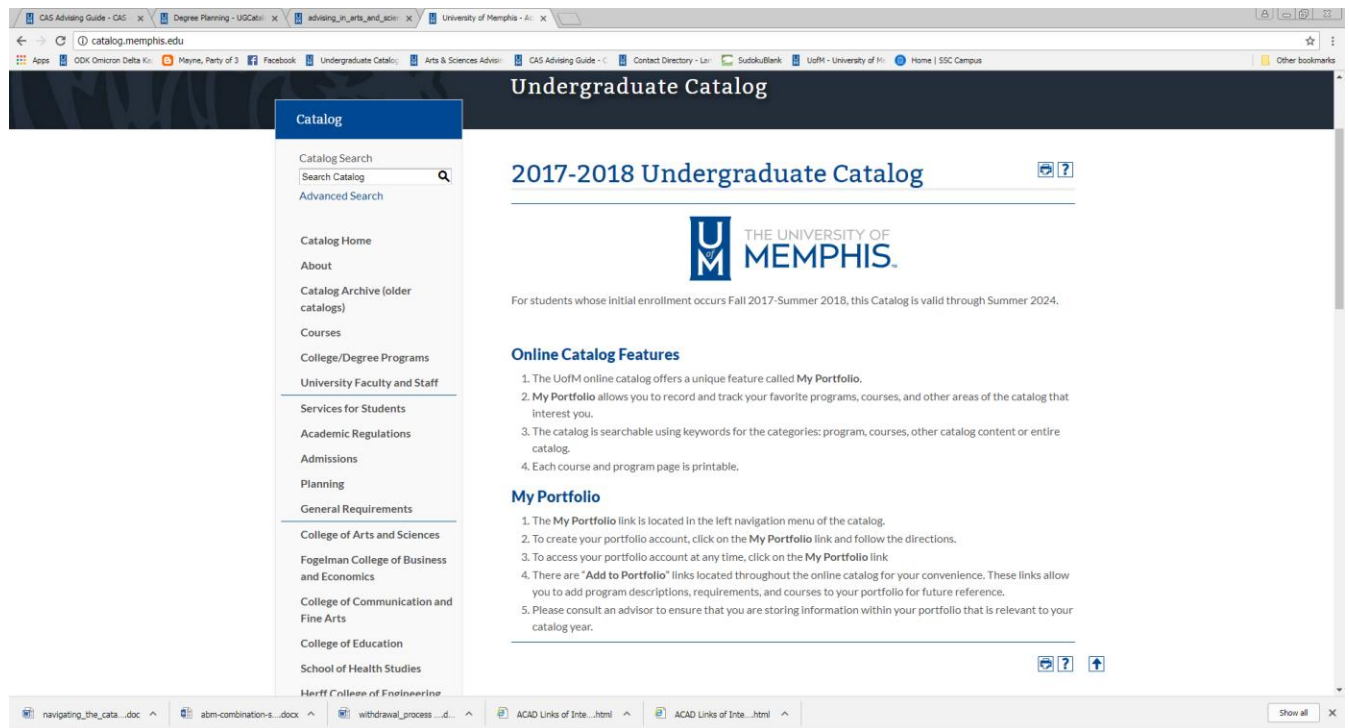


# NAVIGATING THE UNDERGRADUATE CATALOG

## Information for Advisors

The following is not a complete list of the contents of the Undergraduate Catalog; it merely indicates where information that is useful to advisors can be found in the Catalog. This may also be of assistance in referring students to the appropriate information.

Go to: [catalog.memphis.edu](http://catalog.memphis.edu)



**My Portfolio** is a feature detailed on the home screen of the catalog that allows individuals to save information pertinent to their department or major.

**On the left side panel:**

**Catalog Search** – the catalog is searchable using keywords for the categories: program, courses, other catalog content or entire catalog.

**About** – gives details about the University of Memphis, including Statement of Mission, General Description, Accreditation, Catalog Applicability, and more.

**Catalog Archive** – links to all on-line Catalogs back to 1995-1996

**Courses** – the link to Course Descriptions, searchable by Course Prefix, Course Number, Course Type or Keywords

**College/Degree Programs** – lists of all Undergraduate Majors, Minors, ABM Programs, and Certificate Programs

**University Faculty and Staff** – listing of colleges and their faculty and staff

**Services to Students –**

- New Student Orientation, Advising and Registration
- Financial Aid
- Aid Programs
- Student Employment
- Scholarships
- Registration and Student Records (official transcripts; updating name, address, etc.; veterans)
- Student Development
- Student Life
- Other Activities
- Honors and Awards

**Academic Regulations –**

- Appeals
- Class Attendance
- Classification of Students
- Credit Hours, Full-time Status
- Maximum Loads
- Academic Standards – (GPA, Grade Changes, Repetition of Courses, Audit)
- Grade Appeal Procedure
- Computing GPA
- Academic Fresh Start
- Center for Academic Enrichment and Retention Services (CARES)
- Recognition of Academic Performance – (Dean's List, Graduation with Distinction)
- Privacy Rights of Parents and Students
- Credit Transferred from Other Institutions
- Additional Means of Earning Credit
- Testing and Placement

**Admissions –**

- First-time Freshman Applicants
- Transfer Applicants
- International Students
- Combination Senior
- Readmission (Returning Students)
- Non-Degree Seeking Undergraduates

**Colleges and Degree Programs –**

- Click on "Arts and Sciences"
- Lists B.A. and B.S. requirements [as well as other College requirements]
- Lists requirements and four-year plans for all majors, as well as requirements for minors
- Course Descriptions

**Planning –**

- Class Offerings
- Course Descriptions
- Graduation from the University
  - General Education Requirements – (Required GPA, Filing for Graduation)
  - Residence Requirements
  - Residence Requirements for Teacher Licensure
  - Catalog Applicability

Second Bachelor's Degree  
Second Major  
Minors  
Expenses  
Academic Regulations  
Campus Directory

**General Requirements –**

General Education Requirements  
Residence Requirements  
Requirements for Teacher Licensure  
Acatalog Applicability  
Second Bachelor's Degree  
Second Major  
Minors  
Expenses  
Other Fees  
Appeal Procedures  
University ID Cards  
Tiger Fund\$  
Campus Directory