

# JACOB R. JOHNSON

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- OBJECTIVE:** To obtain a position as a Registered Nurse in the Emergency Room at a hospital where experience working with trauma patients will be effectively utilized. (A position and employer specific objective should be used for this assignment.)
- EDUCATION:** **Bachelor of Science in Nursing**  
Loewenberg College of Nursing  
University of Memphis, Memphis, TN  
GPA: 3.5 (Only add if the GPA is 3.0 or >)  
Expected Graduation: May 2022
- RELEVANT COURSES:** Use this space to list courses relevant to the job you are seeking. The courses that you list should relate to the position specific objective you wrote above. Format: Course Title/Practicum. You may use bullet or block formatting depending upon space considerations.
- LICENSURE:** Eligible for licensure as Registered Nurse, TN, June 2022  
List your licensure information here. Include state in which you are licensed and the effective dates of the license.
- CERTIFICATION:** Include the name of certifying organization, & month & yr. the certification expires. **Example: Adult CPR Certified: American Heart Association, Expires: June 2024**
- CLINICAL EXPERIENCE:** **St. Francis Hospital**, Memphis, TN, spring 2020 - present  
*Intern Program*
- Work with patient population including brain injury and psychological disorders.
  - Assist approximately 50 patients daily by escorting them to hospital rooms, and processing admissions and discharges.
  - Educate patient and family members regarding health issues.
- Methodist University Hospital**, Memphis, TN, fall 2019  
*Clinical Practicum*
- Worked with trauma patients in busy Emergency Room.
  - Assisted nurses with patient care.
  - Helped patients with admission and discharge procedures.
- ACTIVITIES:** **Student Nurse Association**, University of Memphis, Memphis, TN, 2019  
*President*
- Planned meetings and facilitated medical mission trip.
  - Coordinated community service projects at local hospitals.
- Student Government**, University of Memphis, Memphis, TN, 2019  
*Senator*
- Represented students in the Loewenberg College of Nursing.
  - Received the President's Student Leadership Award for service to the University of Memphis.

**HONORS:**

**Phi Kappa Phi:** University of Memphis, Memphis, TN, 2019 - present

**Carson Scholarship:** University of Memphis, Memphis, TN, 2019 - present

**Dean's List:** University of Memphis, Memphis, TN, 2019 - present

# JOHN SMITH

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Sample for all other CHS Health Majors

## PROFILE

Certified Health Education Specialist with initiative and passion for raising awareness of health topics in the community. Able to connect with students using friendly demeanor and easygoing personality. Sensitive to students' needs and willing to provide honest, objective information to encourage positive health decisions. Experienced in working with children and adults; have hosted classes for grades as young as kindergarten.

## EDUCATION

***Bachelor of Science, Expected: May 2021***

University of Memphis, Memphis, TN

Major: Health Sciences

Minor: Healthcare and Society

**GPA: 3.8**

## CERTIFICATIONS

**CHES Certification: National Commission on Health Education Credentialing (NCHEC):** Expires: March 2020

**Adult CPR/AED:** American Heart Association, Expires: July 2024

## WORK EXPERIENCE

***Community Health Educator, June 2019 - Present***

*Hattiesburg Health and Wellness Center* Hattiesburg, MS

- Host “Weekly Wellness” classes open to the public, with a new topic featured every week. Prepare lesson plans and discussion points related to each weekly lesson.
- Host extended workshops on critical topics, such as long-term family care, child development, and nutrition. Designed short-term goals for the end of every session, and long-term goals for the end of every workshop.
- Conduct classroom visits to elementary, middle, and high school classes. Work with teachers in advance to ensure lessons are appropriate for students' age and skill level.
- Create marketing materials promoting relevant health topics and the Health and Wellness Center as a whole.
- Address personal questions from students after classes in a confidential and professional manner.
- Connect with schools and local organizations regarding opportunities to host health classes.

***Health Education Intern, January 2018 – May 2019***

University of Southern Mississippi Student Health Center Hattiesburg, MS

- Presented weekly seminars on health topics relevant to college-age adults. Popular topics included basic hygiene, cold/flu prevention, and sexual health.
- Held open “office hours” to interact one-on-one with any students with general health questions. Provided referrals to campus physicians as needed.
- Staged health information booths at campus sporting events, club fairs, and in the student union to increase visibility of student health services.

