

The University of Memphis  
 Application for Admission Form

Name: \_\_\_\_\_

Student Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Current GPA: \_\_\_\_\_

Specify the Masters in counseling program that you are currently enrolled in, or graduated from:

\_\_\_\_\_

**Clinical Mental Health Certificate Classes (21 Hours)**

Course	Semester Taken/To Be Taken (Fall/Spring/Summer)	
	Semester Planned	Completed
<b><u>Clinical Mental Health Counseling (21 hours)</u></b>		
COUN 7710 Alcohol/Drug	3 _____	_____
COUN 7885 Legal and Ethical Issues	3 _____	_____
COUN 7630 Mental Health Counseling and Care Systems	3 _____	_____
CPSY 7700 Mental Health Interventions	3 _____	_____
COUN 7633 Internship in Mental Health Counseling	9 _____	_____

I have reviewed this application and approve \_\_\_\_\_'s  
 (name of student) application for acceptance to the Certificate in Career and College Counseling.

Major Professor \_\_\_\_\_ Date \_\_\_\_\_

In order to be processed for acceptance, this form must be submitted with the following:

1. Transcript of your current academic standing to show that at the time of the application you have a **minimum GPA of 3.0**
2. Apply to the graduate school as a certificate seeking student
3. Information stating that you are from a CACREP or CORE counseling program

*For Students not enrolled in The University of Memphis's Counseling program also provide:*

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4. A one page personal essay that discusses your research interests, prior preparation and experience related to the objectives of the clinical mental health counseling certificate and your long-range career/professional plans (Not applicable for The University of Memphis Counseling students)
5. Submit two letters of recommendation from current or previous employers, and or previous university instructor (Not applicable for The University of Memphis Counseling students)
6. A sealed copy of official student transcripts showing that student graduated with an MS in counseling with a GPA above 3.0

**Submit a hard copy of this application to Jennifer Mueller, 100 Ball Hall, jrmler@memphis.edu, College of Education, Health and Human Sciences, University of Memphis.**