Scenario Planning Tool Instructions

The Scenario Planning Tool uses allocation rates established in the SRI Model. These rates change annually based on tuition, enrollment, credit hours, graduation rates, space, expenses, etc. Each year a new version of the Scenario Planning Tool will need to be downloaded to ensure the correct allocation rates are being used. In the coming weeks, more information will be communicated on where to obtain a copy of the Scenario Planning Tool and how it will be updated each year. Results obtained in the Scenario Planning Tool are not a guarantee of future outcomes.

The Scenario Planning Tool is for estimating one academic year.

Credit Hours Instructed (Non-RODP)

1. Allocates to the following lines:
   a. Undergraduate Tuition (In State)
   b. Graduate/Professional Tuition (In State)
   c. Allocated Financial Aid
   d. State Appropriation
   e. Student Services Administrative Cost
2. 80% of In-State tuition is allocated to the college that is instructing the students.
3. There is no Out-of-State allocation to the college of instruction. Out-of-State tuition is allocated 100% to the college of major.
4. 25% of the State Appropriation is allocated by the credit hours generated in the college of instruction.
5. This section should be completed with the estimated credit hours the program will be instructing. The major of the student is not considered.
6. Any Out-of-State credit hours used in this section will be to account for Out-of-State students paying In-State tuition.

Credit Hours by Major (Non-RODP)

1. Allocates to the following lines:
   a. Undergraduate Tuition (In State)
   b. Undergraduate Tuition (Out of State)
   c. Graduate/Professional Tuition (In State)
   d. Graduate/Professional Tuition (Out of State)
   e. Allocated Financial Aid
   f. State Appropriation
   g. Student Services – Athletics Administrative Cost
2. 20% of In-State tuition is allocated to the student’s college of major.
3. 100% of Out-of-State tuition is allocated to the student’s college of major.
4. 18% of the State Appropriation is allocated to the college of major.
5. This section should be completed with the estimated credit hours the students in the major will generate. The college instructing the student is not considered.
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RODP Credit Hours Instructed

1. Allocates to the following lines:
   a. Undergraduate Tuition (In State)
   b. Undergraduate Tuition (Out of State)
   c. Graduate/Professional Tuition (In State)
   d. Graduate/Professional Tuition (Out of State)
   e. Allocated Financial Aid
2. 100% of RODP tuition is allocated to the college of instruction.
3. This section should be completed with the estimated credit hours the program will be instructing. The major of the student is not considered.

Student Headcount and FTE

1. Student headcount allocates to the following lines:
   a. Fees
   b. Institutional Management Administrative Cost
   c. University-Wide Support Administrative Cost
2. Student FTE allocates to the following line:
   a. Academic Affairs Administrative Cost
3. 100% of general university fees are allocated based on student headcount.
4. This section should be completed with student headcount and FTE that are in the major.

Degrees Awarded

1. Allocates to the State Appropriation line.
2. 12% of the State Appropriation is allocated to Undergraduate Degrees Awarded.
3. 15% of the State Appropriation is allocated to Masters Degrees Awarded.
4. 15% of the State Appropriation is allocated to Law/PhD Degrees Awarded.
5. This section should be completed with degrees awarded to the program in the year being estimated.

Sponsored Program and IDC

1. Sponsored Program allocates to the State Appropriation line.
2. IDC allocates to the State Appropriation line and the Indirect Cost Recovery line.
3. 15% of the State Appropriation is allocated for Sponsored Program Revenue.
4. 100% of IDC is allocated to the Indirect Cost Recovery line.
5. This section should be completed with the total sponsored program revenue and indirect cost recovery the program will generate in the year being estimated.
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Faculty Headcount and FTE

1. Faculty headcount allocates to the University-Wide Support Administrative Cost line.
2. Faculty FTE allocates to the Academic Affairs Administrative Cost line.
3. This section should be completed with the faculty headcount and FTE in the program for the year being estimated.

Staff Headcount and FTE

1. Staff headcount allocates to the University-Wide Support Administrative Cost line.
2. This section should be completed with the staff headcount and FTE in the program for the year being estimated.

Square Feet

1. Square footage allocates to the Facilities Management – Academic Administrative Cost line.
2. 52% of Facilities expenses are allocated based on square footage.
3. 48% of Facilities expenses are allocated based on the total direct expense of the program.
4. This section should be completed with the square footage that will be used by a new program.