## VOLUNTEER EXPERIENCE

***USM Relay for Life, September 2019 – April 2020***

Relay event held annually in March to benefit the American Cancer Society. Event raised \$50,000 in donations in 2020.

*Organizer*

- Promoted Relay for Life events and fundraisers to campus through informational booth, flyers, and emails.
- Hosted series of informational meetings for teams in the weeks leading up to the relay.

# LESLIE GARRETT

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## PROFESSIONAL SUMMARY

Highly dedicated and conscientious Entry Level Dietitian with an excellent patient service record and work ethic. Exceptionally adept at crafting medically mandated diet regiments tailored to individual patient needs and preferences. Able to explain complicated nutritional dietetic restrictions and plans clearly and fully to patients from a wide variety of ethnic and socioeconomic backgrounds.

## EDUCATION

### **Bachelor of Science in Nutrition**

College of Health Sciences

University of Memphis, Memphis, TN

GPA: 3.91

**Expected Graduation: May 2022**

## HONOR/AWARDS

- **Dean's List:** University of Memphis, Memphis, TN, fall 2020

## CERTIFICATIONS/LICENSURE

- **ServSafe Certification**, National Restaurant Association, 2020
- **CPR Certification**, American Heart Association, 2019

## RELEVANT COURSEWORK

*Nutrition 4000 Senior Seminar in Dietetics, Nutrition 4010 Management and Food Systems, Nutrition 4602 Community Nutrition, Nutrition 4102 Medical Nutrition Therapy.*

## RELEVANT EXPERIENCE

**Undergraduate Intern**, June 2020 - Present

Group Health Inc., Minneapolis, MN

- Provide counseling to diabetic and pre-diabetic patients and family members on diet restrictions and plans
- Conduct a variety of nutrition and food education programs and workshops
- Monitor and assist in the preparation and serving of special patient meals per treatment program requirements
- Assist in planning continuing education programs for patients and families regarding medical diet and food selection
- Aid and guide other dietetic and health care staff as required

# SAM SAMPLE

Sample Advanced  
Resume

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## EDUCATION

### Master of Public Health

University of Memphis, Memphis, TN

GPA: 3.97

Expected Graduation: May 2022

### Bachelor of Science in Management

Missouri State University, Springfield, MO

Minor: French

GPA: 3.91

May 2018

## SKILLS

- Certified in *The Sphere Project*, Humanitarian Charter and Minimum Standards in Humanitarian Response, initiated by the International Red Cross and Red Crescent Movement.
- Proficient in Microsoft Office.
- Arabic, conversationally advanced; French, conversationally intermediate.
- Certified in TESOL.

## WORK EXPERIENCE

### Curriculum Development Intern

*The Well at Church Health*, Memphis, TN

June 2021 – Present

- Develop violence prevention curriculum with 3 new lessons based upon a literature review of available violence prevention curricula.
- Create 2 violence prevention resource lists—one for staff and one for parents.
- Conduct a needs assessment among parents and with The Well's leadership.
- Teach preventative health lessons and encourage discussion of health topics among children aged 4-12 years.

### Community Development Liaison

*Global Hope Services, LLC*, Beirut, Lebanon

July 2018 – July 2019

- Coordinated and administrated relief distribution projects among refugees.
- Implemented internationally accredited Sphere Project guidelines.
- Conducted research collection and data analysis.
- Assessed and determined future project locations.

### Educational Assistant

*Rutherford County Juvenile Detention Center*, Murfreesboro, TN

October 2018 – November 2018

- Led group and individual education for detainees.
- Planned and implemented educational programming on a range of topics relevant to detainees.
- Supervised and facilitated outside supplemental programming.
- Maintained schooling records for reporting purposes.
- Ensured safety and security of all detainees and officers throughout shift.

