

Steven Tiger

Memphis, TN

555-555-5555

stiger@memphis.edu

EDUCATION

University of Memphis, Memphis, Tennessee
Bachelor of Science in Nursing, Minor in French
GPA: 3.3

May 2023

Université Paris-Sorbonne, Paris, France (Study Abroad)

January 2022 - May 2022

- Successfully completed six hours of French language and culture
- Lived with a host family; spoke only French while in the home

RELEVANT EXPERIENCE

International Student Services Office, University of Memphis, Memphis, TN
Peer Advisor

August 2022–Present

- Connect international students with resources on campus and promote an ongoing mentorship with American students
- Co-coordinate and advertise for Advising International Students Seminar
- Provide information on immigration regulations and academic policies
- Record student appointment requests and communicate with student interpreters

Refugee Empowerment Program, Memphis, TN
Volunteer

August 2021–Present

- Support case workers with providing local resources to incoming refugees
- Collaborate with ESL coordinators to communicate with French and Spanish-speaking families

Bureau of Consular Affairs, U.S. Department of State, Washington, DC
Intern

May 2021–August 2021

- Participated in meetings with senior-level U.S. government and foreign officials
- Drafted, edited, and contributed to bureau reports
- Assisted and supported three bureau events and conferences
- Explained visa and passport processes to U.S. citizens

INVOLVEMENT

Global Friends, University of Memphis
Treasurer (August 2022 - Present)

International Student Association, University of Memphis
Member

Multicultural Affairs, University of Memphis
Member

Student Nurses Association, University of Memphis
Member

Honors Student Organization, University of Memphis
Member

LANGUAGES

- French: fluent (speaking, reading, writing)
- Spanish: intermediate (speaking, reading); basic (writing)

