

## **Entrance Evaluation Guidelines & General Information**

### **Department of Architecture - University of Memphis**

The Entrance Evaluation is required of all students wishing to major in Architecture and/or Interior Design at the University of Memphis. Applicants are accepted into Pre-Candidacy Review status on the basis of their potential for study in the field of Architecture and/or Interior Design. The Entrance Evaluation process must be successfully completed before enrolling in any Architecture or Interior Design courses beyond ARCH 1120, Introduction to Architecture + Design.

The Entrance Evaluation consists of three parts bound in an 8.5"x11" portfolio format: the Information Form, the Essays, and the Representative Work. The portfolio must have your name and Department of Architecture Entrance Evaluation clearly visible on the cover. Include a key with numbers corresponding to numbers on the work, and a description of the objective of each work. Each part is described below.

#### **Identification Form**

Provide the following information on a single sheet of paper.

- Full Name
- Address
- Telephone
- E-Mail Address
- University of Memphis U Number
- High School / Other College Attended (if any)

#### **Essays**

1. Write an essay describing why you want to study Architecture and/or Interior Design at the University of Memphis. The essay must not exceed 500 words. Use a standard sans-serif font size and double-spaced formatting. Arial 10 or 11 point is an example of an acceptable font and size.

2. Write an essay describing something that is well designed (for example a three-dimensional object or two-dimensional work) and explain why the design is effective. This essay must include one page of narrative using a standard font size and double-spaced formatting and at least one page of sketches clarifying or expanding upon the essay.

#### **Representative Work**

Submit one original drawing each of a bicycle, a stair, and fallen/falling leaves. Each of these must be on 8.5"x11" plain paper. Use any media. In addition to these, submit two additional pieces that demonstrate your best creative ability. Do not submit AutoCAD work. Examples of two-dimensional work including work larger than 8.5"x11" must be submitted as high-quality photocopies or scans. Three-dimensional work must be submitted in the form of quality photographs.

#### **Due Date**

New students have two options: (1) new students with an existing, high-quality body of work may submit the Evaluation before noon on or before 1 August 2015; (2) new students without the work may submit the Evaluation before noon on Friday, 2 October 2015. Students reapplying for acceptance must submit the Evaluation before noon on or before 1 August 2015. **Evaluations not submitted in accordance with these guidelines and dates will be rejected.**

#### **Submit your portfolio to:**

Department of Architecture  
Jones Hall – Room 404  
University of Memphis  
Memphis, TN 38152

**All portfolios will be retained by the Department of Architecture.**

**Submit questions via e-mail to [architecture@memphis.edu](mailto:architecture@memphis.edu).**