# KIM BECKMAN

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## EDUCATION

### Doctor of Audiology

University of Memphis, Memphis, Tennessee

Anticipated: May 2022

**GPA: 3.94**

### Bachelor of Science in Education, Communication Sciences and Disorders

University of Georgia, Athens, Georgia

Magna cum Laude

Dean's List: May 2018

**GPA: 3.85**

## CLINICAL EXPERIENCE

### Memphis Speech and Hearing Center, Memphis, TN

Graduate Clinician, August 2019 – Present

- Conducted adult and pediatric hearing evaluations.
- Performed adult and pediatric hearing aid evaluations and fittings.
- Conducted Auditory Brainstem Response (ABR) testing.
- Conducted Cochlear Implant Programming for adults and children.
- Participated in walk-in hearing aid clinic.
- Participated in hearing aid check-in clinic.
- Administered speech, language, and hearing screenings.
- Completed GN Resound, Oticon, Phonak, Siemens, and Starkey Manufacturer Training Sessions.

### Desoto Ear, Nose & Throat, Southaven, MS

Graduate Clinician, August 2019 – Present

- Observed, performed, and interpreted electrophysiologic testing including ABR and electrocochleography (EcochG).
- Observed, performed, and interpreted vestibular evaluations including videonystagmography (VNG).

### Memphis Hearing Aid and Audiological Services, Germantown, TN

Graduate Clinician, August 2019 – Present

- Conducted pediatric hearing evaluations.
- Conducted Central Auditory Processing testing.
- Scored and interpreted Central Auditory Processing test results.
- Participated in parent conferencing.
- Participated in walk-in hearing aid clinic.

### Memphis Veterans Affairs Hospital, Memphis, TN

Graduate Clinician, June 2019 – August 2019

- Conducted adult hearing evaluations
- Performed adult hearing aid fittings and maintenance
- Observed, performed, and interpreted electrophysiological testing including ABR and EcochG
- Observed, performed, and interpreted vestibular evaluations including VNG
- Participated in walk---in hearing aid clinic

**West Tennessee School for the Deaf, Jackson, TN**

Graduate Clinician, January 2019 – May 2019

- Conducted pediatric hearing evaluations
- Conducted follow---up newborn hearing screenings
- Performed pediatric hearing aid fitting and maintenance
- Conducted maintenance of FM systems
- Observed and performed Cochlear Implant Programming
- Participated in a monthly group for parents of children with hearing loss

**Otolaryngology Associates of the Mid-South, Southaven, MS**

Graduate Clinician, June 2018 – August 2018

- Conducted adult hearing evaluations
- Performed hearing aid maintenance
- Observed Ear, Nose and Throat physician during minor procedures

**MEMBERSHIPS**

**National Student Speech Language Hearing Association, January 2019 - Present**

University of Memphis Chapter, Board Member

- Participated in fundraisers to benefit the Memphis Speech and Hearing Center
- Involved in planning and organizing new student orientation
- Participated in philanthropic events supporting various charitable organizations

**Audiology Co-chair of the Mid-South Conference on Communicative Disorders, May 2019- Present**

- Recruited Audiology Speakers for the Mid---South Conference and arranged all travel accommodations for the speakers
- Conducted the Call for Papers and assessed submissions received
- Recruited key-note speaker and arranged travel accommodations
- Participated in the graphic design of the brochure cover

**WORK EXPERIENCE**

**Personal Care Assistant, July 2017 - July 2018**

Provided care for a young woman with muscular dystrophy

**RESEARCH**

Special Project, Conducted under the direction of Shaum P. Bhagat, Ph.D., January 2019 - Present

Title: Cumulative effect of brief, high intensity sounds on otoacoustic emission amplitude

**HONORS/AWARDS**

- Graduate Assistantship, University of Memphis, August 2020 – Present
- Graduate Assistantship, Faculty Research Grant, Shaum P. Bhagat, Ph.D., August 2018 - December 2018  
Title: On dynamics of middle--ear transmission and cochlear emissions at high audible frequencies
- Video Teleconference Grand Rounds Consortium, July 2019
- Selected as a presenter by the Dean of the School of Communication Sciences and Disorders in a consortium with University of Oklahoma Health Science Center, University of South Alabama,

- East Tennessee State University and University of Memphis
- Graduated Magna Cum Laude, University of Georgia, May 2018
  - Dean's List: University of Georgia, Fall 2018
  - University of Georgia's One Diversity Scholarship, 2017-2018
  - Georgia Hope Scholar, 2015 – 2018