Text messages to individual or a group of students can be initiated from the Advanced Search.

1. Use the checkboxes next to each student’s name (or the “All” checkbox) to select the student(s) you wish to message.
2. Click ‘Actions’ and select ‘Send Message’
3. When the message screen loads, select ‘Text Message’
4. Enter your 160 character message and click ‘Send’
Text messages to individual students can be sent from the student’s page

1. Locate the student using the Advanced or Quick Search
2. Click ‘Message Student’
3. When the message screen loads, select ‘Text Message’
4. Enter your 160 character message and click ‘Send’