

http://www.memphis.edu/cepr/pdfs/CORE_Eval.pdf

Rehabilitation Counseling Program
Department of Counseling, Educational Psychology and Research
Evaluation Plan
Discrepancy Evaluation Model
2009 - 2010

The mission of the rehabilitation counseling master's degree program at The University of Memphis is to prepare professional rehabilitation counselors to facilitate the personal, educational, and vocational development of individuals with emotional, cognitive, physical and neurological impairments. The program prepares individuals to work in a variety of rehabilitation, counseling and human service settings that include community based rehabilitation and mental health centers, drug and alcohol treatment facilities, state and federal vocational rehabilitation agencies, colleges and universities, and a wide variety of social service agencies. The University of Memphis Rehabilitation Counseling Program is a nationally recognized training program that offers a 48-semester-hour, CORE (Council on Rehabilitation Education) accredited curriculum. Students have the option of pursuing 12 additional credit hours that provide students with the necessary graduate hours to become a licensed professional counselor in the State of Tennessee. Rehabilitation Services Administration (RSA) federal traineeships providing full tuition and a monthly stipend are available to students.

Program Objectives

1. Train competent graduate level rehabilitation counselors.
2. Maintain a comprehensive curriculum.
3. Graduates obtain employment in rehabilitation counseling occupations.
4. Students are assisted in proceeding satisfactorily through the rehabilitation counseling program.
5. Rehabilitation counseling program maintains Council on Rehabilitation Education accreditation.
6. Implement a comprehensive recruitment program.
7. Rehabilitation Counseling faculty are competent and committed to the profession of rehabilitation counseling.
8. Systematically evaluate the Rehabilitation Counseling Program.

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
1. Trains competent graduate level rehabilitation counselors.				
Did students complete 13 rehabilitation counseling courses, field experiences, and comprehensive examination?	Review enrollment records	7 students graduate per year	Annually	Enrollment records

10 students graduated with a degree in rehabilitation counseling.

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
2. Maintain a comprehensive curriculum.				
Does the Rehabilitation Counseling curriculum meet CORE standards?	CORE accreditation certificate on file	Rehabilitation Counseling Program maintains CORE accreditation	At completion of accreditation cycle	CORE accreditation process
Are the program's objectives congruent with the program's mission?	1. RSA/CORE Advisory Task Force reviews syllabi. 2. Rehabilitation counseling faculty review course syllabi.	RSA/CORE Advisory Task Force and faculty judgment of curriculum	Annually	Report of RSA/CORE Advisory Task Force and faculty
Are the student's practicum and internship experiences effective and informative	Review Practicum Evaluation form	Satisfactory completion of 150 practicum hours and 600 internship hours.	Annually	Practicum and Internship Evaluation form
Does the Rehabilitation Counseling curriculum represent the best practices in the field?	1. RSA/CORE Advisory Task Force reviews syllabi. 2. Rehabilitation counseling faculty review course syllabi.	RSA/CORE Advisory Task Force and faculty judgment of curriculum	Annually	Report of RSA/CORE Advisory Task Force and faculty

The Rehabilitation Counseling Program is currently accredited by CORE until 2011. The curriculum was reviewed by the Advisory Committee (August, 2009) and by the rehabilitation counseling faculty (July 2009, August, 2009, September 2009).

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
3. Graduates obtain employment in rehabilitation counseling occupations.				
Did graduates obtain employment in rehabilitation counseling occupations?	Review data from Graduate Surveys	At least 90% of employed graduates are employed in rehabilitation counseling occupations	Annually	Graduate survey

Of the graduates who responded to the Graduate Survey, 100% were employed in a rehabilitation counseling or related occupation

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
4. Students are assisted in proceeding satisfactorily through the rehabilitation counseling program.				
Are students assigned an advisor?	Review student file	100% of students are assigned an advisor	Annually	Student file
Is a program plan completed with each student?	Review student file	100% of students complete a program plan	Annually	Student file
Are retention procedures followed?	Review student file	100% of students retained follow retention procedures	Annually	Student file

Of the current students, 100% have been assigned an advisor and 100% have completed a Program Plan. Of the one student who was retained, appropriate procedures were followed.

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
5. Rehabilitation counseling program maintains Council on Rehabilitation Education accreditation.				
Is the Rehabilitation Counseling Program CORE accredited?	CORE accreditation certificate is on file	Rehabilitation Counseling Program is accredited	Annually	CORE certificate

The Rehabilitation Counseling Program is currently accredited by CORE until 2011.

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
6. Implement a comprehensive recruitment program.				
Did rehabilitation counseling faculty visit universities and speak to prospective students?	Presentation to universities	At least 2 universities were visited	Annually	Report of visit
Did psychology, sociology, social work and criminal justice undergraduate students at The University of Memphis receive an email about the program?	Emailings to The University of Memphis undergraduates	At least 500 emails were sent to undergraduates	Annually	Report on mailings
Are students from underrepresented groups?	Student self-disclosure	At least 50% of students are from underrepresented groups	Annually	Report on underrepresentation

Faculty visited one University for recruitment purposes. Email solicitations were sent to psychology, sociology, social work and criminal justice undergraduate students at The area Universities. In addition we were represented at the University of Memphis Graduate and Professional School Recruitment Fair, held an Open Houses recruitment event rehabilitation counseling, and handed out brochures at State VR Training at six VR offices across Tennessee.

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
7. Rehabilitation Counseling faculty are competent and committed to the profession of rehabilitation counseling.				
For faculty who are eligible, did RC faculty maintain graduate faculty status?	Request graduate faculty status of faculty	100% of eligible faculty have graduate faculty status	Annually	Faculty statement of graduate faculty status
Did RC faculty publish in professional journals?	Request list of publications of faculty	Faculty are sole, primary, secondary or tertiary authors on at least two authors	Annually	Publication list
Did RC faculty maintain membership in the American Counseling Association?	Request ACA membership of faculty	100% of faculty are ACA members	Annually	Membership status
Did RC faculty present at professional conferences?	Request list of presentations of faculty	100% of faculty present at least one professional conference	annually	Presentation list

Both rehabilitation counseling faculty maintained graduate faculty status. Both faculty published two peer reviewed articles. Both faculty are members of the American Counseling Association. One faculty member presented at three conferences; the other faculty member was involved in preparing two presentations but did not attend the conferences.

Evaluation Question	Measurement Procedures	Evaluation Criteria	Frequency of Evaluation	Instrument
8. Systematically evaluate the Rehabilitation Counseling Program.				
Was the evaluation data used to improve the program?	RSA/CORE Advisory Task Force reviews evaluation data	Program improvement	Annually	Advisory Task Force input

We considered the alumni feedback, advisory committee feedback, feedback received during our Open Houses, current student feedback, to develop our current curriculum. The curriculum was reviewed by the Advisory Committee (August, 2009) and by the rehabilitation counseling faculty (July 2009, August, 2009, September 2009). Based on this input the Case Management course will be reinstated and students will have the option of completing a portfolio.