

MINUTES
COLLEGE OF ARTS AND SCIENCES
CAS Undergraduate Curriculum Council
2024-25

MEETING: December 18, 2024 – 1:00 p.m., Teams

PRESENT: J. Bahoh, J. Benford, C. Bowers, L. Feldman, C. Goudsouzian, B. Graham, R. Hood, S. Jin, A. Johnson, J. Johnson, Y. Kwon, M. Laradji, B. McCarty, C. Mickalites, R. Serino, B. Stigall, W. Thompson, J. Wang

ABSENT: S. Jun, B. Kwoba, W. Madlock

PRESIDING: L. Menson-Furr; S. Warren, recording secretary

1. Welcome
2. Announcements and Updates from L. Menson-Furr
 - A. UUC Updates
 - a. Approved CAS proposals from the November meeting were approved at UUC
 - b. AI for All Minor (Office of the Provost)
 - i. The committee members have been selected. CAS has two representatives.
 - ii. The “Call for Proposals” has been issued. A form has been created in Curriculog for AI course proposals.
 - iii. Course design funds will be available to support courses that can be included in this minor’s curriculum.
 - iv. The minor’s home has not been identified at this time.
 - B. CAS Updates
 - a. S. Warren is available for Curriculum/Curriculog trainings and assistance with curriculum submissions. Please contact her to schedule.
Tori Tardugno with the Registrar’s Office is offering sessions as well; registration is through Learning Curve.
 - b. The Special Topics deadline for Summer and Fall is March 1.
 - c. Senior Test: There is a new directive to test all seniors in CAS. 75% of seniors are needed to complete an online Gen Ed Assessment. Please contact R. Hood, R. Serino, or L. Menson-Furr to volunteer a class to participate. CAS can schedule computer labs if needed.
 - d. Syllabi—Please remind our colleagues to include a full listing of course materials/textbooks/readings on the syllabus. Syllabi directing students to locate readings/texts in Canvas cannot be approved.

3. Advising, Admissions and Recruitment Updates from R. Hood

R. Hood shared 3 important dates to remember:

1. January 7th is the first fee payment deadline and the day the Save My Seat survey will be sent to students. This is to notify the Bursar that financial aid is expected but not yet arrived.
2. January 14th is the first drop date for non-payment.
3. January 29th is the final drop for non-payment.

No summer commencement: For students completing degree in August, degree will be certified for summer, but they can walk in the fall.

Digital diplomas will be issued starting in Fall 2024.

4. Scholarship Updates and Announcements from R. Serino

Scholarship manager is open and accepting applications through the end of January. Please make sure students, faculty, and staff are aware of this.

R. Serino has emailed the list of scholarship committee assignments. Review can begin once scholarship manager closes. Committee selections and alternates need to be selected by the end of March.

5. Curriculum Proposals' Discussion and Voting (full list of proposals on page 3)

- a. Department of Anthropology (low impact): Motion to approve by A. Johnson and seconded by B. McCarty. All were in favor and so approved.
- b. Department of Biology: Motion to approve by J. Benford and seconded by W. Thompson. All were in favor and so approved.
- c. Department of English: Motion to approve by C. Mickalites and seconded by A. Johnson. All were in favor and so approved.
- d. Department of Physics and Materials Science: Motion to approve by M. Laradji and seconded by J. Benford. All were in favor and so approved.
- e. Department of World Languages and Literatures: Motion to approve by W. Thompson and seconded by L. Feldman. All were in favor and so approved.

6. The next meeting is scheduled for February 20 at 2:30 via Teams.

Meeting adjourned at 1:42 PM.

**CAS Undergraduate Submissions for 2025-26 catalog
December meeting vote**

ANTH

UG Course Revision Low Impact

ANTH - 4010 - Ethnographic Methods**

Deleting prereq ANTH 3200 or permission of instructor

BIOL

Undergraduate Program Revisions

Biology, (B.S.)

Adding new course BIOL 4999.

Adding PSYC 3519 and PSYC 3520 to upper division science support course options.

Deleting CHEM 3310, 3501, 3511 and replacing with CHEM 3311, 3302, 3312.

Biology, Environmental Science Concentration (B.S.)

Adding the major courses section.

Adding new course BIOL 4999 (0 credits) to core requirements.

Adding PSYC 3519 to upper division social science support course options.

Adding PSYC 3520 that is missing in error.

Added several missing sections (BIOL core, additional math and science, and major support course sections).

ENGL

New Course

ENGL - 4508 - Corpus Linguistics and Language Analysis

UG Program Revision Low Impact

English Minor

The English Minor requires the completion of ENGL 2201 or 2202 Literary Heritage (a world-lit based course) and does not accept courses such as ENGL 2110 American Lit I or ENGL 2210 Early British Lit, which are not direct equivalents of 2201/2202. This revision is to make that literature requirement (and the ENGL 1010/1020 requirement) explicit on the English Minor page.

PHYS

UG Course Revision

PHYS - 4222 - Environmental Physics

Changing prerequisites (PHYS 2020 OR 2120) to corequisites

WDLL

UG New Course

WDLL - 2000 - World Literature in Translation**