EAB Campus

This is a program now available for advisors to be able to look up students, run reports, submit Early Alerts or complete Progress Reports, communicate with students, and much more.

Go to:  https://memphis.campus.eab.com/
In the blue line on the left are several icons that show the many things EAB Campus can do:

- **Home screen**

- **Communications** – you can see any communications you have sent to students through EAB Campus

- **Calendar** – this is a function that allows you to connect your Outlook calendar and set up appointment times for students. They system will then let students make appointments and receive a reminder email.

- **Cases** – links to the cases that have been assigned to you

- **Campaigns** – you can send out to notify students to make an appointment

- **Reminders** – you can set up information regarding the reminders for students

- **Search option** – you can search for individual students, or students in your major, or students assigned to you. (not for minors at this time)

- **Lists and Searches** – you can save searches or lists to refer back to.

- **Analytics** – information about at risk students within a major, college and more

- **Institution Reports** – reports that can tell you about graduation rates, majors, and more.

- **Reporting** – reports of various types that you can pull

- **Administration** – where those who need to adjust EAB Campus can do so

Ryan Crews and Courtney Brafford are the Campus champions – rccrews@memphis.edu, cmftzgrl@memphis.edu. They can train you on how to set up the calendar and send campaigns.
Use the Search option to locate individual students, all the students assigned to you, or all of your department’s majors.

1) Individual student:
   Click on the Search icon, enter the student name or U number, click Search.

   On the right side you can see if the student has any alerts.
   You can message the student via email or text.
   You can enter a reminder, schedule or report on an appointment, add the student to the Watch List, or issue an alert to the student.
   At the bottom right, there will be a picture of the student if the student has a photo ID made.

   ![Staff Alerts]

In the main column of the page, you can see information about the student, and you can add a “tag” if needed.

![Categories and Tags]

2) Searching for all your majors
   Click on Search, and then on “Show Advanced Filters” on the upper right.
In Area of Study, click on Major, so that the drop down menu of all majors shows, and click on your major.

You could also choose the concentration field if desired and choose only one of your concentrations.

You could select refine your search further by using any of the following:

Performance Data  GPA, Hours, Credits

Term Data  Classification, Section Tag, Term GPA

Course Data  Course, Section, Status

Assigned To  Advisor, Coach

Success Indicators  Predicted Risk Level, Success Markers

3)  Reports and Reporting are available to you as well.