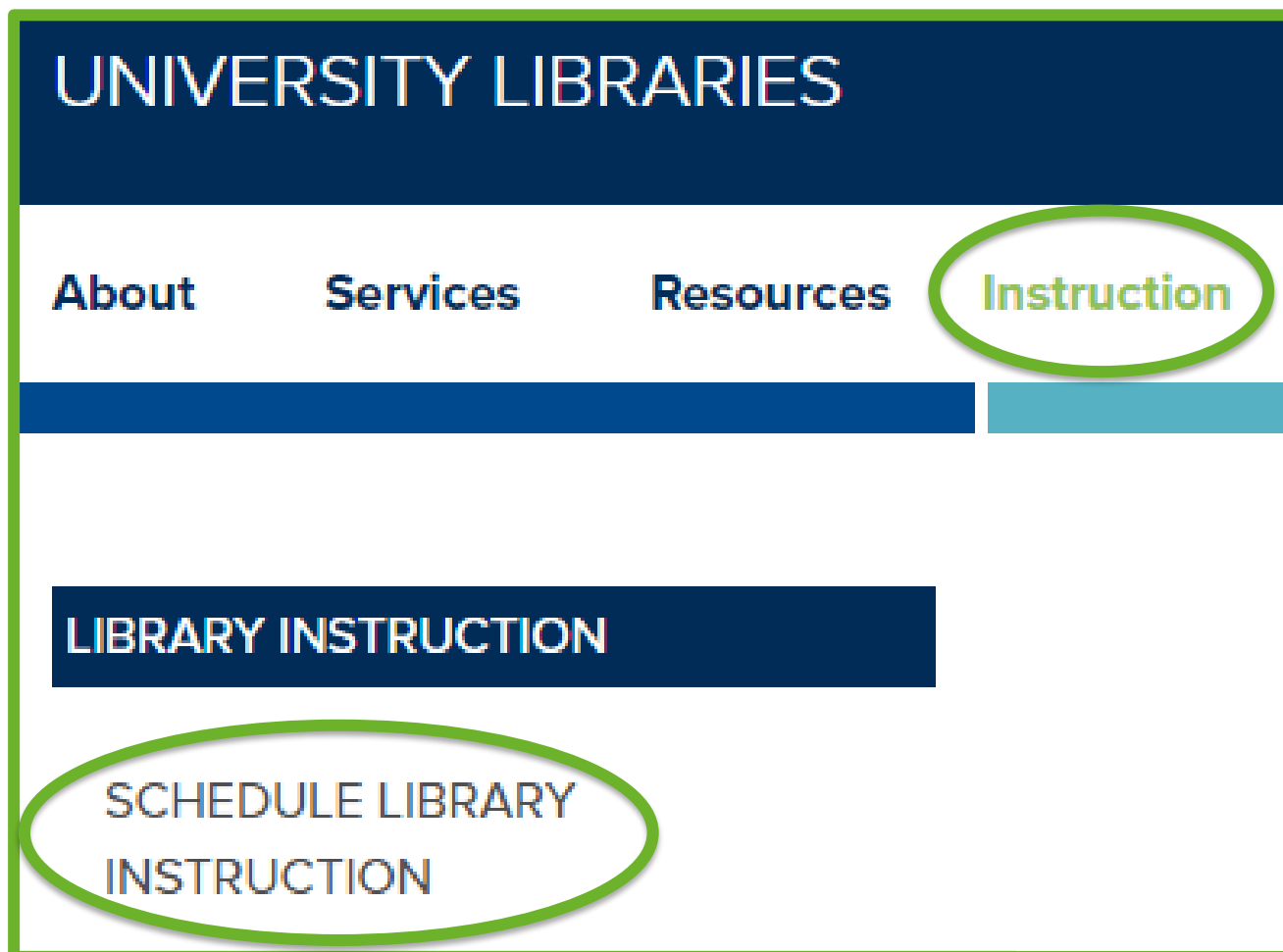
We offer  
**instruction** for  
your classes!

Research shows that library instruction at the post-secondary level has a notable impact on student learning & academic achievement.



