

MINUTES
COLLEGE OF ARTS AND SCIENCES
CAS Undergraduate Curriculum Council

MEETING: November 16, 2017 - 2:30 p.m., Scates 212

PRESENT: P. Bridson, T. Britt, D. Burnette, M. Duke, S. Elswick, G. Enck, V. Erlenbusch, A. Johnson, P. Krech, W. Madlock, S. Marler, L. Menson-Furr, V. Phan, H. Sable, F. Sabri, B. Taller, A. Windsor, L. Zhang

ABSENT: L. Anderson, R. Kelz, D. Laumann, R. Marczynski, K. Schultz, S. Wrobel

PRESIDING: D. Tollefsen; V. Tardugno, recording secretary

VISITORS: S. Neely-Barnes; J. Cui

- I. Welcome
- II. Approval of October minutes – Motion to approve Dr. Sabri; Seconded – Dr. Michael Duke
- III. Proposals
 - a. Social Work
 - i. No questions or comments.
 - ii. Motion to approve – Dr. Enck Graves; Seconded – Dr. Scott Marler; All in favor, none opposed.
 - b. Biology - Motion to approve Dr. Enck Graves; Seconded – Dr. Alistair Windsor; All in favor, none opposed
 - i. Dr. Tollefsen informed us that Darla Keel, darkeel@memphis.edu, would like us to contact her about course numbers. This way that Darla Keel will be able to approve a requested course number or tell you what course numbers are available. Dr. Taller has a course history with all biology course numbers. She got this information from Cathy Serex from some time ago. There will be a new position in the Registrar to which the course number questions will eventually be sent.
 - ii. Course closeout question – Lab cancellation, Dr. Bridson asked why is it being closed out? Response – There are no resources to teach it and there is no instructor to teach it. Dr. Bridson said if funding is the issue why delete it? Leave it on the table since there is an influx in Lab Sciences. Dr. Tollefsen informed us of an initiative for Lab Sciences. Does the Molecular Biology lab go with the Molecular Genetics go along with each other? Yes, it does but there is not an instructor. Dr. Taller decided to take the course back.
 - c. History - Motion to approve Dr. Helen Sable; Seconded – Dr. Alistair Windsor; All in favor, none opposed
 - d. Physics – Will resubmit with clarity
 - i. Two programs add up to 121 credit hours. This will be fixed
 - ii. General Concentration, which is the general major. This should be cleared on everyone's page. There needs to be more clarity.
 - iii. Questions
 1. Dr. Bridson asked about a course title and Dr. Sabri explained.
 2. Dr. Sable had a question about the General Concentrations. This was discussed amongst Ms. Patsy Krech and others.
 3. Dr. Taller asked about the Medical Science Concentration – The course requirements now show that this is a Health Physics concentration. This does not sound like a concentration for pre-med students. Why is this? Response – The

purpose of the change is that there are many students who are taking those courses and those students did not want to go into the medical field. Dr. Taller suggested changing the advertising on the web page regarding the Medical Science Concentration. This curriculum change will not prepare students for pre-med.

4. Also you may want to restructure the CHEM and BIOL sequence to be back to back with each other instead of a year gap between the first and second courses.

IV. GPA/Transfer credit update

- a. The Provost has changed her mind and now agrees with the vote that the UUC made. The transfer credit will count towards the GPA. Both GPA's will be looked at for distinction and for graduation. This will eventually mean that we will go down to three GPA's – Transfer, UofM and Overall. There was discussion about the GPA.

V. Curriculog Update

- a. Carol Danehower has said that we are going to wait to implement Curriculog in Fall 2018. Dr. Tollefsen informed us that there are departments that still that need to turn in their Hierarchy so they can be set up when it is ready to go.
- b. Dr. Enck asked where the forms are in Curriculog.

VI. January meeting, January 18, 2018, 2:30-4:30 p.m.

- a. Proposals are due by December 31, 2017.

VII. Dr. Taller asked, anything new on the Dance Science B.S. degree? Dr. Tollefsen said not as of this moment. Dr. Nenon does not see any problems with this degree.

VIII. Dr. Sable has asked if they can bring back the B.S. Others have asked the same question. Look at the old catalog to see what the B.S. looked like and do your proposal off of that.

IX. Dr. Taller asked about a 2-2 teaching load been officially implemented. Dr. Tollefsen said there is a teaching load policy that she will send Dr. Taller.