

# THE UNIVERSITY OF MEMPHIS®

Department of Architecture

## WORK SPACE INSPECTION FORM

STUDIO \_\_\_\_\_

I certify that I have inspected the studio work space assigned to me in Jones Hall for the Fall 2010 semester. The conditions are noted below. I further certify that I acknowledge that I am responsible for any damage I cause to the studio work space.

### Desk Top Mat

\_\_\_\_\_ Good

\_\_\_\_\_ Needs Repair (describe - sketch details on the back of this form if necessary)

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### Parallel Bar

\_\_\_\_\_ Good

\_\_\_\_\_ Needs Repair (describe)

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### Homasote® Pin Up Space

\_\_\_\_\_ Good

\_\_\_\_\_ Needs Repair (describe)

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### Two functioning desk lamps with CFL bulbs / extension cords (if any) secured to avoid tripping hazard

\_\_\_\_\_ Yes (lamps)

\_\_\_\_\_ Yes (cords)

\_\_\_\_\_ N/A (cords)

\_\_\_\_\_ No (lamps)

\_\_\_\_\_ No (cords)

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Faculty Member

\_\_\_\_\_  
Date

This form must be completed by each student assigned a work space in Jones Hall. The original must be submitted to the Department of Architecture Administrative Associate before the end of the second week of the semester. Studio faculty should retain a copy in the course files.