# *Instruction Sessions*

**Empower your students with library instruction sessions**



- **In-Person, Hybrid, and Virtual Sessions**
- **Embedded Librarians & Materials**
- **Search Strategies, How to Cite, Developing Topics & more...**

**Request library instruction**



**DID YOU KNOW?!**

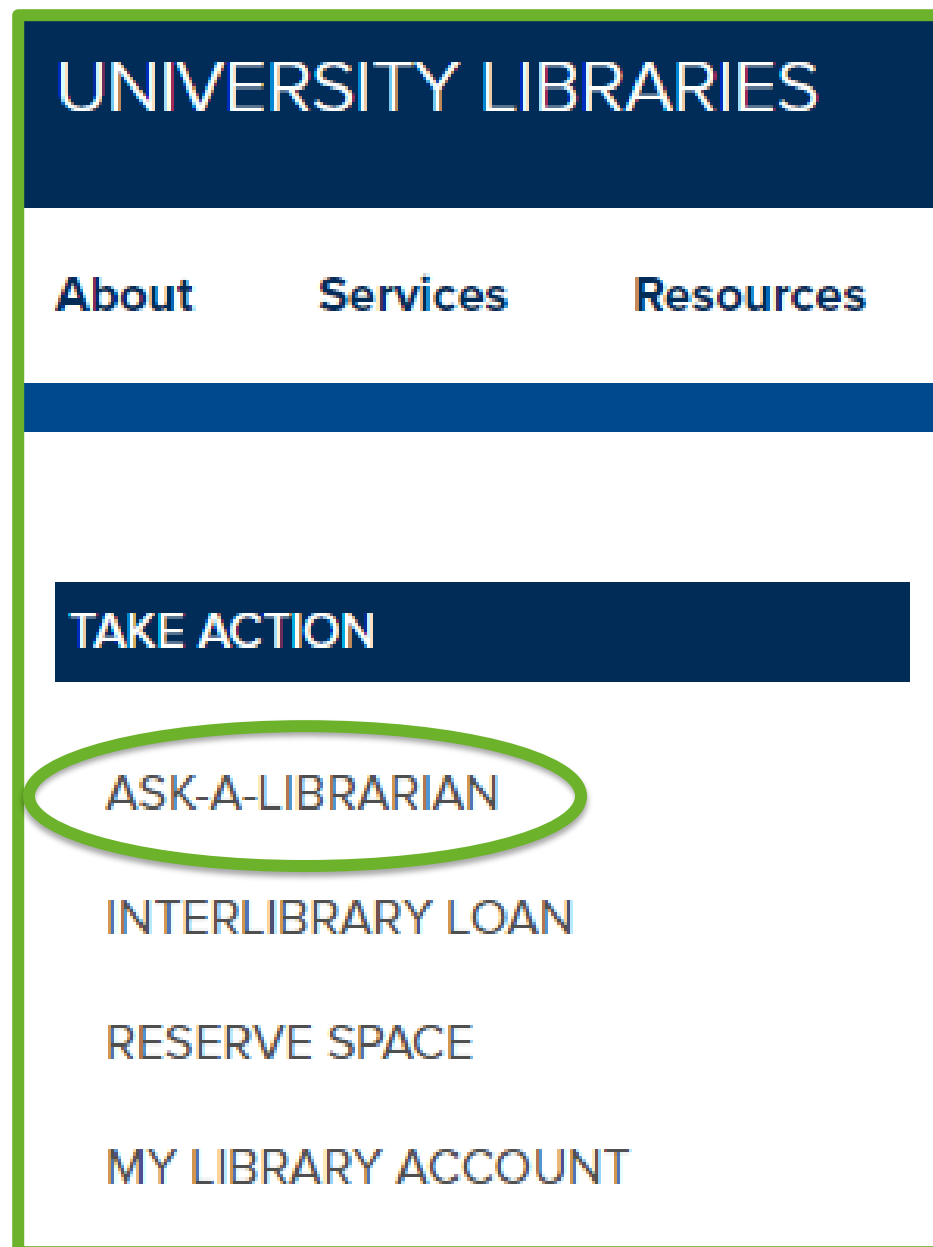
**Need help?**


**We have Help Videos  
on databases, journals,  
Kanopy & more.**

[libguides.memphis.edu/Library-Help-Videos](http://libguides.memphis.edu/Library-Help-Videos)



# Questions? Ask a Librarian



- Online Chat Service 
- [Virtual Research Consultations](#)
- Phone: 901.678.2208
- Email: [askus@memphis.libanswers.com](mailto:askus@memphis.libanswers.com)
- Text: 901.201.5389

[Ask a Librarian](#)

A close-up photograph of a lion cub's head and front paws. The cub is wearing a black mortarboard (graduation cap) with a gold tassel hanging from the top. The cub's mouth is slightly open, showing its tongue and teeth. The background is a solid blue color.

