



Policy A1.5 Academic Actions Notification

Form A1:5H: Amend Instructional Delivery Mode

Reporting Schedule Notification Dates:

- _____ May 15 for all actions approved between Jan 1 and April 30
 _____ Aug 15 for all actions approved between May 1 and July 31
 _____ Jan 15 for all actions approved between Aug 1 and Dec 31

Instructional Delivery Mode: Descriptions below refer only to the way the actual instructional contact hours each week are delivered. Using technology for some homework assignments or using technology in a face-to-face class is not counted toward the amount of direct instruction delivered using technology.

- **Traditional:** None of the direct instruction of the program is delivered using some form of technology when the student and instructor are separated by time, space or both.
- **Hybrid:** A majority of the direct instruction of the program is delivered using some form of technology when the student and instructor are separated by time, space or both.
- **Fully Online:** All of the direct instruction of the program is delivered using some form of technology when the student and instructor are separated by time, space or both.

Institution: _____

10 Digit Program CIP Code (XX.XX.XXXX.XX): _____

Academic Program Title: _____ **Degree Designation:** _____

Current Delivery Mode(s): _____ **New Delivery Mode(s):** _____

Institutional or Governing Board Approval Date (month/year): _____

Implementation Date (month/year): _____

Provide a brief rationale for the update in the instructional delivery mode. Indicate if the current delivery mode will be retained.

Chief Academic Officer Signature (electronic signature acceptable)

Date