

Abstract Guidance for Cayuse SP

You may paste the abstract or summary from a proposal into the Proposal Abstract tab in Cayuse SP or develop an abstract for internal review. The abstract can also be uploaded into the Cayuse record.

If you are developing an abstract from scratch, consider the perspective of the approvers (your Department Chairperson, SUAPP Director, College Dean, OSP Administrator). The abstract should let the approvers understand what the project is and what will be completed.

- What are your project's goals and objectives?
- What will you do and how will you do it?
- Do you have subcontractors and/or partnerships? Explain who they are and briefly detail their roles.
- Is this a subaward of a larger project—provide a brief description of the larger project.