

**MINUTES  
COLLEGE OF ARTS AND SCIENCES COUNCIL  
FOR RESEARCH AND GRADUATE STUDIES**

MEETING: March 2, 2020

MEMBERS PRESENT: D. Burnette, R. Cohen, A. Daily, E. Delavega, S. Fleming, E. Groenendyk, J. Haddock, S. Keith, T. Roche, C. Santo, J. Scraba, X. Shen, O. Skalli, J. Topinka, M. Trapp, F. Vivar

MEMBERS ABSENT: D. Baker, W. James, C. Powell

PROXIES: T. Brewster, J. Larisecy

**1. Approval of the February 3rd Graduate Council minutes**

Dr. Kreuz asked if any changes or additions to the minutes were required. No one had any changes or additions. Shelley Keith motioned to approve. Dorian Burnette seconded the motion. All were in favor.

**2. Reports from the February 26th College Directors meeting**

**a) Graduate faculty status policy revisions**

The changes to graduate faculty status that Dr. Kreuz described at the last meeting and are summarized in the February minutes will be voted on at the University Graduate Council meeting on Friday, March 6, 2020. Full and external status applications and renewals will be submitted via DocuSign. Department chairs will submit a list of “automatic associates” to the Graduate School every fall.

**b) Academic regulation revisions**

A UCGS task force has been reviewing the Graduate School’s academic regulations. With the exception of the grade and retention appeals, which were overhauled last year, the regulations have not been revised for many years. This is ongoing, but one goal is to run the regulations past university counsel to make sure that they are compliant. For example, language about “capricious actions” is being eliminated. There were no objections to this at the UCGS meeting.

**c) UniCAS training**

Dr. Jim Kierulff announced that there will be a UniCAS training session in mid-March (after spring break). Representatives from Liaison will also be present. This would be a great opportunity for those of you who are experiencing problems to try and get some answers and to make recommendations for future changes.

#### **d) Student Research Forum**

The forum will be held on April 13, and the registration deadline is later this month, on March 27. As always, the Graduate School will need over a hundred judges, so when the call goes out, please encourage your colleagues to serve in this capacity.

#### **e) City of Memphis datasets**

Ellen Paddock, a senior analyst with the City of Memphis, gave a presentation on datasets that are available for researchers. There are also several widgets that are updated daily on neighborhoods and public safety, civic assets, and capital projects. There is a Civic Data hackathon later this week March 6-8. This could be a great resource for researchers in the social sciences who may be unaware of it. Dr. Kreuz has contact information for Paddock that he can share with anyone who would like to know more.

### **3. New business**

Announcements:

Graduate rejection letters are being reviewed by Brian Meredith.

Book publishing support for the Humanities and Social Sciences:

Professional indexing grant fund: up to \$1,000 per award

Image reproduction fund: \$5,000 available

Pre-tenure faculty subvention grants: awards of up to \$5,000

Open access book fees: \$15,000 available

Field work and archival research grants: awards of up to \$2,000

Maybe a book conference (3-4 people)?

Where are the applications located? It will be emailed out.

Deadline: March 20

Funds must be expended by June 20

### **4. New business brought before the Council**

Will GA healthcare be including mental health?

Dr. Baker said that Cody Behles will lead an initiative on graduate grant writing.

### **5. Adjournment**

Dr. Kreuz asked for a motion to approve, which was made by Dr. Trapp. Dr. Skalli seconded the motion, and all voted in favor.

*Minutes prepared by Victoria Tardugno and edited by Roger Kreuz*