**DID YOU KNOW?!**

**Library Reserves**  
can help make  
reading assignments  
more affordable.



# ***Library Reserves***



McWherter Library,  
1<sup>st</sup> Floor Checkout Desk

## **Put items on reserve!**

**Place books, PDFs & other items on reserve for students (electronic & physical).**

## **E-Reserves can include...**

**Scanned book chapters, articles, photos, videos & more.**

**[Reserve Request Form](#) or [learn more](#)**



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# *Library Reserves*

## **Textbooks for Tiger Veterans**

**Veterans and their family members can find items reserved for their use at the McWherter 1<sup>st</sup> Floor Checkout Desk.**

## **Need help digitizing media?**

**Contact Michelle Hostetter at [shsttter@memphis.edu](mailto:shsttter@memphis.edu)**

## **Use permalinks!**

**Pull permanent links or stable URLs from databases.**





# DID YOU KNOW?!

*the sandbox. creatorspace*  
is a collaborative learning  
space in McWherter  
Library free to all faculty,  
staff & students.

# *the sandbox. creatorspace*



McWherter Library,  
1<sup>st</sup> Floor

## Our Spaces & Technology

3D printers, laser cutter, sewing machine, piano keyboard, workshop space, film screening space & more.

## sandbox studios: Spaces with dedicated tech & software

- Video Production Studio (2nd floor)
- Audio Production Studio (3rd floor)
- Presentation Practice Studio (4th floor)

***Orientations (available online) must be completed before using 3D printers, laser cutter & studios.***

[\*\*Learn more\*\*](#)



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**DID YOU KNOW?!**

**McWherter Library is the  
TN regional depository for  
federal documents and a  
depository for TN state  
documents.**

# ***Government Publications***



McWherter Library,  
1<sup>st</sup> Floor

**We can help you...**

- **Research documents, reports & information from federal & state agencies**
- **Find statistics on a variety of subjects, including from the Census**
- **Find primary sources such as hearings, presidential papers, supreme court cases, maps & more**

**Contact us or learn more**



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# *Special Collections*



McWherter Library,  
4<sup>th</sup> Floor

## National & local collections of historical primary documents

- **The Search for Meaning Committee Records (the 1968 Sanitation Strike)**
- **The Benjamin L. Hooks papers**
- **The Commercial Appeal**
- **The Memphis Press-Scimitar**

[Learn more](#)



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# DID YOU KNOW?!

We have three branch  
libraries: Music, Health  
Sciences & Lambuth.





# ***Music Library***



Music Building,  
Room 115

One-on-one virtual & in-person music-related research assistance from our personnel who possess or are working on advanced degrees in music.

## **Access to Music Research Resources:**

- **Databases: RILM, RISM, Oxford Music Online & Music Periodicals Database**
- **Naxos Music Library: Streaming access to millions of musical selections**
- **Met Opera on Demand: Hundreds of Metropolitan Opera performances**
- **Physical holdings: Thousands of print reference materials**

[Learn more](#) **or** [view Fall hours updates](#)



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# *Health Sciences Library*



Community Health  
Building, 2<sup>nd</sup> Floor

One-on-one virtual & in-person health-related research assistance from the Health Sciences Librarian, Dr. Irma Singarella.

## Access to Resources on Audiology, Speech-Language Pathology & Nursing:

- Databases: CINAHL, PubMed, Web of Science & more
- Research Guides tailored to each subject
- Physical holdings: 7,000 volumes of books and 241 journal titles

[Learn more](#) or [view Fall hours updates](#)



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# *Lambuth Library*



Lambuth Campus,  
Jackson, TN

Research assistance and instructional sessions available from Lisa Reilly, Lambuth Campus Librarian.

## **Resources & Services Available at Lambuth:**

- **Borrowable Technology:** laptops, hotspots, cameras, headphones & more
- **Course Reserves:** Place items on reserve for students to check out from the Lambuth Library Checkout Desk
- **Interlibrary Loan:** Request items not available at Lambuth Library

[Learn more](#) **or** [view Fall hours updates](#)



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# DID YOU KNOW?!

Follow us on social media  
to learn more about our  
resources & services!



@UofMLibraries